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| INTERNATIONAL TELECOMMUNICATION UNION | | **Joint Coordination Activity   On Conformance and Interoperability Testing** |
| **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2013-2016 | | JCA-CIT-I-023 |
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| **Title:** | Draft Agenda for the 2nd meeting of JCA-CIT (2013-2016) | |

**AGENDA OF 2nd JCA-CIT MEETING**

**(STUDY PERIOD 2013-2016)**

**19 November 2013; 14h30 – 16h00 (Geneva time)**

1. **Opening from JCA-CIT Convener**
2. **Approval of the agenda with** [**list of documents**](http://www.itu.int/en/ITU-T/jca/cit/Pages/input-201311.aspx)([Annex 1](#_Annex_1)); ([JCA-CIT-I-023](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-023.doc))
3. **Discussion of incoming Liaison statements**
   1. Incoming LS from SG16 on Q13/16 works related to conformance testing for IPTV technologies, including H.701, H.721, H.761, H.762, H.770 ([JCA-CIT-I-013](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-013.doc)) *(for information)*;
   2. Incoming LSs from SG15, including:

* updates to the [living list of ITU-T Recommendations are suitable for CIT](http://www.itu.int/en/ITU-T/C-I/Pages/CI-reference.aspx) in the scope of study of the SG15 ([JCA-CIT-I-014](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-014.doc)) *(for action: JCA-CIT and SG11)*;
* list of official liaison officers of ITU-T SG15 in JCA-CIT ([JCA-CIT-I-015](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-015.doc)) *(for action)*;
* the results of the discussion of CIT issues at the SG15 meeting ([JCA-CIT-I-016](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-016.doc)) *(for information)*;
  1. Incoming LS from SG17 on updated list of liaison officers of ITU-T SG17 in JCA-CIT ([JCA-CIT-I-017](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-017.doc)) *(for action)*;
  2. Incoming LSs from SG2, including:
* list of official liaison officers of ITU-T SG2 in JCA-CIT ([JCA-CIT-I-018](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-018.docx)) *(for action)*;
* information about draft Recommendation M.3710 which was agreed by SG2 for consent ([JCA-CIT-I-019](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-019.zip)) *(for information)*;
* updates to the living list of key technologies which are suitable for C&I testing and proposal to start the pilot project on Recommendations M.3170 series ([JCA-CIT-I-020](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-020.zip)) *(for information)*.
  1. Incoming LS from SG16 with updates to the reference table of ITU-T Recommendations to be tested for conformity/interoperability ([JCA-CIT-I-0](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-017.doc)24) *(for information).*

1. **Updated list of official liaison officers of ITU-T SGs in JCA-CIT (**[**JCA-CIT-I-021**](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-021.doc)**)**
2. **Discussion points according to JCA-CIT ToR (**[**JCA-CIT-I-012**](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-012.doc)**) as modified by TSAG (4-7 June 2013) (**[**Annex 2**](#_Annex)**)**
   1. Involving of interested parties to participate in the ITU C&I Programme and in the population of ITU Conformity Database
   2. Assisting to SG11 on creation and maintenance of a [living list of technologies](http://www.itu.int/en/ITU-T/C-I/Pages/CI-living-list-table.aspx) suitable for conformity and interoperability testing
   3. Assisting to SG 11 in its coordination activities with other ITU-T SGs for running [pilot projects](http://www.itu.int/en/ITU-T/C-I/Pages/CI-projects.aspx) directed to the conformity assessment against ITU Recs
   4. Developing a common understanding of Conformance testing versus Interoperability testing among the study groups.

* Contributions proposing new work items to WP4/11 (14-20 Nov 2013) related to JCA-CIT objectives ([JCA-CIT-I-022](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-022.doc));
  1. Promoting the use of a common terminology and methodology for testing among ITU-T study groups and other ITU Sectors.
* Contributions proposing new work items to WP4/11 (14-20 Nov 2013)related to JCA-CIT objectives ([JCA-CIT-I-022](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-022.doc)).

