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| INTERNATIONAL TELECOMMUNICATION UNION | **Focus Group OnAudiovisual Media Accessibility** |
| **TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2009-2012 |  |
| **English only****Original: English** |
| **WG(s):** | ALL | New Delhi, 13 March 2012 |
| **DOCUMENT** |
| **Source:** | TSB |
| **Title:** | Fourth FG AVA meeting: 13 March 2012, New Delhi, India |

1 The fourth meeting of the FG AVA is scheduled to take place at the India International Centre, New Delhi, India, 13 March 2012.

2 The results from the past meetings of FG AVA are available at: <http://ifa.itu.int/t/fg/ava/docs/>

3 The FG AVA is open to ITU Member States, Sector Members, Associates and Academia. It is also open to any individual from a country which is a member of ITU and who is willing to contribute to the work. This includes individuals who are also members or representatives of SDOs as well as other interested stakeholders.

3 The items for discussion at the meeting and any contributions received will be made available on the Focus Group web page at [**http://itu.int/en/ITU-T/focusgroups/ava**](http://itu.int/en/ITU-T/focusgroups/ava). Additional information related to the meeting will also be made available on the ITU-T FG AVA web page.

4 The meeting will open at 0900 hours on 13 March 2012. Participant registration will begin at 0830 hours at the following address:
India International Centre, Seminar hall no. 1, 2 and 3 main building **#**40, Lodi Road, Max Mueller Marg, Connaught Place, Connaught Place, New Delhi, Delhi 110001.
No registration fee is required for participating in this meeting.

5 The discussions will be held in English only.

6 Updated information relating to this event, including remote participation arrangements, will be made available on the ITU-T FG AVA web page.

7 To enable the organizers and TSB to make the necessary arrangements concerning the organization of the Focus Group meeting, please pre-register via the on-line form at the Focus Group web page as soon as possible but **before 13 February 2012**. **Please note that pre-registration of participants to the meeting is carried out exclusively online.** To easily provide you with any updates concerning the meeting planning, please fill in your valid e-mail address on your registration form. Any special accommodations must be requested as soon as possible but **before 31 January 2012** by email totsbfgava@itu.int with the subject heading "FG AVA Accommodation request". Kindly note that remote participation will be available at the meeting.

8 The deadline for document submission for this meeting is **3 March 2012**. Please note that this is a paperless meeting.

The documents will be made publicly available for this meeting and accessible via web browser from the ITU-T FG web page. If you intend to submit a document please send it to the FG AVA secretariat at tsbfgava@itu.int

9 For any queries regarding FG AVA activities, please contact the TSB Focus Group secretariat at tsbfgava@itu.int.

10 We would remind you that citizens of some countries are required to obtain a **visa in order to enter and spend any time in India**. The visa must be requested and obtained from the office (embassy or consulate) representing India in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please be aware that visa approval might take time so kindly make your request for the invitation letter as soon as possible.

Participants who require an invitation letter and/or a visa supporting letter for entering India are advised to get in touch with the contact person in this country whose detailed information is as follows:

Nirmita Narasimhan,
Programme Manager, Centre for Internet and Society, Bangalore, India
E-mail: nirmita@cis-india.org
Tel: + 91 80 40926283

Ajoy Kumar,
Administrator, Centre for Internet and Society, Bangalore, India
E-mail: ajoy@cis-india.org
Mobile: + 91 9845492122

Tel: + 91 80 40926283

11 For any queries regarding FG AVA activities, please contact the TSB Focus Group secretariat at tsbfgava@itu.int

General Information for the 4th FG-AVA Meeting can be found in **Annex A**.
**Annex B** contains the form for the visa.

**Annex A
ITU FG AVA Meeting #4: General Meeting Information**

**Meetings and Dates**

ITU FG AVA Meeting #4: 13 March 2012

**Location**

New Delhi, India

**Meeting Venue**

India International Centre, Seminar hall no. 1, 2 and 3 main building **#**40, Lodi Road, Max Mueller Marg, Connaught Place, Connaught Place, New Delhi, 110001.

Tel.: +91 11 24619431, Ext.: 377, 378, 379;

Fax : +91 11 24641460

E-mail: cbo.iic@nic.in;

Website: [www.iicdelhi.nic.in](http://www.iicdelhi.nic.in)

Map from airport to the India International Centre: <http://maps.google.co.in/maps?hl=en&tab=wl>

**Contact persons**

Ajoy Kumar, Administrator,

Centre for Internet and Society, Bangalore
E-mail: ajoy@cis-india.org
Mob: + 91 98 45492122

**Office details**

The Centre for Internet and Society
#194, 2nd ‘C’ Cross, Domlur 2nd stage,
Bangalore – 560 071
Karnataka, India
Tel: +91 080 40926283

**Information of New Delhi**

Meeting Place: Delhi (city map available at <http://www.mapsofindia.com/maps/delhi/>)

**Visa Requirements:**

Citizens of some countries are required to obtain a visa in order to enter and spend any time in India. The visa must be requested and obtained from the Indian embassy or consulate in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please be aware that visa approval might take time so kindly make your request for the invitation letter as soon as possible.

