



Question(s):

Geneva, 15 December 2016

**LIAISON STATEMENT****Source:** Standardization Committee for Vocabulary**Title:** Appointment of Vocabulary Rapporteur to the SCV in accordance with the responsibilities in WTSA Resolution 67 (Rev. Hammamet, 2016)**LIAISON STATEMENT****For action to:** ITU-T Study Groups 2, 3, 5, 9, 11, 12, 13, 15, 16, 17 and 20**For comment to:** -**For information to:** ITU-R CCV**Approval:** SCV-CCV meeting (22 November 2016)**Deadline:** 10 July 2017 (or the conclusion of the upcoming ITU-T Study Group meeting)

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At their joint 22 November 2016 meeting, the participants of the Standardization Committee for Vocabulary (SCV) and the Consultation Committee for Vocabulary (CCV) reviewed the text of Resolution 67 (Rev. Hammamet, 2016) of the World Telecommunication Standardization Assembly held in Hammamet, Tunisia (WTSA-16) and noted, particularly for the ITU-T study groups, that Res.67 *resolves*:

- 1 that the ITU-T study groups, within their terms of reference, should continue their work on technical and operational terms and their definitions in English only;
- 2 that the work on standardization vocabulary within ITU-T shall be based on the proposals made by the study groups in the English language, with the consideration and adoption of the translation into the other five official languages as proposed by the General Secretariat, and that this shall be ensured by SCV;
- 3 that, when proposing terms and definitions, the ITU-T study groups shall use the guidelines given in Annex B to the "Author's guide for drafting ITU-T Recommendations";
- 4 that, where more than one ITU-T study group is defining the same terms and/or concept, efforts should be made to select a single term and a single definition which is acceptable to all of the ITU-T study groups concerned;

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5 that, when selecting terms and preparing definitions, the ITU-T study groups shall take into account the established use of terms and existing definitions in ITU, in particular those appearing in the online ITU Terms and Definitions database;

6 that the Telecommunication Standardization Bureau (TSB) should collect all new terms and definitions, which are proposed by the ITU-T study groups in consultation with SCV, and enter them in the online ITU Terms and Definitions database;

7 that SCV should work in close collaboration with CCV in ITU R, holding joint meetings where possible, preferably online;

8 that, in its work, SCV should be guided by the provisions of Resolution 154 (Rev. Busan, 2014) and collaborate in this regard with CWG-LANG;

9 that the Telecommunication Standardization Advisory Group (TSAG) and the Radiocommunication Advisory Group should consider the feasibility of establishing a joint working body within ITU to deal with issues of vocabulary and use of all six languages of the Union on an equal footing, and to report to their respective assemblies.

The Annex to Res.67 indicates, in part, that SCV shall:

“provide consultation on terms and definitions for vocabulary work for ITU-T in the six languages, in close collaboration with [ ... ] as well as the relevant study group rapporteurs for vocabulary, and to seek harmonization among all concerned ITU-T study groups regarding terms and definitions.”

To this end, each Study Group is invited to appoint a vocabulary Rapporteur by the end of the upcoming Study Group meeting. To assist with an understanding of the role of a vocabulary rapporteur, SCV offers the following:

- 1 The vocabulary rapporteurs should study vocabulary and related subjects referred to them by:
  - working parties of their ITU-T study group;
  - the ITU-T study group as a whole;
  - the rapporteur for vocabulary of another ITU-T study group;
  - SCV.
- 2 The vocabulary rapporteurs should be responsible for coordination of vocabulary and related subjects within their own ITU-T study groups and with other standardization groups, the objective being to achieve the agreement of the study groups concerned on the proposed terms and definitions.
- 3 The vocabulary rapporteurs shall be responsible for liaison between their ITU-T study group and SCV, and encouraged to participate in any meeting of SCV that may be held.
- 4 The ITU-T study groups, through their vocabulary rapporteurs, are encouraged to submit to SCV their proposed new terms and definitions before they are finalized.

SCV requests to be informed of the identity and contact information for the relevant study group rapporteurs for vocabulary, by the end of the upcoming study group meeting, so that SCV may fulfil its responsibilities.

- Additionally, SCV wishes to draw your attention to the [SCV webpage](#), which contains SCV documentation, including all meeting announcements as well as a link to the [ITU Terms and Definitions Database](#).

Please send replies to this liaison statement, if any, to the secretariat at [tsbscv@itu.int](mailto:tsbscv@itu.int).