ITU Journal: *ICT Discoveries*
Author's Guidelines

1. Introduction

This document provides detailed guidelines for submitting papers to the ITU Journal: *ICT Discoveries*. Please consult the ITU Journal paper submission template for detailed instructions regarding the required format and structure of your submission.

2. Submitting your paper

Papers must be in American English and in black font. Papers must be submitted electronically on the ITU's peer review platform, EDAS – Editor's Assistant. If you have used EDAS before, use your login credentials to enter EDAS. If you do not have an EDAS account, click on the "create a new account" link to create a new EDAS account. After creating an account, you can use your newly obtained user name and password to submit a paper.

The paper proposal must be submitted as an unprotected Adobe's Portable Document Format (PDF) file. All fonts must be embedded and the file should contain no bookmarks. These are strict publisher's requirements. Look for information regarding embedding fonts and bookmark generation in the EDAS help page.

Ensure that the paper complies with these guidelines. EDAS will reject non-compliant papers.

The deadline for paper submission is **30 July 2018 - *extended*.**

3. Publication rights and copyright

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4. Review policy

All papers are single-blind peer reviewed. Each paper is assigned to at least three reviewers, who will evaluate the paper according to the following criteria:
- **Quality**:
  Does it reflect excellence of research work? Is the paper technically sound?
- **Originality**:
  Provides a novel approach, does the paper discuss new/unpublished work? Does it contain significant additional material to that already published? (For research articles only, not applicable for review articles, tutorials and case studies)
- **Clarity**:
  Does the paper clearly communicate its message? Are tables and graphics clear to read and labeled appropriately?
- **Relevance**:
  How well does the content fit the ITU Journal's objectives (interdisciplinarity, bridge between theory and application, international dialogue) and the issue's theme? Is the paper of interest to the readership of the ITU Journal?
- **References**:
  Does the article contain the appropriate referencing to provide adequate context for the present work?
- **Summary of evaluation**
- **Overall recommendation**
- **Reviewer familiarity**

All papers submitted for review are also scanned for plagiarism. At least two favorable reviews out of three are required for a paper to be considered for publication.

5. Contact

Kindly address any queries, or suggestions, regarding these submission guidelines to the ITU Editorial Team at journal@itu.int.