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| INTERNATIONAL TELECOMMUNICATION UNION | **Joint Coordination Activity  On Accessibility and Human Factors** |
| **TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2013-2016 | **Doc 119**  |
| **English only****Original: English** |
| **Source:** | Chairman JCA-AHF |
| **Title:** | Draft meeting report of Joint Coordination Activity on Accessibility and Human Factors (JCA-AHF), Geneva, 06 Nov 2013 |

# 1 Opening of the meeting

This JCA-AHF meeting was held on 6 November 2013 during ITU-T SG16 meeting (28 Oct – 8 Nov 2013) and chaired by the JCA-AHF Chairman Andrea Saks (USA), vice-chairman Christopher Jones (UK) and vice-chairman Mr Floris van Nes (The Netherlands).

The Chairman welcomed the participants in the room and the remote participants, reminding that the meeting was captioned.

**2 Agenda and allocation of documents**

The Chairman introduced the draft agenda and document allocation ([Document 99](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc101.zip)). The meeting approved the agenda with some scheduling changes to give priorityto remote participants and ITU staff that could not stay until the end of the meeting. Daniel Battu from France present at the meeting asked to speak during any other business and his request was granted. The agenda was approved with these changes as reproduced in **Annex A** of this report ([Document 99Rev1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-099rev1.doc) ).

The list of participants is found in [Document 117](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc-099.doc). The complete list of documents is reproduced in **Annex B** of this report and also available on the JCA-AHF website ([http://www.itu.int/en/ITU-T/jca/ahf/Pages/20131106-docs.aspx](http://www.itu.int/ITU-D/asp/CMS/Events/2013/ITU-ABU-2013/index.asp)).

# 3 Approval of the last JCA-AHF meeting report and Review of the relevant activities related to the JCA-AHF since the last meeting.

The last JCA-AHF meeting was held on 24 September 2013 during last ITU-T SG2 meeting (17-26 Sept 2013). A draft meeting report of Joint Coordination Activity on Accessibility and Human Factors (JCA-AHF), Geneva, 24 September 2013 was made to SG2 closing plenary on 8 Nov 2013 and is reproduced in [Document 106](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-099rev1.doc) of this meeting.

The Chairman presented this draft report together with an overview of JCA-AHF relevant activities since the 2nd to the last meeting of the JCA-AHF on 24 April 2013 for the benefit of the members of SG16 who were not present and unable to attend remotely. [Document 106](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc106-draft.docx) “JCA-AHF meeting report Geneva, 24 September 2013)” was approved.

**4 Review of the activities in ITU-T**

Mr. Simon Horne, founder of Spranto Video Relay Services presented a PowerPoint presentation [Document 116](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-064-rev1.doc) on the Spranto system of technology that can and does provide Video Relay Service (VRS) for the deaf community. The system uses ITU-T H.323 that most USA and Australian Relays service already use and Spranto provides software to public VRS providers in the United States. Spranto can be used on an iPhone as well via a free app. Spranto provides software to private Video Relay Interpreting services. There are presently twelve active trials. Mr. Horne made a live demonstration using an iPod via wireless to connect to the service in Australia. The live demonstration was very impressive and especially for persons with disabilities attending the meeting.

**4.1 Update on Q26/16 current work**

Mr. Christopher Jones, vice-chair of the JCA-AHF and one of the editors of the relays service work items, gave a report on the progress of the two relay service documents that hopefully would soon become either technical papers or guidelines for relay service users. Being one of the editors specifically for the user requirements document, Christopher explained that relays services enabled deaf persons, hard of hearing persons and voice impaired persons to make telephone calls in real time with the help of human interface using either Text Video or Voice as described in ITU-T.F703 total conversation. Simon Horne, editor of the 2nd relay service technical document, explained the need for interoperability and the complex problem of incompatibility using two different protocols SIP and ITU-T H.323.

At the SG16 meeting when this JCA-AHF meeting was held, the deliverables of the FGAVA were presented to SG16 the parent group for dispersal to the various questions and the newly formed Intersector group IRG-AVA (Intersector Rapporteurs Group on Audio Visual Accessibility) by one of the co-chairmen of the new group. Unfortunately none of these deliverables were able to be consented as Recommendation right now, due to the fact that editing and further work to correct terminology by more ITU experienced editors was required. It was pointed out that though the participants gave excellent information about specific areas affecting accessibility for persons with disabilities, they were inexperienced in the writing of Recommendations, these deliverables would be reviewed by the respective questions in both ITU-T SG16 and ITU-R SG6 and SG5.

