



## General Secretariat (SG)

Geneva, 11 April 2014

Ref: **DM-14/1012**

- To Administrations of ITU Member States;
- To ITU Sector Members, Associates, Academia and relevant international, regional and national organizations.

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Subject: **ITU 4<sup>th</sup> Green Standards Week  
(Beijing, China, 22-26 September 2014)**

Dear Sir/Madam,

1 ITU is organizing the fourth **Green Standards Week**, from 22 to 26 September 2014 in Beijing, China. The Green Standards Week will be kindly hosted by Huawei in close cooperation with the China Academy of Telecommunication Research (CATR) of the Ministry of Industry and Information Technology (MIIT) of the Government of the People's Republic of China.

2 The Green Standards Week will be structured as follows:

- Forum on ***"Green ICT for a sustainable resource efficient economy"*** to be held on 22 September 2014;
- Forum on ***"E-waste: the inconvenient truth"*** to be held on 23 September 2014;
- Forum on ***"Setting the vision for smart sustainable cities"*** to be held on 24 September 2014;
- Forum on ***"Using EMF to achieve the smartest sustainable city"*** to be held on 25 September 2014;
- Regional meeting of ***ITU-T Study Group 5 Regional Group for Asia and the Pacific (SG5 RG-AP)*** to be held on 26 September 2014.

3 The Green Standards Week acts as global platform for discussion and knowledge-sharing in order to raise awareness of the importance and opportunities of using ICT to build a green economy and ensure a sustainable future.

4 The Green Standards Week will bring together leading specialists in the field, from top policy-makers to engineers, designers, smart city planners, government officials, regulators, standards experts and others.

5 Discussions will be held in English and Chinese.

6 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to anyone who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The events are free of charge.

7 The draft programmes of the Fora will be made available on the Green Standards Week's website at: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/gsw/201406/Pages/default.aspx>. Please do not hesitate to contact Cristina Bueti and Ashish Narayan ([greenstandard@itu.int](mailto:greenstandard@itu.int)), should you need additional information on the programmes.

8 **Accommodation:** Detailed information on hotel accommodation, transportation, visa and health requirements will be available on the Green Standards Week's website. This website will be updated as new or modified information become available.

9 **Registration:** To enable TSB to make the necessary arrangements concerning the organization of the workshops, please register for these events via the on-line form available on the Green Standards Week's webpage as soon as possible, **but not later than 5 September 2014. Please note that pre-registration of participants to the events is carried out exclusively online.** Participants will be able to register onsite after 22 September 2014.

10 We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in China. The visa must be requested and obtained from the Chinese Embassy in your country, or if there is no such office in your country, from the one that is closest to the country of departure. Please see the Green Standards Week's webpage for additional information on visa requirements.

I look forward to your participation in the *Green Standards Week*.

Yours faithfully,

[signed]

Dr. Hamadoun I. Touré  
Secretary-General