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| **itu-old** | INTERNATIONAL TELECOMMUNICATION UNION | JCA-Res178 – Doc – 018– E |
| **TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2013-2016 |  |
| **English only****Original: English** |
| **DOCUMENT** |
| **Source:** | JCA-Res178 Co-conveners |
| **Title:** | Notes of 3rd JCA-Res 178 meeting  |

1. Agenda

The agenda as contained in JCA-Res178 [Doc 16](http://www.itu.int/en/ITU-T/jca/Res178/Documents/JCA-Res178-Doc-016-3rd%20meeting%20agenda.docx) was agreed.

1. Status of replies to JCA-Res178 Liaisons

There was no response to the outgoing Liaisons (LS3-7) of the last meeting of JCA-Res178 from the addressed Study Groups (SG3, SG11, SG12, SG15 and SG16) except SG2 and SG13, to provide a contact person, information or clarification (as applicable) on activities/work items within the remit of the SG that should be identified to JCA-Res178 to enable it to meets its mandate(JCA-Res178 [Doc 14 Rev.1](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx) contains the updated status of responses);

1. Agreements reached
2. JCA-Res178 [Doc 14](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx), which is a living document, will be updated with the additional information received by the JCA, and be re-issued as JCA-Res178 [Doc 14 Rev.1](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx).
3. [Doc 14 Rev.1](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx) will be liaised to all ITU-T Study Groups.
4. In circulating [Doc 14 Rev.1](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx) to ITU-T SGs, the liaison will ask the SGs to
	1. Review, and if necessary add, to [Doc 14 Rev.1](http://www.itu.int/en/ITU-T/jca/Res178/Pages/documents.aspx);
	2. Review the work of the activities in the other SGs to assess whether there are any activities that impact its work
5. An initial report of JCA-Res178 for TSAG will be developed by the end of November for discussion, detailing the work of the JCA-Res178 to-date. As the work of the JCA-Res178 progresses, so this will be reflected in revisions to the report.
6. An interim e-meeting will be held at 14:00-16:00 Geneva time on 12 January 2015 to
	1. Review additional information received ;
	2. Review, and if necessary update, the report to TSAG 2015;
	3. Initiate the assessment of the information provided to JCA-Res178, and if appropriate share with ITU-T SGs for them to consider addressing gaps identified by JCA-Res178 in co-operation with ITU-T SGs.
7. The next meeting of JCA-Res178 will be on 4 May 2015 to
	1. finalize the report to TSAG 2015 ;
	2. further review the information received by the JCA-Res 178;
	3. continue the assessment of the information provided to JCA Res 178, and if appropriate suggest to SGs for them to consider addressing gaps identified .

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