|  |
| --- |
| **Application for a fellowship** |
| *Participation of women is encouraged* |
| **Meeting of Study Group 9****Bogotá, Colombia, 14-23 November 2023** |

|  |
| --- |
| Deadline: 10 October 2023 (2359 hours, Geneva, Switzerland, time)*Any application received after this date will not be considered.* |

|  |  |
| --- | --- |
| Country |  |
| Name of the Administration |  |

|  |
| --- |
| **Personal information** |
| Gender | □ Female □ Male □ |
| Family name (***as in passport****)* |  |
| Middle name *(if any,* ***as in passport****)* |  |
| First/given name (***as in passport****)* |  |
| Date of birth *DD/MM/YYYY* |  |
| Place of birth *DD/MM/YYYY* |  |
| **Additional information** |
| Accessibility needs/Specific needs (*please specify)* |  |
| **Contact details** |
| E-mail |  |
| Phone number |  |
| **Passport information** |
| Nationality |  |
| Passport number |  |
| Date of issue *DD/MM/YYYY* |  |
| Place of issue |  |
| Valid until *DD/MM/YYYY* |  |

|  |
| --- |
| **Education** |
| Degree/Diploma/Field of study |  |
| **Work experience** |
| Exact title of post |  |
| Years of service |  |
| **Brief description of your current functions** *(add pages if necessary)* |
|  |
| **Your experience in the field of the activity/event** *(add pages if necessary)* |
|  |
| **Practical use of the knowledge upon return to your administration** *(add pages if necessary)* |
|  |
| **Have you already benefited from fellowship(s) during the current year?** **If yes, please list each activity below**  |
|  |

|  |
| --- |
| **Annex(es)***(select the appropriate option(s) and indicate number of pages annexed)* |
| Any document/information in direct relation with the application, if any |  |
| CV, if any |  |

|  |
| --- |
| **Conditions** |
| **Criteria of selection** |
|  Selection criteria are announced in the invitation letter; Fellowships will be awarded with a view to maintaining equitable geographical distribution, gender balance and the inclusion of participants with disabilities and with specific needs, within budgetary constraints.**• \*To ensure good governance in the use of fellowships, any one individual may not be awarded more than one full fellowship, or two partial fellowships in a financial year.** |
| **Composition of the fellowship** |
|  For partial fellowships, please select your preference (In case of two partial fellowships, at least one should be the air ticket):o one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue;o appropriate daily subsistence allowance (intended to cover accommodation, meals and miscellaneous). Any other expenses not included in the fellowship offer must be borne by the participant’s Administration. |
| **I hereby certify that the statements made by me in this application are true and complete. If selected for a fellowship, I undertake to:** |
|  Attend the entire meeting; Inform ITU whenever there are changes in my availability that will affect the terms of my ITU award. |

|  |
| --- |
| **In signing the form, both, the candidate and the approving officer certify that they have read the conditions and accept them in their entirety.** |
| Date |  |
| Signature of the candidate |  |

|  |
| --- |
| **The fellowship candidature shall be considered valid only if submitted and duly signed by the national designated focal point of an administration of a Member State.** |
| Date |  |
| Name of the national designated focal point |  |
| Job title |  |
| Signature |  |
| Stamp of the administration |  |

|  |
| --- |
| ***The form must be duly completed and validated by the relevant authority and must be returned together with any annexes within the established deadline, to*** |
| ***fellowships@itu.int*** ***or by fax +41 22 730 57 78*** |
| ***Any request which does meet the above requirements will not be considered.*** |