Draft Agenda for 4th DCAD conference call on 5 September 2016

14:00 ([Geneva time, CEST, UTC+2 hours](http://www.timeanddate.com/worldclock/fixedtime.html?iso=20160905T1400&p1=87&msg=DCAD%20conf%20call%20))

Planning for the next IGF Meeting

1. Welcome to the meeting.
	1. Roll call of Attendees
	2. Explanation to handle captioning and announcing your name before speaking
	3. Explanation of remote participation
2. Summary on recent DCCG call(s) by Eleonora

Resources: DC Coordination Meeting X (31 August 2016)

[DC Coordination Meeting IX (4 August 2016)](http://www.intgovforum.org/cms/documents/igf-meeting/igf-2016/861-dc-coordination-meeting-ix-summary/file)

[DC Coordination Meeting VIII (16 June 2016)](http://www.intgovforum.org/cms/documents/igf-meeting/igf-2016/862-dc-coordination-meeting-viii-summary/file)

1. Funding report by Judy
2. Workshop on [Sustainable accessible goals for persons with disabilities](http://www.intgovforum.org/cms/igf2016/index.php/proposal/view_public/272)
	1. Review the proposal
	2. Deadline for the presentation materials (e.g., PPT slides)
3. Draft agenda of DCAD face-to-face meeting at IGF2016
4. Review the Accessibility of IGF2016
* Accommodation, transport, physical accessibility, food, remote participation , etc.
1. Possible updates to the [DCAD Accessibility Guidelines 2015](http://www.itu.int/en/ITU-T/accessibility/dcad/Documents/IGF%202015%20DCAD%20Accessibility%20Guidelines%20-%20Final%20V8.docx) and assign people
* Remote participation part
1. Possible open source screen reader
2. Any Other Business
3. Next DCAD call date

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