**DCAD teleconference meeting:
30 April 2013**

**13:00 – 15:00, (CEST), room G2, ITU Headquarters in Geneva**

**ITU Headquarters, Varembé Building**

**The call back number** for the DCAD teleconference  is:

**+41 22 588 63 34
Pin Code: 8741**

The link for real time captioning is as following:

<http://www.streamtext.net/text.aspx?event=ITU>

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

INSTRUCTIONS FOR THE CALL BACK:

**Very Important!:** To mute/unmute your line dial “**\*1**”

As with any meeting, it is very important to have a very good audio quality. To minimize background noise and prevent feedback or echo, it is recommended that attendees mute their phones when they are not talking.

**Audio conference call options:**

**Option 1:** Participants will dial in and will pay for the call to the Swiss telephone number provided. You will be asked to enter the conference pin number, provide your name and then you are connected to the audio conference.

**Option 2:** Participants dial in and then request the system to call them. You will be asked to enter the conference pin number, provide your name and then you are connected to the audio conference. Participants will pay for the short initial call to a Swiss telephone number and ITU will pay for the rest.

**Very Important!** **For Option 2**, participants should provide a direct telephone line or a local number in case they are calling from a trunk line. The participant should also provide the full telephone numbers including the country code preceded by “**00**”. For example, **0081** for a telephone number in Japan.