



## Post Implementation Review Template

POST IMPLEMENTATION REVIEW			
<b>Project Number</b>		<b>Title</b>	
		<b>Project Manager</b>	
<b>Brief Description</b>			
<b>Partners</b>			
<b>Prepared by</b>		<b>Date</b>	

1. Executive Summary
<p><i>Describe the key information for decision making:</i></p> <ul style="list-style-type: none"><li>• <i>Scope of evaluation.</i></li><li>• <i>Key findings.</i></li><li>• <i>Conclusions.</i></li><li>• <i>Recommendations.</i></li></ul>



## 2. Scope of Review

*The paragraph provides a clear explanation of the scope of the review.*

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## 3. Results Achievement

Result	Description	KPI	Initial Target	Achieved	Remarks
1		a			
		b			
2		a			
		b			

## 4. Financial Status

Main Questions	(Y/N/Not applicable)	Percentage (%)	Explanations
Project cash contributions received as planned?			
The level of expenditure is at the expected level?			
Any funds remaining unused?			

## 5. Findings

*The findings of the evaluation address the following in response to the key questions of the evaluation.*

- *Cost efficiency and relevance;*
- *External factors influencing progress towards the outcome;*
- *ITU contribution to capacity development and infrastructure building.*



## 6. Lessons Learned

*The lessons learned could be analyzed and should specify the following questions:*

- *Which lessons learned were distilled from the evaluation of the project?*
- *Could these lessons be utilized as best practices in other Regions?*

## 7. Conclusions

*From the findings during the evaluation, it is to highlight the key conclusions represent an added value to the objective of evaluation.*

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## 8. Recommendations

*Make clear recommendations that can be implemented:*

- *Each recommendation must be from a previously established valuation*
- *Priorities will be identified for the implementation of recommendations*
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## 9. Attached Documents

Code	Title