

Practical Information for Participants



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# Event Venue

[**Pragati Maidan**](https://www.delhiwtsa24.in/ituwtsa/#/venue?lang=en)

### Address: Bharat Mandapam, Pragati Maidan, New Delhi, Delhi 110001, India

### Contact persons:

* Atul Sinha: +91 94310 00063/email: [ddg.ict-nti@gov.in](file:///C:\Users\thoma\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\2AIXQ711\ddg.ict-nti@gov.in)
* Ashi Kapoor: +91 81309 04545/email: [dir.ft-nti@gov.in](mailto:dir.ft-nti@gov.in)

# Accommodation

A list of [hotels](https://www.delhiwtsa24.in/ituwtsa/#/Hotels?lang=en) available is attached for the benefit of delegates. To benefit from the preferential rates negotiated by the Planning Committee for this forum, participants are requested to book their rooms directly with the hotel of their choice using the hotel reservation table at the bottom of this document.

# Transportation/Accommodation

Delegates will find convenient transport from the airport to their respective hotels. Many of the hotels run shuttle service between the airport and their respective hotels.

# Airport

Indira Gandhi International Airport is the international airport of New Delhi and is served by the major international airlines. Indira Gandhi International Airport is the primary international airport in Delhi. The event venue (i.e Pragati Maidan) is about 16 km away from the IGI Airport and well connected through public transport like Metro, Buses, Taxis.

# Entry Requirements and Visa Information for India

A valid passport and entry visa are required for all travellers to India. Visas must be obtained prior to arrival, except for nationals from countries that are part of the visa waiver agreement or eligible for e-Visa.

For those who need to obtain a visa:

* **Visa Waiver:** Citizens of several countries are eligible for visa-free entry to India. Please check the visa waiver agreement [here](https://www.mea.gov.in/bvwa-menu.htm) to determine if your country qualifies.
* **E-Visa:** Many travellers can apply for a visa online through the e-Conference Visa portal. You can view the list of eligible countries and apply for an e-Visa [here](https://indianvisaonline.gov.in/evisa/tvoa.html).

**Documents Required for Visa Application:**

1. **Official Invitation Letter** from the host country. [Click here](https://www.itu.int/wtsa/2024/participation/invitation-letter/)
2. **Clearance Letter** from the Ministry of External Affairs, Government of India. [Click here](https://www.itu.int/wtsa/2024/participation/clearance-letter/)
3. **Clearance Letter** from the Ministry of Home Affairs. [Click here](https://www.itu.int/wtsa/2024/participation/clearance-letter-mha/)

If you require assistance with visa application, please contact [kaleidoscope@itu.int](mailto:kaleidoscope@itu.int) well in advance of your travel date.

For participants from countries not covered by the visa waiver or e-Visa provisions, the host country can assist with visa facilitation. Please register and provide your information through the provided links for visa processing. It is advised to submit your visa request 3-4 weeks before your departure to ensure timely processing.

NOTE - You may be refused entry on a passport that is due to expire within six months of your departure date.

# General Information

## Insurance

Participants are advised to obtain supplementary medical/travel insurance. However, medical facilities in New Delhi provide great medical services.

## Vaccination Requirements and Medical Facilities

For information about vaccination requirements and health information for travelers please consult the World Health Organization’s (WHO) website at [WHO India | World Health Organization](https://www.who.int/india).

## Climate

## In October, New Delhi typically experiences temperatures ranging from 20°C to 35°C (68°F to 95°F). The climate is generally dry with minimal rainfall as the monsoon season ends. Visitors should pack light, breathable clothing for the day and a light sweater or jacket for cooler evenings. An umbrella may be useful for occasional showers.

## 6.4 Time Zone:

## IST zone

## Currency

India's official currency is the Indian Rupee (INR). The exchange rate fluctuates, and it's advisable to check the current rates before transactions. Major credit, debit cards (VISA, MASTER CARD etc.) and you can easily exchange foreign currencies and traveler’s cheques in authorized exchange offices, banks, and hotels, typically requiring a valid passport. It's important to note that if you plan to carry a significant amount of cash, exceeding prescribed limit of INR, declaration to customs authorities at the airport is mandatory.

## Telecommunications

India boasts a robust and diverse telecommunications infrastructure with multiple reliable networks available. The country has extensive coverage through several major service providers offering both fixed-line and mobile connectivity. India's country code is +91. Mobile networks offer widespread coverage, ensuring reliable communication and internet access.

## Electricity

India uses 230 Volts, 50 Hz alternating current as the power source. The power plugs and outlets used in India are the types C, D, and M plugs. The type C plug has two round pins. The type D pins have three round pins arranged in a triangular pattern. The Type M plug also has three round pins arranged in a triangular pattern, just like the type D plug, but its pins are larger.

