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| **Telecommunication StandardizationBureau** |  |
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 Geneva, 21 March 2013

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| Ref:Tel:Fax: | **TSB Circular 14**TSB Workshops/P.R.+41 22 730 5591+41 22 730 5853 | - To Administrations of Member States of the Union;- To ITU-T Sector Members;- To ITU-T Associates;- To ITU-T Academia; |
| E-mail: | tsbworkshops@itu.int  | **Copy:**- To the Chairmen and Vice-Chairmen of ITU-T Study Groups; - To the Director of the Telecommunication Development Bureau;- To the Director of the Radiocommunication Bureau- To the Director, ITU Regional Office for the Arab States;- To the Regional Director, ITU Regional Office, Addis Ababa;- To the Permanent Mission of Egypt in Geneva |

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| Subject: | **ITU Workshop on “ICT as an Enabler for Smart Water Management ” - Luxor, Egypt, 14-15 April 2013** |

Dear Sir/Madam,

1 At the kind invitation of the Ministry of Communication and Information Technology (MCIT), ITU is organizing a workshop on “**ICT as an Enabler for Smart Water Management”** which will take place at the [Steigenberger Luxor Hotel](http://www.luxor.steigenberger.com) in Luxor, Egypt from 14 to 15 April 2013 inclusive.

The workshop will open at 0930 hours. Registration will begin at 0800 hours.

2 Discussions will be held in Arabic, English and French with available interpretation.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country which is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The workshop is free of charge.

4 The key objective of this workshop will be to discuss the water management challenges faced by countries in the Nile river basin region, the opportunities which new technologies provide to enhance water management and use for domestic purposes, agriculture and in cities. The workshop will address these challenges through a number of discussion topics, including: weather forecasting; technological solutions and standards; smart metering; climate smart agriculture; water governance, institutions and regulations; stakeholder engagement; and planning water resources and land use.

Furthermore, this workshop will be a call for action for countries in the Nile River Basin area to implement best practices for smart water management in agriculture, consumption in cities, river flow forecasting to prevent calamities such as flooding and identification of leakages in the water distribution network.

5 A draft programme of the workshop as well as detailed information on hotel accommodation, transportation, visa and health requirements will be made available on the event website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/ict-swm/201304/Pages/default.aspx>. This website will be updated as new or modified information become available.

6 We are pleased to inform you that one partial fellowship per administration will be awarded, **within the Africa and Arab region only,** subject to available funding, to facilitate participation from Least Developed or Low Income Developing Countries (<http://itu.int/en/ITU-T/info/Pages/resources.aspx>). An application for a fellowship must be authorized by the relevant Administration of the ITU Member State.  Fellowship requests (please use enclosed form in **Annex 1)** must be returned to ITU not later than **1 April 2013.**

7 To enable TSB to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the on-line form at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/ict-swm/201304/Pages/default.aspx> as soon as possible, **but not later than 10 April 2013**. **Please note that pre-registration of participants to workshops is carried out exclusively *online***.

8 We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Egypt. The visa must be requested and obtained from the Egypt Embassy in your country, or if there is no such office in your country, from the one that is closest to the country of departure (See ITU-T website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/ict-swm/201304/Pages/default.aspx> for detailed information on visa requirements.

Yours faithfully,

Malcolm Johnson
Director of the Telecommunication
Standardization Bureau

**Annex: 1**

ANNEX 1

(to TSB Circular 14)

**FELLOWSHIP REQUEST**

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|  | **ITU Workshop on “ICT as an Enabler for Smart Water Management” - Luxor, Egypt, 14-15 April 2013**  |  |
| **Please return to:** | **ITU** **Geneva (Switzerland)** | **E-mail :** **bdtfellowships@itu.int** **Tel: +41 22 730 5227**  **Fax: +41 22 730 5778** |
| **Request for one partial fellowship to be submitted before 1 April 2013** |
|  | Participation of women is encouraged |  |
| Registration Confirmation I.D. No: ……………………………………………………………………………(Note: It is imperative for fellowship holders to pre-register via the on-line registration form at: (<http://www.itu.int/en/ITU-T/Workshops-and-Seminars/ict-swm/201304/Pages/default.aspx>.)**Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Name of the Administration or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(family name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name)****Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****PASSPORT INFORMATION :****Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ In (place) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Valid until (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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| **□** One partial fellowship   (per eligible country **within the Africa and Arab region only)**. |
| **Please select your preference** |
|  **□ Economy class air ticket (duty station / Luxor/ duty station).** **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.** |
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| **Signature of fellowship candidate:** | **Date:** |
| **TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.****N.B. IT IS IMPERATIVE THAT FELLOWS BE PRESENT FROM THE FIRST DAY TO THE END OF THE MEETING.** |
| **Signature** | **Date** |