Practical Information for Participants

**ITU-T Study Group 5 "Environment, EMF and Climate Change" meeting and
14th Symposium on ICT, Environment, Climate Change and Circular Economy**

17-27 October 2022

School of Economics at the University of Rome Tor Vergata, Rome, Italy

1.   Meeting Venue

The Tor Vergata University is pleased to welcome participants in the ITU-T Study Group 5 meeting and the 14th Symposium on ICT, Environment, Climate Change and Circular Economy, which will take place in Rome, Italy from 17–27 October 2022. The meeting will be held at the School of Economics at the University of Rome Tor Vergata

The contact details of the venue are as follows:

Address:
School of Economics at the University of Rome Tor Vergata
Via Columbia 2, 00133 Rome, Italy
https://economia.uniroma2.it/
https://economia.uniroma2.it/english-presentation

2.   Transportation and site information

Thanks to its proximity to several public transportation stations, Tor Vergata University can be easily reach by car, by train from Roma Termini station and by main public transportation.

By Car: take Exit number 19-20 from the Grande Raccordo Anulare (GRA), the highway ring surrounding the city Direction: Romanina – 2°Università.

Main Public Transportation (Metro and Bus ticket cost 1,50 euro).

From Termini Station: take the subway **Metropolitana - Line "A" (Orange)** toward Anagnina (last stop). Once at Anagnina, take Bus number 20 Express to reach: Central Administration Offices, School of Law, **School of Economics**; Engineering; Humanities and Philosophy; Mathematical, Physical and Natural Sciences; Medicine and Surgery.

Metropolitana Linea "C": Get off at Torre Angela and take Bus 500, 506 and 20 Express *Cotral extra-urban lines*: Cotral services connect many municipalities of lower Lazio with the Anagnina underground station, crossing the university campus "Tor Vergata".

From Fiumicino Leonardo da Vinci Airport:

Take the Leonardo Express from Fiumicino Airport to Roma Termini (Rome main railway station). There you can catch the Metro Line A from Termini to Anagnina, getting off at the last stop, Anagnina (please see above)

Train from Fiumicino Airport Railway to Roma Tuscolana station, walk for 5 minutes to the Metro Line A stop, Ponte Lungo, take it toward Anagnina, and exit at the last stop, Anagnina.

Tor Vergata Shuttle BUS Service:

Tor Vergata offers two shuttle buses - Shuttle A & Shuttle B to help better reach the faculties and main university buildings. Itineraries and Schedules are available [here](#).

3.   Passports, visas and invitation letters

Citizens of EU and Schengen countries are required to present a valid passport or identification card.

Citizens from non-EU countries entering Italy must possess a passport valid for at least six months after their arrival date in Italy. Visitors from countries whose citizens require a visa should, at the earliest opportunity, and well in advance of travel, apply for a visa at an Italian Embassy.

At the following webpage of the Ministry of Foreign Affairs you will find the necessary information: https://vistoperitalia.esteri.it/home/en.

You may need a letter of invitation from the Italian host, which you will have to present to the Embassy in your area in order to obtain your visa.

Upon request, Tor Vergata University will provide participants who are officially registered for the ITU-T SG5 meeting with an invitation letter in order to facilitate the processing of their visa applications. Applicants should address such requests, together with a scanned copy of their passport (pages with photo, date of issue and expiry date), as well as their occupation/position within their company/organization, to Tor Vergata University.

Before requesting the visa letter, experts must ensure that they are fully registered to the ITU-T SG5 meeting and that their registration request has been approved by the focal point of their organization.

The deadline for submitting your request to the Tor Vergata University for an invitation letter is 23 September 2022, at the latest.

For an invitation letter, please see Annex 1.

4.   Climate – during October

The climate in Rome during October can be summarized as warm but not hot, with an average temperature of 15°C and highs of 23°C. The temperature steadily lowers towards the end of the month to around 15°C. There are eight hours of sunshine per day, which is enough time to shop in the city centre and enjoy an afternoon of sightseeing and exploring.

On average, it will rain on 12 days of the month, with an expected total rainfall of around 94mm. The average sea temperature is 22°C – more than warm enough to enjoy a dip during your holiday!