The FGAVA also sent a Liaison to Q26 stating that ITU-R organised a Workshop on Emergency Broadcasting Thursday 21 November 2013 at the ITU Headquarters, within the framework of ITU-R Study Group 6 meeting and its Working Parties, highlighting the work done in the development of an ITU-R Report on the long standing and essential role of terrestrial radio and television broadcasting for rapid dissemination of emergency information to the public. FG AVA also informed FG-DR&NRR that it concluded its work with the 9th FG AVA meeting (24 October 2013).

**4.2 Update on Q21/16 work re documents**

There was a joint meeting between Q21/16, Q26/16 and Q4/2 regarding the possible duplication of work regarding a contribution made by the Rapporteur in Q4/2 in SG2 on convenient voice translation. There were Recommendations on voice translation already standardized into Recommendations in SG16 and there was confusion as to where the responsibility of accessibility actually was located. Q4/2 has in the past always had taken care of Human Factors which included persons with disabilities before SG16 became the lead SG for accessibility.

It was explained that there was overlap of responsibly as Human factors could in fact include persons with disabilities as well as those without disabilities. The other issue was where the protocols could be standardized. The issue was not completely resolved but Q4/2 agreed to focus on Human factors and all parties agree to continue work together to resolve the issues,

**4.3 Update on Q4/2 current work**

Dr Miran Choi, Rapporteur of Q4/2, gave an overview of the current work plan and an update regarding the collaboration between Q21/16, Q26/16 and Q4/2 regarding the work on convenient voice translation work initiated in Q4/2 to avoid duplication and include human factor issues. She also introduced progress regarding the Korean character set for mobile phones which is definitely defined as an ergonomic issue.

4.3.1 Incoming reply LS from SG2 to JCA-AHF– for information – on “ITU-T Study Group 2 on nomination of JCA-AHF representatives”

Dr. Miran Choi Rapporteur Question 4/2 was nominated and accepted as the representative from SG2 to the JCA-AHF.

4.3.2 Incoming LS from SG2 to FG AVA– for information to JCA-AHF– on “information on Ambient Assisted Living (AAL)”

This LS gave information on Ambient Assisted Living (AAL) regarding older persons and persons with disabilities who could live on their own with assistance and assistive technology and on the following publication:

* Audio Description and Audio Subtitling: Who Needs It? AD user personas. Fryer, Louise (2011), Goldsmiths, University of London.

This LS was noted for information.

4.3.3 Incoming LS from SG2 to JCA-AHF – for action – on “publicizing character input methods for various ICT devices”

This was a reply liaison from Q4/2 thanking JCA-AHF for our interest on using Korean characters on ICT devices and request JCA-AHF to publicize the work. .

This LS was noted.

4.3.4 Incoming LS from SG2 to ITU-T SG16 and JCA-AHF– for action – on “Joint meeting between Q4/2 and Q21/16 including Q26/16”

This was scheduled for the last SG16 meeting already past as explained in in section 4.1 of this report.

**5 Review of the activities in ITU-D**

* 1. **TDAG and WTDC-14 – Updating Question 20 and Resolution 68 and including accessibility in all questions in both SG1 and SG2**

The 19th Meeting of **TDAG** took place from 29 September to 1 October 2014. The purpose was to prepare for the upcoming WTDC-14 (30 March -10 April 2014). The US head of delegation mentioned in an intervention that it wanted to see captioning included in the Host agreement so that persons with disabilities could be included. It was stated by the ITU secretariat that negotiations were still taking place as the original location having had to be cancelled at short notice and that there would be captions but the details were not yet in place.

**5.2 ITU-D Question 22/2 and ITU-D Emergency Handbook**

This handbook was finalized after two years of remote correspondence work by email of various experts. The hand book was to be published on line where it would be a living document.

