**PRACTICAL INFORMATION**

**Meeting of Study Group 20 and**

**related events**

**(Arusha, Tanzania, 12-22 September 2023)**

## ****ABOUT ARUSHA****

Arusha is located in Northern Tanzania at the foot of the Mount Meru on the Eastern edge of the Eastern branch of the Great Rift Valley. Arusha Region as a whole is a popular tourist destination and the heart of the Northern Tanzania Safari Circuit. It offers a pleasurable climate and is surrounded by internationally renowned attractions, including game parks like the Serengeti, Ngorongoro, Lake Manyara, Olduvai Gorge, Tarangire National Park, Mount Kilimanjaro and Arusha National Park, where Mount Meru stands. The city is known for its vibrant markets, bustling streets, and diverse cultural offerings, including traditional Maasai dance performances and handicrafts.

In addition to hosting numerous International Organizations, including the International Residual Mechanism for Criminal Tribunals (IRMCT), the Pan African Postal Union, among others, Arusha is the headquarters of the East African Community, which comprises seven-member countries namely Burundi, Democratic Republic of the Congo, Tanzania, Kenya, Rwanda, Uganda and South Sudan. Over the years, the City has earned a solid reputation as a preferred venue for hosting high-profile international meetings, including summits of Heads of State and Government.

Arusha is therefore a major conference hub in the sub-region with a cosmopolitan population. It is reputed as one of the most pleasant cities in the world, due to its picturesque countryside, cultural heritage Centers and lively local music by Tanzanian groups.

Arusha city is relatively safe for visitors. However, it is advisable to take precautions especially during late hours.

## ****CLIMATE**** – DURING THE SEPTEMBER

The average minimum temperature in Arusha in September is 10.0°C (50.0°F), which is usually noted during the night. September is a dry month with an average of 20mm (0.8in) rain. The average maximum daytime temperature lies around 24.0°C (75.2°F). September is known as one of the best months to visit Arusha. More updated information can be obtained from Tanzania Meteorological Authority at <http://www.meteo.go.tz/>

## MEETING VENUE

## The Meeting will be held at the Gran Meliá Arusha in Arusha, Tanzania.

**Address of the Venue:** TZ, Simeon Road, 1184, Tanzania



## TRAVEL LOGISTICS

The final destination is Kilimanjaro International Airport (KIA), which is 45 kilometers from Arusha city. We are encouraging all delegates from outside Tanzania to travel through Kilimanjaro International Airport or Julius Nyerere International Airport (JNIA) in Dar es Salam as their main port of entry into Tanzania.

Visitors can jet into Dar es Salaam (Julius Nyerere Airport), and Kilimanjaro International Airports via direct or one-stop flights. Here are some airlines that operate in Tanzania:

* Air Tanzania
* Kenya Airways
* Ethiopian Airlines
* Precision Air
* KLM
* Qatar Airways
* Emirates

For delegates traveling through Julius Nyerere International Airport (JNIA) in Dar es Salaam, they can fly to Arusha through domestic flights operated by Precision Air and Air Tanzania to Kilimanjaro International Airport or Arusha Airport.

The Government of the United Republic of Tanzania (URT) will provide transport to delegates as follows:

1. On arrival and departure from Kilimanjaro International Airport / Arusha Airport; and
2. Recommended hotels to/from the venue.

Note: Delegates are advised to look for the paging boards or signage with the name of meeting (**ITU-T SG20**).

Delegates are requested to provide all travel information, including flight number, arrival and departure dates and time should they need pick-up from and to the airport.

## VISA REQUIREMENTS

Foreigners seeking to enter the United Republic of Tanzania should be in possession of a valid passport. The passport is to be presented to the Immigration Control Officer at any entry point: border station, airport, harbour. The passport must be presented along with a valid visa.

Citizens from Southern Africa Development Community (SADC) and East African Community (EAC) do not require a visa. However, you are advised to consult the nearest Tanzanian Embassy well in advance for visa requirements. Information on Visa and online application can be accessed at <https://eservices.immigration.go.tz/online/pass/home>

Please submit the visa request form (found in Annex A) to Imelda Salum(e-mail: imelda.salum@tcra.go.tz) and Clara Fuko (clara.fuko@tcra.go.tz), **by 14 August 2023, at the latest**.