5.   Hotels

The following suggested hotels are located near the meeting venue:

Hotel name	Room type	Price(€)	Contact	Location	Note
Hotel Cacciani ***	Double / Single use	EUR 72 Single EUR 80 Double	Phone: +39 06.9401991 Fax: +39 06.9420378 info@cacciani.it http://www.cacciani.it	Via Armando Diaz, 13, 00044 Frascati RM	Shuttle available to university
Hotel Colonna ***	Double	EUR 110	Phone: +39 0694018088 Fax: +39 069410212 hotelcolonna@hotelcolonna.it https://www.hotelcolonna.it/	Hotel Colonna Frascati Piazza del Gesù n°12 - 00044 Frascati (Roma)	
Villa Icidia ****	Double	EUR 69	Phone : 06.9408604 – 06.9408348 Info@Villaicidia.It https://www.villaicidia.it	Via Tuscolana Vecchia 81 00044 Frascati – Loc.Vermicino (RM)	
Hotel Petra ***	Double Single	EUR 85 EUR 90	Phone : 067232444 Fax: 067232444 info@hotelpetra.it s.mangiapelo@hotelpetra.it http://www.hotelpetraroma.it	via Sante Vandi 124 – 00173 Roma RM	
Movie Movie Hotel	Double Single	EUR 85 EUR 90	Phone: +39 06 835541 Fax: +39 06 83554900 reservation@mmhotel.it https://www.mmhotel.it/	Largo dei Caduti di El Alamein, 9 00173 Roma - Italia	
Pak Hotel Villa Grazioli ****	Single/ Double	EUR 90 Single EUR 100 Double	TEL: +39 06 945400 info@villa-grazioli.it https://www.villa-grazioli.it/en/	Via Umberto Pavoni, 19 00046 Grottaferrata Roma – Italia	
Hotel Flora ****	Double / Single use	EUR 90 Single EUR 100 Double	Phone: +39 06.9416110 Fax: +39 06.9416546 info@hotel-flora.it https://www.hotel-flora.it	Viale V. Veneto 8, 00044 Frascati (Roma)	Shuttle available to university

Hotel name	Room type	Price(€)	Contact	Location	Note
Villa Mercede ****	Double / Single use	EUR 95 Single EUR 115 Double	Phone: +39 06 99291979 Fax: +39 06 90287839 mail@villamercede.com https://www.villamercede.com	Via Tuscolana 20 00044 Frascati (RM)	Shuttle available to university
Hotel Bellavista ***	Double / Single use		Phone: +39 391 387 1950 Phone: +39 338 847 5147 info@hbellavista.it http://www.hbellavista.it/index.html	Piazza Roma, 2, 00044 Frascati RM, Italia	
Antica Terrazza (Bed and Breakfast)	Double / Single use		Phone: +39 06 3973 2839 https://www.facebook.com/GuestHouseAnticaTerrazzaFrascati/	Via Garibaldi, 1, 00044 Frascati RM, Italia	
Campus X Tor Vergata University	Single	EUR 41	Phone : +39 06 95222501 hello.rome@cx-place.com headoffice@cx-place.com https://www.cx-place.com/cx-rome.html To book a room please contact directly: booking@campusxroma.it info.roma@campusx.it ***Please mention that you are a participant for the ITU event***	Via di Passo Lombardo, 341 00133 Roma RM	University campus with all facilities and is used by visiting professors

Note: Tourism tax is not included in the above-mentioned rate.

Additionally, the Tor Vergata university suggests the following list of preferential hotel and B&B that are reserved for the entire Tor Vergata university community. **To receive a preferential price, please mention that you are referred by the University of Rome Tor Vergata when booking.**

Hotel reservations should be made directly by participants with the hotel contact person or through the website as soon as possible, in order to guarantee availability of hotel rooms.

Please check cancellation policies with the hotel when booking.

The Tour operator agency BALDESI VIAGGI offers the following services: hotel booking in Rome, Transportation tickets from visitor country and in Italy, transfers from and to the Fiumicino/Ciampino airports, or main train stations to the University of Rome Tor Vergata, visits in Rome.

Contact : Mr. Ulderico Baldesi
Phone +39 0775 211267 / WhatsApp: +39 393 905 2234
E-mails: info@baldesiviaggi.com / sonia1@baldesiviaggi.com

Transfer from Ciampino/Fiumicino Airport, or from Train stations in Rome to the University of Rome Tor Vergata. You can book a shuttle (6/9 seats) that will take you from the airport to the Hotels :

Contact : Mr.Ciminelli Vincenzo
Email ncctusculum@gmail.com
Phone +39 340 157 0316 (also WhatsApp)

6. Internet access and wireless coverage

All meeting rooms at Tor Vergata University have a wireless network with access to the Internet.

7. Electricity

The standard supply is 220 volts, 50 Hz. 10.2. Kindly bring the correct adapter for your equipment. Please find below an image for reference:

Type F: This socket also works with plug C and E

Type L: This socket also works with plug C

8. Useful information

Currency exchange:

The official currency accepted in Italy is the EURO. Major foreign currencies may be exchanged for EURO at hotels and foreign exchange banks. Official banking hours can vary slightly, but in general are from 8:30 a.m. until 1:30 p.m., and an hour and a half in the afternoon between 2:30 and 4:40. Banks are generally closed on weekends and holidays. Cash can be withdrawn easily 24/7 from the numerous ATMs spread in the city.