**5.3 Update from the BDT Special Initiatives Division**

Ms Susan Schorr, head of the SIS Division, presented the BDT Special Initiatives Division updates since the last JCA-AHF meeting ([Document 115](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-117.pdf)). She presented an overview of the work of the BDT Making TV Accessible report which helps participants to understand what we mean by accessible TV and why it matters.  Also she mentioned meetings that were organized by the BDT. One in particular was the joint International Telecommunication Union (ITU) and the Asia Pacific Broadcasting Union (ABU) “Women With the WAVE Series: High Level Forum on Diversity Media and Information Exchange and Networking Sessions on Information and Communication Technology (ICT) and Media Inclusion of Women, Girls and Persons with Disabilities” which was held on 23-24 October 2013 in Hanoi, Viet Nam.

 It was noted that ITU-D SG1 Q20 is always captioned but not the rest of the questions in ITU-D SG1 or SG2. The report of the Q 20/1 Rapporteur Group Meeting was noted and that during this study period it was also recognized that Q20/1 was second in the amount of contributions submitted during the current study period of all the questions. Though there had been discussion in both the ITU-D SG1 level and TDAG and there were suggestions that accessibility ought to be mainstreamed into all questions as there was significant relevance and it was also clear that Q20 should continue. The subject of the changing the wording of ‘special needs’ to ‘specific needs’ being substituted for the wording of the question was also discussed on the basis that many persons with disabilities objected to this and as it defeated the purpose of mainstreaming persons with disabilities into many aspects of life including standardization.

Additional information on the event can be found at:
[http://www.itu.int/ITU-D/asp/CMS/Events/2013/ITU-ABU-2013/index.asp](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc113.doc)

**6 ITU – General Secretariat update on the work of the Accessibility Task Force**

Mr. Jose Maria Batanero, secretariat of the ITU Accessibility Task Force, gave a progress report of the implementation of the accessibility Resolution PP-10 175 ([Document 107](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc107.docx)) which summarizes activities that had happened throughout the year and most importantly announced that in June 2013 ITU council adopted a first ITU Accessibility Policy for Persons with Disabilities. A preliminary report with the results of implementing this policy would be presented at the 2014 Session of the ITU Council.

Jose Maria also presented ([Document 105](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc105.zip)) ITU Circular on ITU’s call to the High Level Meeting on Disability and Development: ICTs are instrumental to enable a disability-inclusive development framework and report on future monitoring of the UNCRPD signed by ITU Secretary General Hamadoun Touré.

**7 WSIS: Ensuring Digital Inclusion in the Vision of WSIS Beyond 2015**

Ms. Gitanjali Sah, from ITU General Secretariate, presented the latest update on the progress of the preparation of WSIS+10 High Level Event and asked the members of the JCA-AHF for assistance with submitting some text on accessibility for persons with disabilities to be included in the outcome vision of WSIS+10.The JCA-AHF asked for volunteers and Pilar Orero, a Professor from the University of Barcelona and a contributor to the FGAVA and JCA-AHF, agreed to help.

**8 Dynamic Coalition on Accessibility and Disability meeting in Bali during Internet Governance Forum (IGF) 2013**

**8.1 DCAD meeting in Bali, 25 October 2013**

The DCAD meeting was held on the 25th of October. The chairman gave an overview on the events in Bali. DCAD member Shadi Abou Zahra of W3C was invited to give a speech to main opening session of IGF 2013 on the importance of Accessibility and the inclusion of Persons with Disabilities. A copy of his speech is in [Document 113](http://www.itu.int/en/ITU-T/jca/ahf/Pages/20131106-docs.aspx). Coordinator of the DCAD discussed the problems of Remote participant with disabilities and proposed suggestions to make the IGF meetings more accessibility both remotely and physically. The need to update the DCAD Guidelines was discussed. The report can be found on the DCAD website.

**8.2 DCAD/BAPSI Workshop “Accessible Inclusion for All Abilities and All Ages, Access for Persons who fall between the cracks”, IGF, Bali, 25 October 2013**

A complete list of participants, presenters and the presentations can be found at the DCAD website.Again there were technical difficulties with remote participants who were persons with disabilities and this is explained in the workshop report available from the DCAD web page.

**9 Coordination and collaboration outside ITU - Revision of ISO/IEC Guide 71 “Guideline for incorporating accessibility in standard”**

Mr. Gerry Ellis, the appointed representative from the ITU-T, gave a comprehensive update on the latest meeting of the editing group JTAG on revising of the ISO/IcE Guide 71. Those details can be found in [Document 104](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc106-draft.docx) and [Document 111](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc106-draft.docx). There are more meetings to follow and the progress is encouraging, Gerry who himself is blind said that he felt his presence was necessary as many participants did not fully understand many of the difficulties of persons with disabilities.