[ITUWTSA (delhiwtsa24.in)](https://www.delhiwtsa24.in/ituwtsa/#/Electricity?lang=en)

# Accommodation/hotels

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of Hotel |  | Distance km/min. | Single | Double | Contact | Comments |
| Le Meridien | 5-star | 3.2 km/7 minutes | 25,000+18%GST (INR) | 27,000+18%GST (INR) | Mr. Ajay Tiwari (ajay.tiwari@lemeridien-newdelhi.com) and Bhumika Nanda (bnanda@lemeridien-newdelhi.com) for WTSA room requests | Hotel on Shuttle Route |
| The Park | 5-star | 4.3 Km/10 minutes | 13,000 + GST (INR) | 13,500 + GST (INR) | Brajesh Narayan Singh, 9810738933, bnsingh@theparkhotels.com | Hotel on Shuttle Route |
| Hyatt Regency | 5-Star | 12.0 Km/25 Minutes | 35,000 + 18% GST (INR) | - | +91 9811000865, deepak.singh1@hyatt.com | Hotel on Shuttle Route |
| The Lalit | 5-Star | 2.1 Km/6 Minutes | 12,000/13,000 + GST (INR) | - | kashif.siddiqui@thelalit.com and shivani.vijhani@thelalit.com | Hotel on Shuttle Route |
| THE METROPOLITAN HOTEL & SPA | 5-Star | 5.0 Km/30 Minutes | 14,000/14,500+GST (INR) | - | kakoli banerjee-9810620417 kakoli@hotelmetdelhi.com | Hotel on Shuttle Route |
| Name of Hotel |  | Distance km/min. | Single (GHS) | Double (GHS) | Contact | Comments |
| ITC Maurya | 5-Star | 10.0 Km/22 Minutes | 20,000 + GST (INR) | 22,000 + GST (INR) | Mr. Kumar Vinay, Mobile no: +91 9718356272, Email: [kumar.vinay@itchotels.in](mailto:kumar.vinay@itchotels.in) | Hotel on Shuttle Route |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The Claridges, | 5-star | 6.0 Km/12 Minutes | 18,000 + GST (INR) | 20,000 + GST (INR) | Mr. Shivraj Singh, 7042152333, [shivraj.singh@claridges.com](mailto:shivraj.singh@claridges.com) | Hotel on Shuttle Route |
| The Imperial | 5-star | 4.0 Km/11 Minutes | 22,000 + GST (INR) | - | Pooja Thapa, 9811733391, [pthapa@theimperialindia.com](mailto:pthapa@theimperialindia.com) | Hotel on Shuttle Route |
| Taj Mahal | 5-star | 5.0 Km/12 Minutes | 28,000 + GST (INR) | - | [Tmhconf.Del@tajhotels.com](mailto:Tmhconf.Del@tajhotels.com), [das.ritika@tajhotels.com](mailto:das.ritika@tajhotels.com) | Hotel on Shuttle Route |
| Shangri-La Eros | 5-star | 3.0 Km/5 Minutes | 18,500 + GST (INR) | - | Hotel Boardline Number – 011-41191919  Shivam Mehandru - 8800398990 | Hotel on Shuttle Route |
| Ambassador | 5-star | 2.8 Km/7 Minutes | 17,500 + GST (INR) | - | Neha Guliani, Mob: +91 8373903255, Email: neha.guliani@tajhotels.com | Hotel on Shuttle Route |
| The Suryaa | 5-star | 8.0 Km/20 Minutes | 9,500 + GST (INR) | - | Aditi Chopra, 8588827311, [aditi.chopra@thesuryaa.com](mailto:aditi.chopra@thesuryaa.com) | Hotel Not on Shuttle Route |
| The Leela Ambience Convention Hotel | 5-star | 10.0 Km/25 Minutes | 9,000 + GST (INR) | 11,000 + GST (INR) | Amit Gehlot, 8130990827, [amit.gehlot@theleela.com](mailto:amit.gehlot@theleela.com) | Hotel Not on Shuttle Route |
| Roseate House Aerocity | 5-star | 17.0 Km/38 Minutes | 12,500 + GST (INR) | - | Deepika Puri, 9971605577, deepika.puri@roseatehotels.com | Hotel Not on Shuttle Route |
| Name of Hotel |  | Distance km/miles | Single (GHS) | Double (GHS) | Contact | Comments |
| Crowne Plaza Today | 4-star | 13.0 Km/35 Minutes | 10,000 + GST (INR) | - | Aman Verma, Phone Number: +919582944867, Email Id: [aman.verma@cpokhla.com](mailto:aman.verma@cpokhla.com) | Hotel on Shuttle Route |
| The Connaught | 4-star | 7.0 Km/15 Minutes | 18,500 + GST (INR) | 19,500 + GST (INR) | Ashwani malik, 8130444325, [ashwani.malik@tajhotels.com](mailto:ashwani.malik@tajhotels.com) | Hotel on Shuttle Route |
| Holiday Inn Mayur Vihar | 4-star | 10.0 Km/20 minutes | 14,000 + GST (INR) | - | Gaurav Malik, 8860605559, [gaurav.malik@ihg.com](mailto:gaurav.malik@ihg.com) | Hotel on Shuttle Route |
| Hotel Connaught Royale | 3-star | 2.0 Km/5 Minutes | 6,000 + GST (INR) | 7,000 + GST (INR) | SUDHANSHU SAXENA, 88007771434, [sales@connaughtroyale.com](mailto:sales@connaughtroyale.com) | Hotel on Shuttle Route |

# Hosting Committee Members Contacts

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