## HEALTH REQUIREMENTS

* ***Yellow fever vaccination certificate***

In order to comply with the International Health Regulations, United Republic of Tanzania requires a valid International Certificate of Vaccination from travelers from countries with infected areas. In addition, certificates are required from those who have been in transit through those areas.

* ***COVID-19 health check***

All delegates are advised to check current information and guidance regarding COVID-19 restrictions before travelling to Tanzania.

## HOTELS

A list of recommended hotels near the venue is as shown in the table below:

| **HOTEL NAME** | **CATEGORY** | **LOCATION** | **ROOM TYPE** | **RATES PER NIGHT BB (USD)** | **CONTACTS** |
| --- | --- | --- | --- | --- | --- |
| Gran Melia Arusha | Five Star | Simeon Road  | Delux City View | 195 | gran.melia.arusha@melia.com255 746 982 400 |
| Delux Mount View | 250 |
| RedLevel Delux Mount View | 315 |
| RedLevel Junior Suite | 500 |
| RedLevel Grand Suite | 830 |
| RedLevel Presidential Suite | 1715 |
| Mount Meru Hotel | Four Star | Moshi - Namanga Road | Standard Room Single | 131.5 | info@mountmeruhotel.co.tz255 27 297 0266255 784 108 200 |
| Standard Room Double/Twin | 163 |
| Executive Room Single | 181.5 |
| Executive Room Double/Twin | 213 |
| Triple Executive Room | 290 |
| Junior Suite Single | 310 |
| Junior Suite Double | 143.5 |
| Executive Suite Single | 365 |
| Presidential Suite | 510 |
| Kibo Palace Hotel | Four Star | Uzunguni Area, Old Moshi Road | Single | 126.8 | info@kibopalacehotel.comsales@kibopalacehotel.com255 753 36 444 |
| Double | 148.0 |
| Deluxe Suite | 186.8 |
| Executive Suite | 312.8 |
| Four Points by Sheraton | Four Star |  Clock Tower Roundabout  | Traditional Queen/Twin | 145 | afom@fourpointsthearushahotel.com255 27 297 7777 |
| Deluxe King/Twin | 165 |
| Deluxe Premium King | 175 |
| Club King/Twin | 195 |
| Club Premium King | 215 |
| Suite Club King | 335 |
| Suite Premium Queen | 385 |
| Corridor Springs  | Three Star | Uzunguni Area, Ingira Road  | Standard Single | 30 | info@corridorspringshotel.com 255 787 545 075255 746 582 896 |
| Executive room | 52 |
| Double/Twin | 52 |
| Deluxe Suite | 64 |
| Gold Crest Hotel | Four Star | Uzunguni Area, Old Moshi Road | Executive Single Room | 100 | info@goldcresthotel.com255 677 014 957255 677014958 |
| Executive Double Room | 120 |
| SG Premium Resort | Three Star | Moshi - Namanga Road | Standard Single Room | 73 | reservations@sgresorttz.cominfo@sgresorttz.com255 784 227 777 |
| Standard Double Room | 94 |
| Deluxe Suite | 127.5 |
| Executive Suite | 170 |
| The African Tulip | Three Star | Serengeti Road | Single | 120 | info@theafricantulip.com255 699 799 873 |
| Double/Twin | 150 |
| Suite Single | 213 |
| Suite Double | 312 |
| Silver Palm  | Three Star | Makao Mapya Road  | Single Standard | 60 | info@silverpalmhotel.com 255 767 286 630 |
| Double Standard | 60 |
| Twin room | 65 |
| Triple room | 100 |
| Executive Suite  | 110 |
| New Safari Hotel | Three Star | Boma Road  | Single  | 80 | reservation@newsafarihotel.com255 27 2545940 |
| Double  | 110 |
| Triple room | 120 |
| Palace Hotel | Three Star | Uzunguni Area | Standard | 85 | marketing@palacehotelarusha.comreservations@palacehotelarusha.com255 754 885 762255 27 5545800 |
| Superior | 85 |
| Deluxe | 85 |
| Executive | 110 |
| Suite | 127.5 |
| Green Mountain Hotel | Three Star | Kijenge Area | Standard Single | 60 | info@greenmountainhotel.co.tzreservations@greenmountainhotel.co.tz255 767 111 119 |
| Deluxe | 80 |
| Executive | 100 |
| Executive Suite | 120 |

