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| INTERNATIONAL TELECOMMUNICATION UNION | | **Joint Coordination Activity   On Conformance and Interoperability Testing** |
| **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2013-2016 | | JCA-CIT-I-009 |
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| **Source:** | Convener, JCA-CIT | |
| **Title:** | Draft Agenda for the 1st meeting of JCA-CIT (2013-2016) | |

**AGENDA OF 1st JCA-CIT MEETING**

**(STUDY PERIOD 2013-2016)**

**25 April 2013; 14h30 – 16h30 (Geneva time)**

1. **Opening from JCA-CIT Convener**
2. **Approval of the agenda and** [**list of documents**](http://www.itu.int/en/ITU-T/jca/cit/Pages/default.aspx%5d)([Annex 1](#_Annex_1)); ([JCA-CIT-I-009](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-009.doc))
3. **Participation at JCA-CIT meeting and official liaison officers**
4. **ToR of JCA-CIT (**[**JCA-CIT-I-002**](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-002.doc)**), also reproduced in** [**Annex 2**](#_Annex) **to this agenda**
5. **Results of SG11 meeting (25 February – 1 March)** 
   1. The key role of SG11 in C&I Programme([JCA-CIT-I-006](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-006.doc));
   2. Action plan of SG11 on C&I implementation (Attach. 1 to [JCA-CIT-I-003](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-003.zip))
   3. Incoming LSs from SG11 ([JCA-CIT-I-001](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-001.doc')); ([JCA-CIT-I-004](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-004.doc)); ([JCA-CIT-I-003](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-003.zip))
   4. The living list of key technologies suitable for testing (Attach. 2 to [JCA-CIT-I-003](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-003.zip))
   5. IECEE workshop
   6. Counterfeiting
6. **Discussion points according to JCA-CIT ToR**
   1. Involving of interested parties to participate in the ITU C&I Programme and in the population of its databases
   2. Assisting to SG11 on creation and maintenance of a living list of key technologies suitable for conformity and interoperability testing ([JCA-CIT-I-007](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-007.zip))
   3. Assisting to SG 11 in its coordination activities with other ITU-T SGs for running pilot projects directed to the conformity assessment against ITU Recs
   4. Assisting to SG11 in its coordination activities within ITU-T SGs concerning strategies to fight counterfeit equipment
7. **Discussion of the output documents of JCA-CIT**

* the key technologies suitable for conformity and interoperability testing as a proposal to SG11 living list (outgoing LS to all ITU-T SGs for information and to SG11 for action)([JCA-CIT -I-008](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-008.docx))
* LS to all SGs and external SDOs to appoint liaison officers/representatives

1. **JCA-CIT sessions Schedule for 2013**

* The 1st meeting 25 April 2013 (14:30-16:30)
* The 2nd meeting will take place during the WP4/11 meeting (14 November 2013 TBC)

1. **Any other business** ([JCA-CIT-I-005](http://www.itu.int/en/ITU-T/jca/cit/Documents/2013-04-25/Inputs/jca-cit-i-005.zip))
2. **Close of JCA-CIT meeting**

## Annex 1

**List of JCA-CIT documents available at:**[**http://www.itu.int/en/ITU-T/jca/cit/Pages/input-201304.aspx**](http://www.itu.int/en/ITU-T/jca/cit/Pages/input-201304.aspx)

| **#** | Title | Source | |
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| Doc 001 | Request to all Study Groups to update the reference table of ITU-T Recommendations to be tested for conformity/interoperability, parameters and available test suites | ITU-T Study Group 11 | |
| Doc 002 | Revised ToR of JCA-CIT | ITU-T Study Group 11 | |
| Doc 003 | Reply to Request to fill a) living list table of technologies suitable for testing and b) list of possible pilot projects for conformity assessment against ITU-T Recommendations | ITU-T Study Group 11 | |
| Doc 004 | Request to fill a) living list of technologies suitable for testing and b) list of possible pilot projects for conformity assessment against ITU-T Recommendations | ITU-T Study Group 11 | |
| Doc 005 | Status report of the Focus Group on Disaster Relief Systems, Network Resilience and Recovery (FG-DR&NRR) | FG-DR&NRR | |
| Doc 006 | Outcomes of SG11 meeting (25 February – 1 March) relevant to JCA-CIT | | TSB |
| Doc 007 | Virtual Lab ITU for remote testing of equipment, new technologies and services | | SG11 representatives |
| Doc 008 | The outgoing LS to ITU-T SGs for information and SG11 for actions | | JCA-CIT |
| Doc 009 | Agenda for the 1st meeting JCA-CIT (study period 2013-2016) | | Convener JCA-CIT |

## Annex 2

**Revised ToR of JCA-CIT (**[**JCA-CIT-I-002**](http://www.itu.int/en/ITU-T/jca/cit/Pages/input-201304.aspx)**)**

1. **Scope**

The Terms of Reference of JCA-CIT are consistent with clause 2.2.1 of Recommendation ITU-T A.1. The scope of JCA-CIT is to cooperate with SG11 in its coordination activities within the ITU-T Study Groups for the implementation of [Res. 76 (WTSA-12)](http://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2076.pdf) on Conformity and Interoperability.

1. **Objectives**

* The JCA-CIT activity aims at improving the coordination and work plan of SG11 for the implementation of the C&I Programme within the ITU-T Study Groups according to the mandate received by Res. 76 (WTSA-12).
* JCA-CIT encourages the participation of interested parties in the ITU C&I Programme and in the population of its databases.
* JCA-CIT helps SG11 in its coordination activities with other ITU-T SGs to identify those technologies suitable for conformity and interoperability testing; it also assists SG11 in the creation and maintenance of a relevant living list.
* JCA-CIT helps SG 11 in its coordination activities with other ITU-T SGs for running pilot projects directed to the conformity assessment against ITU Recs.
* JCA-CIT assists SG11 in its coordination activities within ITU-T SGs concerning strategies to fight counterfeit equipment.

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