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| **General Secretariat (SG)** |
|  | Geneva, 24 September 2015 |
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| Ref:  | **CL-15/39** |  | To ITU Member States;To ITU Sector Members, Associates, Academia and relevant international, regional and national organizations |
| Contact: | Cristina Bueti |  |
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| E-mail: | greenstandards@itu.int |  |
| Subject: | **ITU 5th Green Standards WeekNassau, Bahamas, 14-18 December 2015** |

Dear Sir/Madam,

1 The International Telecommunication Union (ITU) together with the Basel Convention Regional Centre for the Caribbean Region (BCRC-Caribbean), the Basel Convention Regional Centre for the South American Region (CRBAS), the Economic Commission for Latin America and the Caribbean (ECLAC), the Regional Bureau for Sciences in Latin America and the Caribbean of the United Nations Educational, Scientific and Cultural Organization (UNESCO), the United Nations Human Settlements Programme (UN-Habitat), the United Nations Industrial Development Organization (UNIDO) and the United Nations University (UNU) will organize the fifth Green Standards Week, from 14-18 December 2015 in Nassau, Bahamas.

This year, the Green Standards Week is dedicated to the theme of **“Cities and Climate Change: From the New Climate Agreement to the New Urban Agenda”**, and will be kindly hosted by the Government of the Commonwealth of Bahamas.

2 The Green Standards Week will be structured as follows:

* 10th ITU Symposium on ICTs, Environment & Climate Change - *From the New Climate Agreement to the New Urban Agenda,* jointly organized with UN-Habitat, to be held on 14 December 2015;
* Forum on "Turning the E-waste Challenge into an Opportunity", jointly organized by BCRC- Caribbean, CRBAS, ECLAC, ITU, UNESCO, UNIDO and UNU to be held on 15 December 2015;
* Training on Green ICT Policies and Standards, jointly organized by CRBAS, ECLAC and ITU to be held on 16 December 2015 (morning);
* Forum on "Driving the Connect 2020 Agenda", organized by ITU to be held on 16 December 2015 (afternoon);
* Forum on "Powering Smart Cities with the Internet of Things", jointly organized by ITU, UNESCO and UN-Habitat, to be held from 17-18 December 2015 (morning).

3 The Green Standards Week acts as global platform for discussion and knowledge-sharing in order to raise awareness of the importance and opportunities of using information and communication technologies (ICTs) to expedite the transition to smart sustainable cities and ensuring a sustainable urban future.

4 The Green Standards Week brings together leading specialists in the field, from top policy-makers to engineers, designers, smart city planners, government officials, regulators, standards experts, academia and others.

5 Discussions will be held in English and Spanish.

6 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to anyone who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The events are free of charge.

7 The draft programmes of the Fora will be made available on the Green Standards Week’s website at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/gsw/201512/Pages/default.aspx>. Please contact Cristina Bueti (greenstandard@itu.int) should you need additional information on the programme.

8 **Accommodation:** Detailed information on hotel accommodation, transportation, visa and health requirements will be available on the Green Standards Week’s website. This website will be updated as new or modified information becomes available.

9 **Registration:** To enable TSB to make the necessary arrangements concerning the organization of the workshops, please register for these events via the on-line form available on the Green Standard Week’s webpage as soon as possible, **but no later than 1 December 2015. Please note that pre-registration of participants to the events is carried out exclusively *online*.** Participants will be able to register at: <http://www.itu.int/online/regsys/ITU-T/misc/edrs.registration.form?_eventid=3000795>

10 We would like to remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in The Bahamas. The visa must be requested and obtained from the Bahamas Embassy in your country, or if there is no such office in your country, from the one that is closest to the country of departure. Please see the Green Standards Week’s webpage for additional information on visa requirements.

 I look forward to your participation in the *Green Standards Week.*

Yours faithfully,

*(signed)*

Houlin ZHAO
Secretary-General