Ms Kate Grant also participated in the JTAG and spoke of the problems that many had in understanding the needs of persons with disabilities as they themselves were not person with disabilities.

**10 Future events**

10.1 ITU Telecom World 2013: in Bangkok Thailand 18 – 21 November

Unfortunately there were no representatives to give a presentation but it was communicated that captioning was being provided.

10.2 International Symposium of the Nippon Foundation on Telecommunications Relay Services and Information Accessibility, 22-24 November 2013, Tokyo, Japan

Chairman of the JCA-AHF is invited as a speaker

10.3 Japanese Federation of the Deaf “Information Accessibility Forum’, 24 November 2013, Tokyo, Japan.

Chairman of the JCA will be giving the Honor Lecture on “Accessibility in the universe' as a destination of ITU-T’.

10.4 ITU – EBU Meeting for Central and Eastern Europe on e-Accessibility in Television Broadcasting, 3-4 December 2013, Zagreb – Croatia

10.4 G3ict M-Enabling Summit Conference & Showcase 2014 Accessibility: A Driver for Mobile Innovation, 9-10 June 2014, Washington DC - US

**11 Outgoing Liaison statements**

The JCA-AHF secretariat prepared two draft replies which were presented at the meeting for discussion and approval. The following liaison was approved at the meeting:

* [Document 110](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc116.zip): Draft Reply to SG2 incoming LS ‘On Publicizing Character Input Methods for Various ICT Devices’([Document 100](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc100.doc))

# 12 Any other business

# Daniel Battu from France discussed the problems of the decision in France of the switching off of the analogue phone system in the year 2017 and that the public was not being informed. He also discussed the problems that could bring for access if there were power outages as digital is powered by electricity and analogue phones by the power supply in the telephone company itself. This and other issues could have impact for persons with disabilities and older persons with age related disabilities.

# 13 Next JCA-AHF meeting

The next JCA-AHF meeting will take place during SG 2 meeting in May 2013. Date to be advised.

# 14 Closing of the meeting

The JCA-AHF Chairman, Andrea Saks, the vice-chairman Christopher Jones and vice-chairman Floris van Nes, thanked all the participants, in the room and remotely, for having attended the meeting. The Chairman thanked the sign language interpreter, the real time captioners, all the ITU staff remote moderators and the TSB JCA-AHF secretariat for the smooth running of the meeting, the work and the assistance performed.

The meeting was adjourned at.17:30

**Annexes (2):Annex A**

**JCA-AHF revised agenda of the meeting**

([Document 99 Rev.1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc113.doc))

