

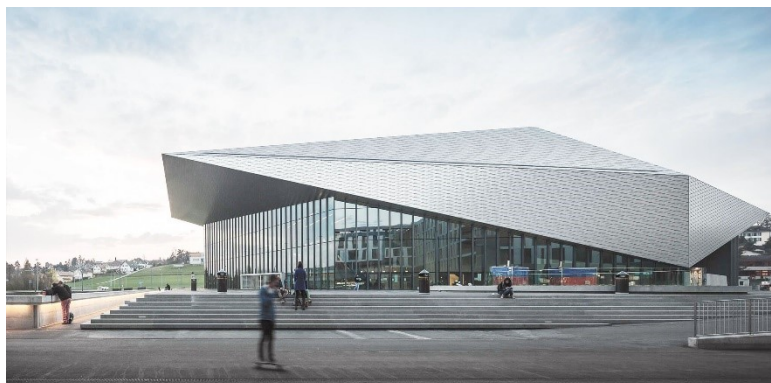
**Third Workshop and Meeting of FG-AI4H, 22-25 January 2019
Ecublens, Lausanne, Switzerland**

**Hosted by EPFL
*Practical information for participants***

Event venue

January 22-25, 2019

EPFL SwissTech Convention Centre
Route Louis-Favre 2
CH-1024 Ecublens (Lausanne)
Switzerland



Local Host Focal Point

Beatrice Scarioni; + 41 21 693 35 39 (Geneva time); beatrice.scarioni@epfl.ch

Arrival and transportation

Participants are in charge of their own transportation to and from the airport (taxi, Uber, car rental) and their accommodations.

Visa formalities for entering Switzerland

Please follow the instructions found on the visa information webpage, also copied [here](#): Citizens of some countries are required to obtain a visa in order to enter and spend any time Switzerland. If required, visas must be requested before the date of arrival in Switzerland from the embassy or consulate representing the Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Deadlines vary, so it is suggested to check directly with the appropriate representation and apply early.

In order to apply for visa support, please follow these steps:

1. Register online for the meeting to obtain the registration ID using: <https://itu.int/go/fgai4h/regc>. Instructions on how to register are [here](#). You will immediately receive an automatic response for confirmation of your registration request. Your request will be verified by ITU staff, after which you will receive an **official confirmation** that your request has been validated.
2. Complete the form at <https://itu.int/en/ITU-T/focusgroups/ai4h/Documents/C/infovisa.docx>. Please fill out all the fields in the attached document and submit it with a copy of your passport to the host at beatrice.scarioni@epfl.ch (with the FG-AI4H secretariat in copy, tsbfgai4h@itu.int) no later than **10 December 2018**.
3. The host will then send you a personalized invitation letter which must be submitted along with other supporting documents to your local Swiss embassy. Please check what other information your local embassy may require in order to issue a visa.

ITU User Account and Event Registration Instructions

An ITU user account is required to register for the FG-AI4H and its Workshops as well as access documents via the [collaboration site](#). Instructions on how to create an ITU user account and register for the FG-AI4H and its Workshops are available here <https://itu.int/en/ITU-T/focusgroups/ai4h/Documents/registrationsteps.pdf>.

Specific instructions for EPFL staff and students are available here <https://itu.int/en/ITU-T/focusgroups/ai4h/Documents/C/registrationstepsEPFL.pdf>

Hotel

To receive a 10% discount at Starling Hotel Lausanne, reserve your room on their website at <https://starling-hotel-lausanne.com/>, select the option “Corporate code” and insert: **EPFL1025**.

EPFL Mobile Application

Download the “EPFL Campus” app to access information about the campus, restaurants, etc.

EPFL Campus Map

A map of the EPFL campus is available here <https://itu.int/en/ITU-T/focusgroups/ai4h/Documents/C/access.pdf>.

EPFL Restaurant Map

A map of restaurants on the EPFL campus is available here <https://itu.int/en/ITU-T/focusgroups/ai4h/Documents/C/restaurants.jpg>.

Climate

In January, the average temperature ranges between 1° and 5° C.

Local time

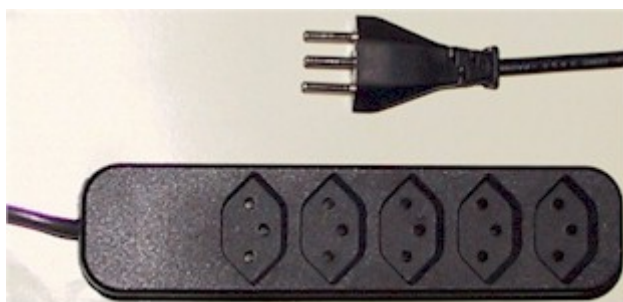
Switzerland time zone: Central European Time (CET)

Telecommunications

The country code is +41.

Voltage

The voltage in Switzerland is 220V, 50 Hz.



Internet Connectivity

WiFi Internet access will be available to participants during the meeting