

**Invitation to the 8<sup>th</sup> meeting of  
the Joint Coordination Activity on Artificial Intelligence, including Machine Learning  
(JCA-AI/ML),  
Geneva, 18 July 2025, 13:00 – 14:30**

The 8<sup>th</sup> meeting of the **Joint Coordination Activity on Artificial Intelligence, including Machine Learning (JCA-AI/ML)** will be held on Friday, **18 July 2025 (1300 – 1430)**, in **Geneva**, Switzerland, alongside ITU-T **SG13** co-located rapporteur group meetings (RGM) in Geneva.

The JCA-AI/ML chair, Mr Kangchan Lee (ETRI, Korea (Republic of)), will chair the meeting assisted by the JCA-AI/ML vice-chair, Mr Marco Carugi (Huawei Technologies, China); the draft agenda will be available at: <https://extranet.itu.int/sites/itu-t/jca/ml/SitePages/Home.aspx>.

The meeting will start at 13:00 on Friday, 18 July 2025, at the ITU headquarters. Participants' on-site registration will begin on Monday, 14 July 2025 at 08:00 as well as on Friday, 18 July from 8:30 in conjunction with the registration for the ITU-T SG13 RGM in the reception area of the Montbrillant building. Important note: in order for your name to appear on the list of participants document of the meeting, please, pick up your event badge or join a meeting via remote participation link.

Detailed information concerning the meeting room will be displayed on the screens at the ITU headquarters as well as on [the web](#).

**Pre-registration** is already open via the [on-line form](#).

**Remote participation** will be enabled via [MyMeetings platform](#), and will be also accessible from the JCA-AI/ML [homepage](#). Please note that [on-line registration](#) is required for remote participation too. If necessary, please contact the secretariat at [tsbjcaml@itu.int](mailto:tsbjcaml@itu.int) for assistance.

Please use your ITU/TIES or Guest account to access the [MyMeetings tool](#). Consult [the page](#) for [the network/PC requirements](#) and [user guide](#). An always on Test session (virtual meeting room) is also available there. Make profit of it to familiarize yourself with the tool if necessary.

Documentation and all the related information for the coming meeting as well as any last minute updates can be found on the JCA-AI/ML [homepage](#).

Please pay attention to the two ongoing projects, that JCA-AI/ML is currently working on, the **Machine Learning Standardization Roadmap** and the **Glossary of Terms and Definitions for Machine Learning**. You are kindly requested, in case you have any ML-related standards, that are currently in progress or have been approved, to provide the relevant information to JCA-AI/ML as an input for inclusion into the roadmap. Your contribution would be greatly appreciated. Both projects are planned to be finalized during the 8th JCA-AI/ML meeting, with the aim of seeking agreement at the last SG13 meeting in 2025 (October - November).

In addition, a discussion is planned regarding the parent group issue of JCA-AI/ML, which was prominently addressed at the ITU-T TSAG meeting held in May 2025. You are kindly encouraged to provide any relevant contributions or views concerning this matter including the update of ToR in advance. Participants are encouraged to submit input documents to JCA-AI/ML meeting by electronic mail to [tsbjcaml@itu.int](mailto:tsbjcaml@itu.int) by **14 July 2025**. Although this is not a strict deadline, receiving the documents in advance would help to properly plan the meeting.

With a view to settling any questions that might arise, name, telephone numbers and e-mail address of the person to be contacted should be indicated on the input documents. Accordingly, please include those details on the cover page of all documents. A [document template](#) is available on the JCA-AI/ML web page (<https://www.itu.int/en/ITU-T/jca/ml>).

The meeting of the JCA-AI/ML will be paperless. The meeting will be conducted in English only.

Wireless LAN facilities are available for use by delegates in the ITU main conference room areas. Wired network access continues to be available in the ITU Montbrillant building. Detailed information is available on the [ITU-T website](#).

For any further inquiries please contact the secretariat at [tsbjcaml@itu.int](mailto:tsbjcaml@itu.int).

We are looking forward to seeing you in person or online at the meeting!

JCA-AI/ML Secretariat

JCA- AI/ML homepage

