

Fourth Workshop and Meeting of FG-AI4H, 2-5 April 2019

Shanghai, China

Hosted by CAICT

Practical information for participants

Event venue

2-5 April 2019

Shanghai World Expo Centre
1500 Expo Avenue, Pudong New Area,
Shanghai, China



Local Host Focal Point

Mr. Ziyi Yang

Engineer of China Academy of Information and Communications Technology
(CAICT)

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+86-18611172600 (UTC+8 Time Zone)

Visa formalities for entering the China

When delegates apply for visa to China, apart from the documents required by the Chinese Embassy, they must also provide a certificate issued by MIIT, China, to the Embassy. To be specific, here are the steps to take:

1. Meeting organizers get delegates' information (Please provide the information indicated in the form in Annex A).
2. Meeting organizers report delegates' information to MIIT to obtain the certificate. (This step may take as long as two weeks).
3. Meeting organizers send the certificate to delegates.
4. Delegates apply for visa to China. They need to present the certificate then. (This step also takes some time).

IMPORTANT: All the forms and other invitation requests have to be sent to the following contacts via e-mail no later than 1 March 2019:

Mr Ziyi Yang yangziyi@caict.ac.cn

Accommodation

All the delegates are advised to book the Sheraton Grand Shanghai Pudong Hotel (No. 38 Pujian Road, Shanghai 200127 China) directly by sending email to yangziyi@caict.ac.cn quoting "4th Workshop and Meeting of FG-AI4H hosted by CAICT" for availing special rates **without prepayment**:

- Superior Room without breakfast: CNY 850 /night (service charge and tax included)

- Superior Room with breakfast: CNY 900/night (service charge and tax included)

- Free daily shuttle service to and from the Shanghai World Expo Centre.

Participants are in charge of their own accommodations.

Hotel website: <https://www.marriott.com/hotels/travel/shasp-sheraton-grand-shanghai-pudong-hotel-and-residences/>

Arrival and transportation

If you carry a lot of luggage, the **taxi will be the most convenient** with an approximate price of CNY 140-160 from PVG Airport, and CNY 100-120 from SHA Airport. The application Didi could be used to book a taxi.

The table below also shows the public transport routes from airports to the venue and the hotel.

	Shanghai World Expo Centre (Venue)	Sheraton Grand Shanghai Pudong Hotel
Shanghai Hongqiao International Airport (SHA)	Route: ① Take Shanghai Metro Line 10 to Laoximen Station ② Transfer internally to Shanghai Metro Line 11, get off at China Arts Museum Station ③ A 9-minute walk will take you to the venue. Time: 50 minutes Fee: CNY 5	Route: ① Take Shanghai Metro Line 10 to Hongqiao Road Station ② Transfer internally to Shanghai Metro Line 4(Outer Loop), and get off at Tangqiao Station; ③ A 3-minute walk will take you to the hotel. Time: 50 minutes Fee: CNY 5
Shanghai Pudong International Airport (PVG)	Route: ① Take Shanghai Maglev Train to Longyang Road; ② Take Shanghai Metro Line 7 to Yaohua Road Station; ③ Transfer internally to Shanghai Metro Line 8, get off at China Arts Museum Station; ④ A 9-minute walk will take you to the venue. Time: 60 minutes Fee: CNY 54	Route: ① Take Shanghai Maglev Train to Longyang Road; ② Take Shanghai Metro Line 2 to Century Avenue Station; ③ Transfer internally to Shanghai Metro Line 4(Inner Loop), and get off at Tangqiao Station; ④ A 3-minute walk will take you to the hotel. Time: 50 minutes Fee: CNY 54

Participants are in charge of their own transportation to and from the airport.

Climate

In April, the average temperature ranges between 10° and 20° C.

For further weather related information, please check <http://en.weather.com.cn/>.

Local time

China time zone: Coordinated Universal Time (UTC) + 08:00

Telecommunications

The country code is +86.

Voltage

The voltage in the China is 220 V, 50Hz.



Internet Connectivity

Wi-Fi Internet access will be available to participants during the meeting.

Other useful information can be obtained from:

<https://www.travelchinaguide.com/cityguides/shanghai.htm>

<http://www.caict.ac.cn/english/>

Annex A:
Required information for visa certificate

Surname*	
Given name*	
Gender*	
Birth date (dd/mm/yyyy)*	
Nationality*	
Passport number*	
Occupation (and Title)*	
Employer name*	
Where to apply visa (city or country)*	
The first time to China or not*	
Passport Issuing Country	
Issuing date	
Expiry date	
Contact information (email)	
Special dietary requirements (such as Muslim or vegetarian)	
Flight information (this can be provided later)	

Note: items with asterisk must be filled.

You must also provide a scanned copy of your passport.

Please reply to yangziyi@caict.ac.cn no later than 1 March 2019. The sooner the better.