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|  | **International Telecommunication Union** |
|  |  |
| **ITU-T** | **FG-DPM** |
| TELECOMMUNICATIONSTANDARDIZATION SECTOROF ITU | (xx/20xx)  |
|  | ITU-T Focus Group on Data Processing and Management to support IoT and Smart Cities & Communities |
|  | **Title** |
|  | Focus Group Technical Specifications |



FOREWORD

The International Telecommunication Union (ITU) is the United Nations specialized agency in the field of telecommunications, information and communication technologies (ICTs). The ITU Telecommunication Standardization Sector (ITU-T) is a permanent organ of ITU. ITU-T is responsible for studying technical, operating and tariff questions and issuing Recommendations on them with a view to standardizing telecommunications on a worldwide basis.

The procedures for establishment of focus groups are defined in Recommendation ITU-T A.7. ITU-T Study Group 20 set up the ITU-T Focus Group on Data Processing and Management to support IoT and Smart Cities & Communities (FG-DPM) at its meeting in March 2017. ITU-T Study Group 20 is the parent group of FG-DPM.

Deliverables of focus groups can take the form of technical reports, specifications, etc., and aim to provide material for consideration by the parent group in its standardization activities. Deliverables of focus groups are not ITU-T Recommendations.

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| **SERIES OF FG-DPM TECHNICAL REPORTS/SPECIFICATIONS****…complete** |

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**Title**

Acknowledgements

These Technical Specifications were ... (complete)..

Additional information and materials relating to this report can be found at: <http://www.itu.int/en/ITU-T/focusgroups/dpm/Pages/default.aspx>. If you would like to provide any additional information, please contact the FG-DPM at tsbfgdpm@itu.int.

Title

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Title

Summary

[ADD TEXT].

Keywords

[ADD TEXT].

Introduction

<Optional – This clause should appear only if it contains information different from that in Scope and Summary>

1 Scope

[ADD TEXT].

2 References

The following ITU-T Recommendations and other references contain provisions which, through reference in this text, constitute provisions of these Technical Specifications. At the time of publication, the editions indicated were valid. All Recommendations and other references are subject to revision; users of these Technical Specifications are therefore encouraged to investigate the possibility of applying the most recent edition of the Recommendations and other references listed below. A list of the currently valid ITU-T Recommendations is regularly published. The reference to a document within these Technical Specifications does not give it, as a stand-alone document, the status of a Recommendation.]

[ITU-T X.yyy] Recommendation ITU-T X.yyy (date), *Title*.

3 Definitions

<Check in the ITU-T terms and definitions database at [www.itu.int/go/terminology-database](http://www.itu.int/go/terminology-database) whether the term has already been defined in [a / another] Recommendation. It would be more consistent to refer to such a definition rather than to redefine the term>

3.1 Terms defined elsewhere

<Normally, terms defined elsewhere will simply refer to the defining document. In certain cases, it may be desirable to quote the definition to allow for a stand-alone document>

These Technical Specifications use the following terms defined elsewhere:

**3.1.1 <Term 1>** [Reference]: <optional quoted definition>.

**3.1.2 <Term 2>** [Reference]: <optional quoted definition>.

3.2 Terms defined in this document

These Technical Specifications defines the following terms:

**3.2.1 <Term 3>**: <definition>.

4 Abbreviations and acronyms

These Technical Specifications use the following abbreviations and acronyms:

<abbr> <expansion>

<Include all abbreviations and acronyms used in these Technical Specifications>

5 Conventions

<Mandatory clause. Describe any particular notation, style, presentation, etc. used within the Technical Specifications, if any. If none, write "None.">

6 Clause 6 of the Technical Specifications

<Clause 6 onwards contains the body of the Technical Specifications>

Table 1: Example of a table

| Number | Observation |
| --- | --- |
| 1 | Sample table |
| 2 | Table header (1st row) uses style Table\_head |
| 3 | Other table rows use style Table\_text |
| 4 | Heading with table number uses style "Table\_No & title" |

|  |  |  |
| --- | --- | --- |
| A | 🡪 | B |

Captions for figures use WinWord style "Figure\_No & title"

Figure 1: Example of a figure

Annex A

<Annex Title>

(This annex forms an integral part of these Technical Specifications.)

<Body of annex A>

Appendix I

<Appendix Title>

(This appendix does not form an integral part of these Technical Specifications.)

<Body of appendix I>

Bibliography

[b-ITU-T X.yyy] Recommendation ITU-T X.yyy (date), *Title*.

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