1. **Discussion of the output documents of JCA-CIT**

none

1. **JCA-CIT sessions Schedule for 2014**

* The 3rd meeting 10 April 2014 (14:30-16:30)
* The 4th meeting will take place during the SG11 meeting (July 2014 TBC)

1. **Any other business**
2. **Close of JCA-CIT meeting**

## Annex 1

**List of JCA-CIT documents available at:**<http://www.itu.int/en/ITU-T/jca/cit/Pages/input-201311.aspx>

| Sec.# | **#** | Title | Source |
| --- | --- | --- | --- |
|  | Doc 012 | LS/i on modification of the terms of reference of the JCA-CIT | TSAG |
|  | Doc 013 | LS/i on communication in the work on CIT by ITU-T Q13/16 | ITU-T Q13/16 |
|  | Doc 014 | LS/i on Conformance and Interoperability Testing (CIT) activities for WP1/15 Recommendations (reply to SG11-LS10) | ITU-T SG15 |
|  | Doc 015 | LS/i on Conformance and Interoperability (reply to JCA-CIT-LS14) | ITU-T SG15 |
|  | Doc 016 | LS/i on Conformance and Interoperability (reply to SG11-LS13 and SG11-LS10) | ITU-T SG15 |
|  | Doc 017 | LS/i/r on list of official liaison officers of ITU-T SGs in JCA-CIT (ref: JCA-CIT - LS 14) | ITU-T SG17 |
|  | Doc 018 | LS/i/r on list of official liaison officers of ITU-T SGs in JCA-CIT (reply to JCA-CIT-LS-14) | ITU-T SG2 |
|  | Doc 019 | LS/i on consent of draft Recommendation ITU-T M.3710 (ex. M.oast) | ITU-T SG2 |
|  | Doc 020 | LS/i on M.3170 series of Recommendations conformance testing pilot project | ITU-T SG2 |
|  | Doc 021 | Updated list of official liaison officers of ITU-T SGs in JCA-CIT | Convener JCA-CIT |
|  | Doc 022 | Contributions proposing new work items to WP4/11 (14-20 Nov 2013) related to JCA-CIT objectives | Convener JCA-CIT |
|  | Doc 023 | Agenda for the 2nd meeting JCA-CIT (study period 2013-2016) | Convener JCA-CIT |

## Annex 2

**ToR of JCA-CIT modified by TSAG (4-7 June 2013)**

**(**[**JCA-CIT-I-012**](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-11-19/Inputs/jca-cit-i-012.doc)**)**

**1. Scope**

The Terms of Reference of JCA-CIT are consistent with clause 2.2 of Recommendation ITU-T A.1. The scope of JCA-CIT is to coordinate activities among the ITU-T study groups for the implementation of [Resolution 76 (WTSA-12)](http://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2076.pdf) on Conformance and Interoperability.

**2. Objectives**

1. JCA-CIT activity aims to facilitate the coordination among the ITU-T study groups, regarding the implementation of the C&I Programme, according to the mandate set out by Resolution 76 (WTSA-12), taking into account the ITU-T SG11 action plan.

2. JCA-CIT should encourage the participation of interested parties in the ITU C&I Programme and in the population of its databases. Representatives from other relevant standards development organizations, regional/national organizations, consortia and forums may be invited to join the JCA-CIT, as appropriate.

3. JCA-CIT assists ITU-T SG11 in the creation and maintenance of a relevant living list of the technologies identified by the relevant study groups as suitable for conformance testing and interoperability testing.

4. JCA-CIT assists ITU-T SG11 in its coordination activities for running a pilot project of the conformance assessment for ITU-T Recommendations on key technologies identified by the relevant study groups.

5. Develop a common understanding of Conformance testing versus Interoperability testing among the study groups.

6. Promote the use of a common terminology and methodology for testing among ITU-T study groups and other ITU Sectors.

7. Proposes working methods to co-ordinate activities.

8. JCA-CIT assists ITU-T SG11 in its activity to identify key technologies that could be a candidate for the ITU-T conformance and interoperability programme for possible introduction of an ITU Mark in line with the conclusion of the Council-13.

**3. Administrative support**

ITU-T Telecommunications Standardization Bureau (TSB) will provide secretariat and facilities required by JCA-CIT.

**4. Meetings**

JCA-CIT will work electronically using electronic working methods and with face-to-face meetings which will normally occur concurrently with study groups involved in the JCA-CIT. Meetings will be held as determined by the JCA-CIT and will be announced to its participants and on the ITU-T website. The meetings should be coordinated with relevant ITU-T study groups and standards development organizations, consortia and forums.

**5. Parent group and progress reports**

The JCA-CIT will report its activities to ITU-T SG11 at its meetings.

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