| # | Agenda item | Document no. and/or representative |
| --- | --- | --- |
| 1 | Opening, welcome and introduction by the Chairman (participants in the room and remote participants) | JCA-AHF Chairman/Vice-Chairman |
| 2 | Approval of the Agenda and allocation of documents | [Doc 99](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc104.docx) JCA-AHF Chairman |
| 3 | Review of the last meeting Report (JCA-AHF meeting, 24 September 2013)  | [Doc 106](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc103.doc)​JCA-AHF Chairman |
| 4 | Review of the activities in ITU-T Demos by Spranto on relay services | JCA-AHF Chairman[Doc 116](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-064.doc)Simon Horn |
| 4.1 | Update on SG16 Q26/16 current workFG AVA deliverables into Q26/16Incoming LS from FG AVA on “collaboration between FG-AVA and FG-DR&NRR” | JCA-AHF Chairman/Vice-Chairman/[Doc 108 R1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc108r1.doc)FGAVA Secretariat |
| 4.2 | Update on Q21/16 work re documents | ITU-T SG16 Contributions [[ 281 ]](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-110.doc), [[ 337 ]](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc101.zip) Rev.1 [[ 353 ]](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-065.docx) Rev.1  |
| 4.3 | Update on Question 4/2 current work | Q4/2 rapporteur Miran Choi |
| 4.3.1 | Incoming LS from SG2 – for information – on “ITU-T Study Group 2 on nomination of JCA-AHF representatives” | [Doc 102](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-099.doc)JCA-AHF Chairman |
| 4.3.2 | Incoming LS from SG2 - for information – on “information on Ambient Assisted Living (AAL)”  | [​Doc 103](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc103.doc)Q4/2 rapporteur Miran Choi |
| 4.3.3 | Incoming LS from SG2 – for action – on “publicizing character input methods for various ICT devices”  | [​Doc 100](http://www.itu.int/md/T13-SG16-C-0281/en)Q4/2 rapporteur Miran Choi |
| 4.3.4 | Incoming LS from SG2 – for action – on “Joint meeting between Q4/2 and Q21/16 including Q26/16” | [​Doc 101](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc115.doc)Q4/2 rapporteur Miran Choi |
| 5 | Review of the activities in ITU-D: |  |
| 5.1 | TDAG and WTDC-14 - Updating Question 20 and Resolution 57 and including accessibility in all questions in both SG1 and SG2 | JCA-AHF Chairman |
| 5.2 | Question 22/2 and ITU-D Emergency Handbook | JCA-AHF Chairman |
| 5.3 | Update from the BDT Special Initiatives DivisionReport of the Rapporteur Group Meeting for Question 20-1/1  | [Doc 114](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc111.doc)BDT meeting report [Doc 85​](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc107.docx),  |
| 6 | ITU – General Secretariat |  |
| 6.1 | Update on the work of the Accessibility Task Force:Summary of latest actions on the implementation of resolution 175 (Guadalajara, 2010);ITU Circular on ITU’s call to the High Level Meeting on Disability and Development: ICTs are instrumental to enable a disability-inclusive development framework and report on future monitoring of the UNCRPD | [Doc 107](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc107.docx)[Doc 105](http://www.itu.int/md/T13-SG16-C-0353/en) |
| 7 | WSIS: Ensuring Digital Inclusion in the Vision of WSIS Beyond 2015 - Invitation to contribute to the WSIS+10 High- Level Event Preparatory process | [Doc 112​](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc116.zip)Gitanjali Sah |
| 8  | Dynamic Coalition on Accessibility and Disability meeting in Bali - Internet Governance Forum (IGF) and the activities of the Dynamic Coalition on Accessibility and Disability meeting in BaliSpeech of Shadi Abou-Zahra, at the IGF opening session | Coordinator of DCAD[Doc 113](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc114.doc)​ |
| 8.1 | DCAD meeting in Bali, 25 October 2013([DCAD website](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc100.doc)) | Coordinator of DCAD |
| 8.2 | [DCAD/BAPSI Workshop “Accessible Inclusion For All Abilities and All Ages, Access for Persons who fall between the cracks”, IGF, Bali, 25 October 2013](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/201310-workshop-bapsi.aspx) | Coordinator of DCAD |
| 9 | Coordination and collaboration outside ITU |  |
| 9.1 | JTAG Guide 71 “Guidelines for incorporating accessibility in standards” | [Doc 104](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc105.zip), [Doc 111**​**](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc102.doc)Kate Grant |
| 10 | Future events  |  |
| 10.1 | [ITU Telecom World 2013, 18 – 21 November 2013, Bangkok, Thailand](http://staging.itu.int/md/T13-SG16-C-0337/en#itu_2013) |  |
| 10.2 | International Symposium of the Nippon Foundation on Telecommunications Relay Services and Information Accessibility, 22 -24 November 2013, Tokyo Japan - Chairman of the JCA-AHF Key note speaker 23 November 2013.Japanese Federation of the Deaf “Information Accessibility Forum 24 November 2013 Tokyo Japan. Chairman of the JCA giving the Honor Lecture on “Accessibility in the universe as a destination of ITU-T” | JCA-AHF Chairman |
| 10.3 | [ITU - EBU Meeting for Central and Eastern Europe on e-Accessibility in Television Broadcasting, 3 - 4 December 2013, Zagreb, Croatia](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc105.zip) |  |
| 10.4 | [G3ict M-Enabling Summit Conference & Showcase 2014 Accessibility: A Driver for Mobile Innovation June 9th 10 Washington DC United States](http://staging.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc112.doc) | [Doc 109​](file:///C%3A/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc109.docx)JCA-AHF Chairman |
| 11 | Review of the Liaison statements (that were not considered earlier in the agenda) See points 5.2 and 5.3 above | - |
| 11.1 | Outgoing LSs |  |
| 11.1.1 | Draft Reply to SG2 incoming LS “on publicizing character input methods for various ICT devices” ([​Doc 100](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-085.zip)) | [Doc 110](http://world2013.itu.int/) |
| 11.1.2 | Draft Reply to SG2 incoming LS on “Joint meeting between Q4/2 and Q21/16 including Q26/16” ([​Doc 101](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc104.docx)) |  |
| 12 | Any other business- Mr Daniel Battu |  |
| 13 | Next JCA-AHF meeting: dates to be advisedITU-T Study Group 2, Geneva, 28 May - 6 June 2014ITU-T Study Group 16, Geneva, 16 - 27 June 2014 |  |
| 14 | Closing of the meeting |  |

