



## General Secretariat (SG)

Geneva, 17 January 2013

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To Administrations of Member States of ITU in Asia-Pacific Region  
ITU Sector Members in Asia-Pacific Region  
**Copy:**  
Chairmen and Vice-Chairmen of ITU Study Groups;  
Directors of the Radiocommunication, Standardization and Development Bureaus;  
The Director of the ITU Regional Office, Bangkok;  
The Permanent Mission of Thailand in Geneva

Subject: **Joint APT-ITU Seminar on outcomes of the World Telecommunication Standardization Assembly (WTSA-12) and the World Conference on International Telecommunications (WCIT-12) (Bangkok, Thailand, 7-8 March 2013)**

Dear Sir/Madam,

1 By means of this letter, the ITU has the pleasure to invite your administration or organization to attend the **APT-ITU Seminar on outcomes of the World Telecommunication Standardization Assembly (WTSA-12) and the World Conference on International Telecommunications (WCIT-12)** to be held in Bangkok, Thailand from **7 to 8 March 2013**.

2 This Seminar, jointly organized by the ITU and the Asia-Pacific Telecommunity (APT), and kindly hosted by APT, will take place at the [Amari Watergate Hotel](#), 847 Petchburi Road, Bangkok 10400, Thailand, Tel: +662 653 9000, Fax: +662 653 9045. ITU will be represented at the meeting by Malcolm Johnson, Director, Telecommunication Standardization Bureau.

3 The objectives of the APT-ITU Seminar on outcomes of WTSA-12 and WCIT-12 include briefing on Resolutions, Opinions and ITU-T A-series Recommendations approved by the World Telecommunication Standardization Assembly (WTSA-2012) and the updated International Telecommunication Regulations (ITRs) and overall achievements of the World Conference on International Telecommunications (WCIT-2012) held respectively from 20 to 29 November 2012 and from 3 to 14 December 2012 in Dubai, United Arab Emirates. It will further provide an opportunity to participants to have a better understanding of the outcomes from those conferences and how to implement decisions in the region.

4 A Provisional Agenda for the Seminar as well as Participants' Information can be found at the ITU website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/wtsa-wcit/Pages/default.aspx>. The ITU website will be updated as soon as new or modified information becomes available.

5 Discussions will be held in English only. Please note that this will be a paperless event and in order to facilitate management and document handling process, ITU encourages the use of laptops and electronic documents. Electronic copies of the documents will be made available at the APT website: <http://www.appt.int>. A limited number of computers with internet access and printers will be available in the internet room during the Seminar for participants who may wish to print some of the seminar documents.

6 **Fellowships:** ITU will provide one full or two partial fellowships covering return air ticket and daily allowance for each eligible country within the Asia-Pacific region only and within the available budget. The participants must be duly authorized by the respective Administration from Low-Income developing countries with per-capita income under US 2,000. While the provision of fellowships is limited to only one full or two partial per country, the number of delegates from a country is not limited provided the expenses of additional delegates are borne by the country. Participants requiring a fellowship are requested to complete the Fellowship Request Form in **Annex 1** and return it to the ITU by e-mail to: [bdtfellowships@itu.int](mailto:bdtfellowships@itu.int) or by fax to +41 22 730 5778 by **8 February 2013** at the latest.

APT will also provide one fellowship covering a return economy class air ticket, hotel accommodation and pocket allowances per eligible APT Member country, except for those countries for which ITU will offer fellowship. In order to benefit from the APT fellowship, participants are requested to send an official nomination letter together with the duly completed Attendance Form directly to the APT Secretariat by email [aptastap@apt.int](mailto:aptastap@apt.int) or by fax: + 66 2 573 74 79 by **8 February 2013**.

7 **Registration:** Registration can be done online at the APT website at: <http://www.appt.int/content/attendance-form>. In order to make the necessary arrangements concerning the organization of the Seminar, kindly send names and designations of your delegates along with their completed Attendance Forms to the APT Secretariat by email [aptastap@apt.int](mailto:aptastap@apt.int) or by fax: +66 2 5737479 no later than **15 February 2013**. The APT Secretariat may not be able to guarantee hotel reservation after the closing date.

8 **Visas:** There may be visa requirements for citizens of some countries to enter Thailand. Where this is the case, the visa must be requested and obtained from the office (embassy or consulate) representing Thailand in your country. For more details, kindly visit: <http://www.mfa.go.th/main/en/services/123>. Participants who need a visa support letter from the host country to obtain an entry visa to Thailand should contact **Ms B. Jarumon**, Administrative Assistant (HR), Asia Pacific Telecommunity, Tel: +66 2 573 0044 Ext. 118, Email: [aptadmin@apt.int](mailto:aptadmin@apt.int) **before 15 February 2013**.


9 **Accommodation:** The [Amari Watergate Hotel](#) is the recommended hotel for all participants. APT Secretariat will make the hotel reservation at the venue of the meeting **for those participants who indicate their hotel requirements in the Attendance Form or in the online registration form**. Participants will have to settle their own bills.

Yours faithfully,

Dr. Hamadoun I. Touré  
Secretary-General



ANNEX 1

	<b>Joint APT-ITU Seminar on outcomes of the World Telecommunication Standardization Assembly (WTSA-12) and the World Conference on International Telecommunications (WCIT-12) (Bangkok, Thailand, 7-8 March 2013)</b>	
<b>Please return to:</b>	<b>Fellowships Service ITU/BDT Geneva (Switzerland)</b>	<b>E-mail : <a href="mailto:bdtfellowships@itu.int">bdtfellowships@itu.int</a> Tel: +41 22 730 5227 Fax: +41 22 730 5778</b>
<b>Request for a fellowship to be submitted before 8 February 2013</b>		
<b>Participation of women is encouraged</b>		
<p>(Note: It is imperative for fellowship holders to pre-register via the on-line registration form at: <a href="http://www.apr.int/content/attendance-form">http://www.apr.int/content/attendance-form</a> or to return the duly completed Attendance Form to the APT Secretariat by email: <a href="mailto:aptastap@atp.int">aptastap@atp.int</a> or by fax: +662 5737 479)</p>		
Country: .....		
Name of the Administration or Organization: .....		
Mr. / Ms.: ..... (family name) (given name)		
Title: .....		
Address: .....		
Tel: ..... Fax: .....		
E-Mail: .....		
<b>PASSPORT INFORMATION:</b>		
Date of birth: ..... Nationality: .....		
Passport Number: ..... Date of issue: .....		
In (place): ..... Valid until (date): .....		
<b>CONDITIONS (Please select your preference)</b> 1. <input type="checkbox"/> One full fellowship or <input type="checkbox"/> two partial fellowships (per eligible country) 2. In case of two partial fellowships, chose one of the following : <input type="checkbox"/> Economy class airticket (Duty station / Bangkok / Duty station) <input type="checkbox"/> Daily subsistence allowance intended to cover accommodation, meals and misc. expenses.		
Signature of fellowship candidate: ..... Date: .....		
<b>TO VALIDATE FELLOWSHIP REQUEST, NAME AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.</b>		
Signature: ..... Date: .....		