**ITU FG AVA Meeting, Toronto, Canada, 25 – 27 September 2012
Invitation letter request**

We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend time in Canada. **The visa must be requested at least four (4) weeks before the starting date of the meeting** and obtained from the office (embassy or consulate) representing Canada in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

Participants who need an invitation letter and/or a visa supporting letter for entering Canada are advised to get in touch with the following contact person in Canada:

Ms Debra Wilson

E-mail: dwilson@rim.com

Telephone: +1 519 597 5625

**If needed, please return this form, no later than 25 August 2012 for the processing of formal invitation letter.**

|  |  |
| --- | --- |
| **Family Name** |  |
| **Given Name** |  |
| **Date of Birth (yyyy/mm/dd)** |  |
| **Gender** |  |
| **Company (Individual Member)** |  |
| **Nationality** |  |
| **Passport Number** |  |
| **Mailing Address****(with postal code)** |  |
| **Expected entry date** |  |
| **Expected departure date** |  |
| **Tel.** |  |
| **Fax.** |  |
| **E-mail** |  |

If there is no special request for the original invitation letter, a scanned copy it will be provided by default. Also, the invitation letter can be delivered with grouping of your company.