



Practical information for participants

1. Event Venue

La Palm Royal Beach Hotel

Tel: +233-302 215100 +233-302 215111 +233-244 342621-4

Fax: +233-302 771717

Email: lapalm@gbhghana.net

Location: No.1 Bypass, Accra, Labadi (10mins away from the Airport)

Website: <http://www.gbhghana.net/la-palm>

2. Accommodation

A complete list of hotels available is attached for the benefit of delegates.

To benefit from the preferential rates negotiated by the Planning Committee for this meeting, participants are requested to book their rooms directly with the hotel of their choice. Using the Hotel and Transfer Reservation Form in Annex 1.

3. Transportation

The event host will not provide transportation from the airport to hotels, or from the hotels to and from the event. However, most of the recommended hotels provide an airport shuttle. Public big buses (to be paid by delegates) will be available to pick and drop delegates from hotels in Annex 1 to the event and from event to hotels.

Additionally, the event hotel is offering a 30% discount and we recommend, delegates stay in the event hotel to benefit from the preferential rates negotiated. Participants are requested to send a copy of the Hotel and Transfer Reservation Form email to **Mr. Derek Laryea, Tel.: +233-302-730500/+233-577-605485, email: derek@telecomschamber.org**

4. Airport

Kotoka International Airport is the international airport for Ghana and is served by the major international airlines.

5. Entry Requirements and Visa Information for Ghana

A valid passport and an entry visa are required to enter Ghana. Visas must be obtained prior to arrival and are required by all except nationals of ECOWAS, Kenya and Singapore. Visas can be obtained and extended in Ghana, especially for those who wish to stay beyond the meeting period.

For countries without Ghana High Commissions and Embassies, the Host Country may apply for visa on your behalf and it would be issued upon arrival. The single entry visa fee is at a cost of \$150, which will be paid at the point of entry.



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Participants who wish the Host country to apply for entry visas on their behalf should provide a scanned copy of their passport details to **Ms Alaina Dedry**, email: alaina@telecomschamber.org, cc: **National Coordinator**

Note:

You may be refused entry on a passport that is due to expire within six months of your departure date.

6. General Information

a. Insurance

Participants are advised to obtain supplementary medical/travel insurance. However, excellent private medical facilities in Ghana provide for all of your medical needs. First aid services will be available at the meeting venue.

b. Vaccination requirements and medical facilities

Yellow Fever vaccination required by all except infants under one year. Please do not forget to bring your health Certificate which shows that you have a yellow fever vaccination.

For information about vaccination requirements and health information for travellers please consult the World Health Organization's (WHO) website at <http://www.who.int/ith/countries/gha/en/>

c. Time Zone: GMT

d. Currency

The official currency is the Ghana Cedi (GH¢) (Cedi pronounced See Dee). Ghana's currency is the cedi which comes in denominations of GH¢ 50, 20, 10, 5 and 1. Coins come in denominations of GH¢ 1 and also 50p, 20p, 10p, 5p and 1 pesewa. Foreign currency can be freely exchanged at any Forex Bureau or some commercial banks in the country. Banks are normally opened from 8:30 – 4:00pm GMT Monday through Friday.

The most accepted credit cards are Visa and Mastercard, mostly in major hotels, restaurants, banks and businesses.

e. Telecommunications

Six reliable telecommunications networks are available in Ghana (two fixed and four mobile). Ghana country code is +233. Wireless Internet connectivity will be available at the cyber cafés for delegates.

f. Climate & Clothing

The month of September is characterized by gradually rising daily high temperatures, with daily highs around 30°C throughout the month, exceeding 31°C or dropping below 28°C only one day in ten. Daily low temperatures are around 24°C, falling below 24°C or exceeding 25°C only one day in ten.

Over the course of September, the length of the day is essentially constant. The



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shortest day of the month is September 30 with 12:04 hours of daylight; the longest day is September 2 with 12:13 hours of daylight. The earliest sunrise is at 5:47am on September 28; the latest sunset is at 6:05pm on September 1; the latest sunrise is at 5:53am on September 1; the earliest sunset is at 5:51pm on September 30.

Since the climate is warm and tropical all year round, be sure to pack light washable cotton clothing and casual wear. Do not forget your sunglasses and comfortable walking shoes. There are no restrictions on what men and women may wear. Slacks and shorts for both sexes are permissible.

g. Safety

Ghanaians pride themselves on being some of the friendliest people in the world, and the level of crime against visitors/tourists in Ghana is remarkably low. However, normal precautions are still advisable.

h. Electricity

If you are bringing along any electrical appliances, they should operate on or be adaptable to 220/240 volts. Electric outlets in Ghana accept either 3-pronged, or sometimes 2-pronged. British or Continental European type plus or converters.

7. Contact Person

For any further information, please contact:

Mr. Derek Laryea
National Coordinator
Tel: +233 -302-730500 / +233-577-605485
Email: derek@telecomschamber.org



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ANNEX 1

Hotels for 16th – 20th September QSDG Meeting, Accra, Ghana

No.	Name of Hotel		Single (\$)	Double (\$)	Bed & Breakfast	Tax Inclusive	Contact
1.	La-Palm Royal Beach	4-star	235	275	Yes	Yes	Tel: +233-302 215100 Fax: +233-302 771717 Email: lapalm@gbhghana.net Website: http://www.gbhghana.net/la-palm
2	Labadi Beach Hotel	4-star	300	330	Yes	Yes	Tel: +233 (302) 77 2501/6 Fax: +233 (302) 77 2520 Email: labadi@legacyhotels.com Website: http://www.labadibeach.com
3.	Coconut Grove Hotel	3-star	156	168	Yes	Yes	Tel: +233 (302) 225155 Fax: +233(302) 230140 Email: info@coconutgrovehotelsghana.com Website: www.coconutgrovehotelsghana.com
4.	Mindindi Hotel	2-Star	150	160	Yes	Yes	Tel: +233 (302) 770007 Fax: +233 (302) 770879 Email: info@midindihotel.com Website: www.midindihotel.com



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5.	El-Elyon Hotel	2-Star	90	110	Yes	Yes	Tel: +233-302-774421 Email: sagbond@msn.com Website: el-elyonhotel.getafricaonline.com
6.	Blue Royal Hotel	-	70	90	Yes	Yes	Tel: +233 (302) 783075 Website: www.blueroyalghana.com