**Annex B**

**Douments considered during the JCA-AHF meeting, Geneva, 6 November 2013**

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| --- | --- | --- |
| **Number​** | **​Document title** | **​Source** |
| [​Doc 117](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc111.doc) | ​Final list of participants | TSB​ |
| ​[Doc 116](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc116.zip) | ​Video Relay Services | Spranto​ |
| [Doc 115​](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/default.aspx) | Unedited transcripts of JCA-AHF meeting​ | TSB​ |
| [Doc 114](http://g3ict.org/events/schedule/event_overview/p/eventId_467/id_1058)​ | Update on BDT SIS initiatives | BDT – Special Initiative Division​ |
| [Doc 113](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc108r1.doc)​ | Opening speech at 8th IGF by DCAD representative | DCAD Coordinator​ |
| [Doc 112​](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc100.doc) | Ensuring Digital Inclusion in the Vision of WSIS Beyond 2015 - Invitation to contribute to the WSIS+10 High- Level Event Preparatory process​ | WSIS​ |
| [Doc 111​](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc111.doc) |  Impact from Guide 71 on standardization | Ninetiles​ |
| [Doc 110](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc101.zip)​ | Draft reply to ITU-T SG2 incoming LS on publicizing character input methods for various ICT devices​ | JCA-AHF​ |
| [Doc 109​](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc114.doc) | M-Enabling Summit Conference & Showcase 2014​ | G3ICT​ |
| ​[Doc 108 R1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc113.doc) | ​LS/i/r on collaboration between FG-AVA and FG-DR&NRR (reply to FG DR&NRR LS021) [from FG AVA] | FG AVA​ |
| [Doc 107](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc115.doc)​ | ​Summary of latest actions on the implementation of resolution 175 (Guadalajara, 2010) | ITU Accessibility Task Force (AccTF)​ |
| [Doc 106](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc106-draft.docx)​ | ​Draft meeting report of Joint Coordination Activity on Accessibility and Human Factors (JCA-AHF), Geneva, 24 September 2013 | Chairman JCA-AHF​ |
| [​Doc 105](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc110.doc) | ​​ITU Circular on ITU’s call to the High Level Meeting on Disability and Development: ICTs are instrumental to enable a disability-inclusive development framework | ITU​​ |
| ​[Doc 104](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc112.doc) | ​Information accessibility work in ISO/IEC (Guide 71 and JTC1 SWG-A) | Rapporteur Q26/16 ​​ |
| [​Doc 103](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-099.doc) | ​​LS/i/r on information on Ambient Assisted Living (AAL) (reply to FG AVA LS020R1) [to FG AVA] | ​​ITU-T Study Group 2 |
| ​[Doc 102](http://www.itu.int/en/ITU-D/Regional-Presence/Europe/Pages/Events/2013/ITU%20-%20EBU%20Meeting%20for%20Central%20and%20Eastern%20Europe%20on%20e-Accessibility%20in%20Television%20Broadcasting.aspx) | ​LS/i/r on nomination of JCA-AHF representatives from ITU-T Study Group 2 (reply to JCA-AHF-LS19) [to JCA-AHF] | ​ITU-T Study Group 2​ |
| [​Doc 101](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc109.docx) | ​LS/i on Joint meeting between Q4/2 and Q21/16 including Q26/16 [to ITU-T SG16; JCA-AHF] | ​​ITU-T Study Group 2 |
| [​Doc 100](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc100.doc) | ​LS/i on publicizing character input methods for various ICT devices [to JCA-AHF] | ​​ITU-T Study Group 2 |
| [Doc-099rev1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc104.docx) | Revised agenda of the meeting | ​JCA-AHF |
| [Doc 99](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-doc110.doc) | Draft agenda of the meeting | ​JCA-AHF |