## INTERNET ACCESS AND MOBILE TELEPHONY SERVICES

Internet Access will be provided at the venue, through WiFi. Delegates who wishes to have local SIM Card; they can obtain the same at the venue or at the Operators’ shops. The recommended Mobile Network Operators are Vodacom, Tigo, Airtel and Halotel all offering (2G, 3G & 4G).

## ELECTRICITY

Tanzania standard electricity voltage is at 220 - 240V, and the frequency is 50/60Hz with power plugs and sockets of type G: square type three pins

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## CURRENCY

The Official currency is Tanzanian Shilling (TZS). Other commonly acceptable currencies (for exchange to Tanzania Shillings) include:

1USD = 2324 TZS

1EUR = 2563.83 TZS

1GBP = 2901.28 TZS

\*Take note that the exchange rate may change at any time. For the latest exchange rates please visit [www.bot.go.tz](http://www.bot.go.tz) \*.

Online exchange rates can also be obtained from <http://www.xe.com/>

## Additional Information

**Time Zone**: Tanzania Standard Time is 3 hours ahead of Greenwich Mean Time (GMT+3).

**Emergency Number:** In case of police emergency please dial 112

***Fire Emergency:*** 114

**Banking:** Monday to Friday 0830-1530 and Saturday: 0830-1200

**Shops:** Monday to Friday: 0800-1700 and Saturday: 0800-1300

**Languages:** English and Swahili are the official languages of the United Republic of Tanzania

## HOST CONTACT PERSONS

The name of a contact person in Tanzania to assist with the invitation letter for Visa purpose and any technical assistance are:

* Eng. Imelda Salum; Email address: imelda.salum@tcra.go.tz Mob: +255 754 710716
* Ms Clara Fuko; Email address: clara.fuko@tcra.go.tz; Mob +255 713 041 300

**ITU Focal point**

* Secretariat of ITU-T SG20: tsbsg20@itu.int

***Welcome to Arusha, Welcome to Tanzania.***

**ANNEX 1**

**LETTER OF INVITATION FOR VISA REQUEST**

**For the Meeting of Study Group 20 and related events**

**(Deadline for sending is 14 August 2023)***[Note: Visa approval might take time. Please send your request as soon as possible]*

Please use **CAPITAL** letters.

|  |  |
| --- | --- |
| **Surname & first name(s):** |   |
| **Gender:** |  |
| **Position:** |   |
| **Organization:** |   |
| **Address:** |  |
| **Telephone:** |  |
| **Fax:** |  |
| **Nationality:** |  |
| **Passport number:** |  |
| **Date of issue:** |  |
| **Place of issue:** |  |
| **Date of expiry:** |  |
| **Country & city where you will obtain the visa:** |  |
| **Date of birth:** |  |
| **Place of birth:** |  |
| **Date of arrival:** |  |
| **Date of departure:** |  |

All requests for letter of invitation for visa purposes must be addressed to **Imelda Salum** (e-mail: imelda.salum@tcra.go.tz) and Clara Fuko (clara.fuko@tcra.go.tz) with copy to ITU: ​tsbsg20@itu.int, bearing the words **“Letter of support for visa”** as subject and should be sent by **14 August 2023** at the latest.

**Note: the email should also include as attachments the present form duly completed specifying the name as written in the passport, date of birth, passport number, dates of issue and expiry of the passport of the individual(s) for whom the visa(s) is/are requested, scanned copy of the passport and a copy of the notification of confirmation of registration for the SG20 meeting.**