Most hotels, restaurants, car rental agencies, department stores and shops accept major credit cards (American Express, Diners Club, MasterCard, VISA). Usually, there is a sticker at the entrance indicating which cards are accepted.

Language: Italian is the official language in Italy, but English is widely understood in major hotels, restaurants, banks and businesses.

Time Zone: Rome / CEST.

9.   Additional information

About Rome:

Rome, "*Caput mundi*", is the capital of Italy with over 2.7 million residents in 1,285.3 km^2 (496.3 sq. miles). Rome's metropolitan area is the second largest in Italy (after Milan), with some 3.7 million residents. The city is located in the central-western portion of the Italian Peninsula, on the Tiber River within the Lazio region of Italy.

Touristic information on Rome available https://www.turismoroma.it/en

Altitude: Rome is located about at 14 m / 49 ft above sea level.

Transportation: Public Transportation in Rome consists of buses, trams, metros and night buses. More information is available on the following website: http://www.atac.roma.it/ .
Rome has two airports: Leonardo da Vinci International Airport (Fiumicino) and Rome Ciampino Airport.

Health Care: Pharmacy and good medical facilities are widely available in Rome. The Emergency medical services number is 118.

Useful Emergency Numbers

- Police: 113
- European Emergency Number: 112
- Fire Brigade: 115
- First aid/Emergency room and ambulance: 118
- National anti-violence number: 1522
- Traffic Wardens: 0039 06 67691
- Guardia di Finanza: 117
- Police Headquarters: 0039 06 4686
- USEFUL LINK: http://www.protezionecivile.gov.it/home
- USEFUL TELEPHONE N° : National Tel: 1500 / Regional Tel: 800 11 88 00

About Frascati

Frascati is a city and commune in the Metropolitan City of Rome in the Lazio region of central Italy. It is located 20 kilometres (12 miles) south-east of the city of Rome, on the Alban Hills close to the ancient city of Tusculum. Frascati is closely associated with science, being the location of several international scientific laboratories.

In Frascati, you can have lunch in a traditional "fraschetta" restaurant or spend a few days in total relaxation. You can also visit the 12 Tusculan Villas, the majestic summer residences, which, in the past, hosted important representatives of the Papal Court and the Roman aristocracy.

Frascati produces the white wine with the same name. It is also a historical and artistic centre.

For more information about Frascati, visit: https://www.visititaly.com/holiday/frascati.aspx

10.   Contact persons

ITU Coordinator

Ms Reyna Úbeda
ITU-T Project Officer
Tel: +41 22 730 5356
Fax: +41 22 730 5853
E-mail: tsbsg5@itu.int

Visa request and Host Country Coordinator

Mr Andrea APPOLLONI

Email: segr.ceis@economia.uniroma2.it

and in copy
andrea.appolloni@uniroma2.it

Annex 1

INVITATION LETTER REQUEST INFORMATION

All foreign visitors entering Italy must have a valid passport. Visitors from countries **whose citizens require a visa should, at the earliest opportunity, and well in advance of travel, apply for a visa at an Italian Embassy.**

You may need a letter of invitation from the Italian host, which you will need to present to the Embassy in your area in order to obtain your visa. The visa must be requested as soon as possible from the office (Embassy or Consulate) representing Italy in your country or, if there is no such office in your country, from the one that is closest to your country of departure. In order to obtain the invitation letter, please:

a) Provide the information below (**please fill in electronically**)

b) Provide the electronic copy of your passport (full name, date of birth, nationality, passport number, valid date of passport, etc. must be seen clearly)

c) Send as e-mail attachments to andrea.appolloni@uniroma2.it and copy tsbsg5@itu.int before **23 September 2022**. Please mark as reference in the subject **"Invitation letter request for ITU-T SG5 meeting"**.

(It is recommended to scan your passport page and e-mail it to us so that it is discernible and can be used)

Given name (First name)	
Family name (Last name)	
Gender (Male/Female)	
Date of Birth (dd/mm/yy)	
Place of Birth	
Nationality	
Passport number	
Passport Issuing Country	
Issuing Date (dd/mm/yy)	
Expiry Date (dd/mm/yy)	
Visa application office: Embassy of Italy or Consulate General/Consulate/Office?	
If you choose Embassy, in which country will you apply for a visa?	
If you choose Consulate General/Consulate/Office, in which city will you apply for a visa?	
Occupation and Job title	
Name of Company/Organization	
Address	

Company/Organization mailing address		
	Postal Code	
	Country	
Telephone number		
Fax number		
E-mail address		
Your stay in Italy	Date of arrival (dd/mm/yy)	
	Date of departure (dd/mm/yy)	
	Days of Stay	
Reason for visit		
Is this your first visit to Italy? (yes/no)		

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