

Turin, 21-24 September 2015

MEETING ANNOUNCEMENT

Source: ITU**Title:** Third meeting of FG IMT-2020, Turin, Italy, 21-24 September 2015

1 The third meeting of the ITU-T Focus Group on IMT-2020 (FG IMT-2020) is scheduled to take place **from 21 to 24 September 2015 in Turin, Italy**, kindly hosted by **Telecom Italia**.

2 Participation in FG IMT-2020 is open to ITU Member States, Sector Member, Associates and Academia. It is also open to any individual from a country which is a member of ITU and who is willing to contribute to the work. This includes individuals who are also members or representatives of interested standards development organizations.

3 The meeting will open at **09:30** on **21 September 2015 at Telecom Italia premises in Torino – 20, Corso Bramante**. To gather further input and attract participation, the Focus Group management is evaluating the possibility of having a few invited speakers during the first day of the meeting. There will be a separate announcement on this matter on the Focus Group mailing list.

Participants check-in will begin at 08:30 hours. No registration fee is required for participating in this meeting. The discussions will be held in English only.

4 To enable ITU to make the necessary arrangements concerning the organization of the Focus Group meeting, please **register** via the online form at <http://itu.int/reg/tmisc/3000791> as soon as possible, but **not later than 15 September 2015**. Please note that registration of participants to the meeting is carried out exclusively online. To easily provide you with any updates concerning the meeting planning, please provide a valid e-mail address.

5 Information related to the meeting and the items for discussion at the meeting will be made available on the Focus Group web page: <http://itu.int/en/ITU-T/focusgroups/imt-2020/>. Please note that a TIES or Guest account is required to access some of the documents. A Guest account can be obtained at <https://www.itu.int/net/iwm/public/frmUserRegistration.aspx>.

6 In preparing documents, please use the basic template for the FG documents available from the Focus Group web page.

Participants shall submit input documents in electronic format to ITU (tsbfgimt-2020@itu.int). In order to permit participants to prepare for the meeting, the proposed **deadline for document submission** for this meeting is **15 September 2015**. Please note that this is a paperless meeting.

7 For logistical information, including a dedicated website for attendees to book their hotel rooms at a preferential rate, please refer to **Annex A** of this document.

Contact: ITU

Tel:

Fax:

Email: tsbfgimt-2020@itu.int

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8 **Remote Participation:** As a remote delegate you will be able to hear plenary session discussions, see documents and presentations and interact with the remote meeting host. If you wish to participate as a remote delegate, you need to register at <http://itu.int/reg/tmisc/3000791> as soon as possible, but **not later than 15 September 2015**. Detailed instructions will be made available to registered participants.

9 We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Italy. The visa must be requested and obtained from the office (embassy or consulate) representing Italy in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please be aware that visa approval might take time so kindly make your visa request as soon as possible.

In case you need an **invitation letter** from the host to support your visa application, please register for the meeting as described above, and then kindly provide, **not later than 16 August 2015**, the confirmation number, your full name, affiliation, nationality and passport number to tsbfgimt-2020@itu.int.

ANNEX A

Third meeting of FG IMT-2020

Turin, Italy, 21-24 September 2015

Practical information for participants

1 Event venue

Telecom Italia

corso Bramante, 20

10100 Torino, Italy

<https://goo.gl/maps/e7dh8>

2 Hotels

Telecom Italia has preferential rates with the following hotels.

Please mind that the period of the meeting is very high season in the city and availability is not guaranteed, so please book as soon as possible. In some of the hotels the rates are assured only till the **28 July 2015**.

• **NH Lingotto**

- Via Nizza, 262 | Via Nizza, 230 – 10126 Torino
- Web: <http://www.nh-hotels.de/hotel/nh-torino-lingotto-congress>
- Tel: +39 011 664 2770/2771, Fax: +39 011 6642002, E-mail: nhlingotto@nh-hotels.com
- Euro 129.00 per night, American buffet breakfast, WIFI and VAT 10% included
- Reservation by phone or e-mail mentioning Telecom Italia Meeting 21 September

• **Grand Hotel Sitea**

- Via Carlo Alberto, 35 – 10123 Torino
- Web: <http://www.grandhotelsitea.it>
- Tel: +39 011 517 0171, Fax: +39 011 548 090, E-mail: info@grandhotelsitea.it
- Double single use or superior Single
- Euro 140.00 with breakfast and VAT included per room, per night
- Reservation by phone or e-mail mentioning Telecom Italia Meeting 21 September

• **Golden Palace Hotel**

- Via dell'Arcivescovado 18 – 10121 Torino
- Web: <http://www.allegroitalia.it/struttura/torino/>
- Tel: +39 011 551 2111, Fax: +39 011 551 2800
- Classic room: Euro 129/night, breakfast included
- Superior room: Euro 149/night, breakfast included
- Reservation by phone mentioning Telecom Italia Meeting 21 September (reference T.I. Luca Pesando)

3 Arrival and transportation

Information about the connection from **Torino Sandro Pertini Airport (TRN)** and the city centre can be found at http://www.aeroportoitorino.it/en/passeggeri_en/trasporti_en.html.

Trains from other cities in Italy and in Europe connect to the two main stations: Porta Nuova (<http://www.torinoportanuova.it/en/>) and Porta Susa (<http://www.tuttocitta.it/mappa/torino/stazione-porta-susa>). Train timetables are available at <http://www.trenitalia.com/tcom-en>.

For coach connections from/to Milano Malpensa Airport (MXP) (approximately 2 hours) see <http://www.sadem.it/en/prodotti/collegamento-aeroporti/milano-malpensa-airport.aspx>.

4 Visa – Formalities for entering Italy

Generally, a citizen of a foreign country who wishes to enter Italy for temporary business stay must first obtain a visa.

Please visit the following link to find out the necessary documentation you will need to ensure a smooth entry into Italy:

http://www.esteri.it/mae/en/ministero/servizi/stranieri/ingressosoggiornoinitalia/condizioni_ingresso.html

Please also see paragraph 9 of this meeting announcement.

5 Currency and exchange

The official currency of Italy is Euro (€).

The approximate exchange rate is:

1 Euro = USD 1.10 (may vary)

6 Language

National language is Italian. The official working language is English.

7 Climate

The climate in Torino is Continental-Mediterranean. In September the average day time temperature is about 20-21 °C with lows in the range 9-13 °C.

8 Local time

Standard Time Zone: UTC/GMT +1 Hours

Current Daylight Saving Time: UTC/GMT +2 Hours

9 Telecommunications

The area code for Torino is +39 011.

10 Electricity

Electrical outlets in Italy are 50 cycles/220 volts, which is compatible with all European appliances. USA appliances require a two-pin (or three-, with central gnd) adaptor and 110-volt converter.



Image of the sockets and plugs

11 Health

There are no vaccination requirements for visitors to Italy.

12 Internet connectivity

Internet connection will be available at the meeting venue. Payment may be required at certain hotels.

13 Contact

For any further questions, please contact:

Luca Pesando

Telecom Italia

Via G. Reiss Romoli, 274.

10148 Torino, I

E-mail: luca.pesando@telecomitalia.it

Tel: +39-011-228 7163

Fax: +39-331-600 2521