If you require an invitation letter and/or a visa supporting letter for entering India, please fill-in the Invitation letter request form in **Annex B** and email it with the subject of “**ITU FG AVA Meeting**: **Invitation letter request” to the host (**ajoy@cis-india.org**) by 13 February 2012.** Participants requiring such assistance are advised to get in touch with the contact person in CIS whose contact detailed are as follows:
Mr. Ajoy Kumar, Administrator

E-mail: ajoy@cis-india.org

Mobile: + 91 98454 92122.

The invitation letter will be dispatched within one week after receiving the email request.

**General information**

**Time Zone**

The time zone in Delhi is GMT + 5:30.

**Telephone codes**

India country code is 91 and Delhi is 11. When dialing from within the country, one has to dial 011 when dialing a landline from a mobile and no code if dialing from another landline number. In case one has to call a local STD mobile number, one has to prefix the number with 0.

**Currency**

The Indian currency is rupee. The present exchange rate is approximately 46.08 rupees to a dollar (currency converter <http://www.xe.com/ucc/>). . Bank notes are Rs. 5, 10, 20, 50, 100, 500 and 1000/-. Coin denominations are Rs.1, 2, 5 and 10. 50 Paisa, is half of a rupee and 25 paisa is one fourth of a rupee.

**Public transportation**

Delhi has a bus network and a metro train system. It is very difficult for foreigners to use the buses, although travelling by the metro (train) is all right. There are also auto rickshaws which are three wheelers and they can be flagged down while walking on the road, they run by meter. However non- Indians may be in danger of being overcharged if they are not cautious. Taxis are suggested to be the best and can be arranged at the hotel where one is staying. Taxis can be hired for half day
 (4-5 hours) or full days (8 hours). There are also city cabs which run from point to point and are very reliable.
Meru cab service is one such city radio cab service. Number: + 91 11 44224422.

**Electric points**

India uses voltage of approximately 230v. Its sockets usually have three rounded holes.

More details available at: <http://users.telenet.be/worldstandards/electricity.htm#plugs_d>.

**Tourism**

There are many places to sightsee in around Delhi.

Details available at <http://www.tourism-delhi.com/delhi-sightseeing.html>

**About the host organization: www.cis-india.org**The Centre for Internet and Society was founded and registered as a society in Bangalore in August 2008. As an independent, non-profit, research organization which is involved in research on the emerging field of the Internet and its relationship to the society, CIS brings together scholars, academics, students, programmers and scientists to engage in a large variety of Internet issues. CIS works in the areas of histories of the Internet, Digital Natives, a reader on the Wikipedia, enhancing higher education for the disadvantaged, and carries on policy research in the areas of accessibility for persons with disabilities, openness, intellectual property, free and open source software, e-governance, privacy, telecom and other areas of Internet governance. CIS also runs different academic and research programmes and is receptive to new ideas and collaborations.

**Contact of the Host (including VISA)**

Sunil Abraham, Executive Director
mail: sunil@cis-india.org

Nirmita Narasimhan, Programme Manager
E-mail: nirmita@cis-india.org

Ajoy Kumar, Administrator
E-mail: ajoy@cis-india.org

**Office details**
Centre for Internet and Society

194, 2nd C Cross, Domlur 2nd stage, Bengaluru: 560071

Tel: +91 80 25350955,

 Tel: +91 80 40926283

website: www.cis-india.org

**ITU-APT Foundation of India (**[**www.itu-apt.org**](http://www.itu-apt.org)**)**

ITU-APT Foundation of India, a non-profit, non-political registered society in India formed in 2003 , it broadly relates to:
1 coordination, promotion and formulation of expert opinion on topical subjects including radio-communications, spectrum management, radio regulations, telecommunication standardization and telecommunication development of ITU.
2 act as a bridge between the industry and other institutions on the one hand
and the government and other regulatory agencies on the other.
The Foundation has been recognised as ITU Country Association in India and a sector member of ITU-D and ITU-T Sectors.

The Foundation has more than 100 members includes corporate, Affiliate and Individuals.

**Contact person**

Anil Prakash, Secretary General

anil@itu-apt.org

Mobile +91-9811155846

Office Address

Suite 115, Gagandeep, 12 Rajendra Place

New Delhi-110008

Tel: +91-11-25757128

Fax: +91-11-25757129

**Annex B
ITU FG AVA Meeting: Invitation letter request**

**ITU-T FG AVA Meeting #4, New Delhi, India**

**If needed, please return this form, no later than 13 February 2012 for the processing of formal invitation letter.**

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| --- | --- |
| **Family Name** |  |
| **Given Name** |  |
| **Date of Birth (yyyy/mm/dd)** |  |
| **Gender** |  |
| **Company (Individual Member)** |  |
| **Nationality** |  |
| **Passport Number** |  |
| **Mailing Address****(with postal code)** |  |
| **Expected entry date** |  |
| **Expected departure date** |  |
| **Tel.** |  |
| **Fax.** |  |
| **E-mail** |  |

If there is no special request for the original invitation letter, a scanned copy it will be provided by default. Also, the invitation letter can be delivered with grouping of your company.

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