







Under the High Patronage of

The Ministry of Communication Technologies and Digital Economy-
Republic of Tunisia

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| Arab ICT Organization (AICTO) | International Telecommunication Union (ITU) | African Telecommunication Union (ATU) | National Digital Certification Agency Tunisia |

2nd edition

« Interregional Standardization Forum for PKI & e-Trust »

“Boosting interregional collaboration for better trustworthy digital economies”



Venue: Regency Hotel – tunis - Tunisia

Date: 04 & 05 April 2019

Practical Information

1. About the City :

Tunis is both the capital and the largest city of the Republic of Tunisia. The greater metropolitan area of Tunis, often referred to as *Grand Tunis*, holds some 2,700,000 inhabitants.

Situated on a large Mediterranean Sea gulf (the Gulf of Tunis), behind the Lake of Tunis and the port of La Goulette (Halq il-Wād), the city extends along the coastal plain and the hills that surround it. At its core lies its antic medina, a world heritage site. Beyond this district lie the suburbs of Carthage, La Marsa, and Sidi Bou Said.



2. Venue of the Forum

- **Venue** : Regency Hotel, Gammarth, Tunisia
- **Contact**: Emna LABIDI | Sales Executive
- **Tel**: +216 71 91 09 00
- **Mob**:+216 92 419 414
- **Web**: www.regencytunis.com

This 5-star hotel is beautifully positioned on a sandy beach on the Côtés de Carthage. Located in a strategic area, few minutes from both downtown Tunis and La Marsa and Sidi Bousaid, the hotel is also near Tunis-Carthage International Airport. Regency Hotel offers many comforting amenities.

3. Accommodations and hotel reservations

AICTO and **TunTrust** have secured special rates in the forum venue and in the hotels nearby, and they include Wifi, Breakfast and parking. Participants are kindly requested to email it directly to the contact person of the selected hotel. The account of the hotel will be paid directly by each participant at the end of the stay.

REGENGY Hotel (Forum venue)

| Special Rate | Facilities Included | Contact |
|---|------------------------|--|
| Single BB 74 USD / + 1 USD Tax per night | Wifi/breakfast/parking | emna.labidi@regencytunis.com |
| Double BB 84 USD / + 1 USD Tax per night | | |

Other Hotels:

| Hotel | Star Rating | Facilities Included | Distance to Venue | Daily Rate (USD) BB | Contact |
|------------------------|-------------|--|-------------------|---|--|
| ELMOURADI HOTEL | 4 | Wifi/breakfast/ parking/ ½ Water | 13 min | Single BB 55 USD / +15 USD taxes Double BB 72 USD / +15 USD taxes | karima.ouertani@elmouradi.com |
| RAMADA PLAZA | 5 | Wifi/breakfast/ | 10 min | Single BB 62 USD | chedia.mbarek@ramadaplazatunis.com |

4. Coordinators

| AICTO |
|--|
| Sami Trimech (AICTO) E-mail : s.trimech@aicto.org |
| Nada Laabidi (AICTO) E-mail : n.laabidi@aicto.org |

5. Visa formalities

All delegates need a valid passport, for at least **06 months** beyond the end of your planned stay, and must check their particular passport and visa requirements well in advance of

travel. Visas are required for all nationalities except for nationalities from the following list of countries that DO NOT REQUIRE A VISA :

<http://www.tunisia.org.ua/fr/travelling/visa/>

Holders of ordinary passport of countries **NOT** included in the abovementioned list will need a visa to enter into Tunisia. Participants are strongly advised to seek information on requirements applicable in their case from Tunisian diplomatic or consular missions in their home countries at least 15 days prior to the trip.

In order to facilitate the visa process, please send the following documents to the hosts before applying for the visa.

| Documents | Contact |
|--|---|
| <ol style="list-style-type: none">1. Copy of your passport2. Detailed itinerary3. Invitation letter for event attendance | <p>.....</p> <p>.....</p> <p>Tel: +</p> <p>E-mail :</p> |

Apply at nearest Tunisian diplomatic or consular mission by providing the following documents:

- Visa application form duly filled and signed
- Valid passport (at least 06 months valid)
- Two recent passport sized photos
- A roundtrip airline ticket
- Hotel booking in your name or in the name of the person with address/phone number of the place where you will stay
- Copy of the confirmation of registration to the event

Eventually, the Consular Mission may ask for additional information. Please find the nearest Consular mission:

http://www.diplomatie.gov.tn/fileadmin/user1/reseau_diplomatique_03.pdf.

Those participants, whose flights make a stop in other countries, must pay special attention to the requirements of these countries, since they may need an entry or transit Visa to the country or change of airport.

6. Details of arrival and transport

The **Tunis Carthage international airport** has all necessary amenities to welcome visitors. It is located 20 minutes from the forum venue. It is used for arrival and departure of international flights.

For delegates who wish to take a taxi, it is recommended to use the airport taxis. The cost of a journey of 10 kilometers is approximately cost **10 USD**/by Taximeter. For transportation from the hotels, other than the venue hotel, to the forum venue and vice versa, hotel's taxis and other means like car rental are available. All expenses are to be borne by the participants.

7. On-site registration and working hours

The onsite registration of the participants will take place in the forum venue on 4th of April 2019, at 7:30 AM. The opening session will start at 09:00 am. Working hours are from 09:00 to 15:00 for the two days.

8. Services available for participants during meetings

Information display:

It will be located outside the main meeting room and will provide information on many issues of interest of the participants and will forward to other services, such as city tour and transfers, mail, medical care, communications, etc. It will also be the place where you should deliver or collect lost items.

Security:

For security reasons, all participants should be permanently using their badges during the meeting and in all social activities.

Medical Assistance:

Emergency and urgency medical assistance will be provided within the premises where the meeting will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

9. Additional Information

• Tunisia weather in April

In April, the average temperatures would be between 12.8°C and 23.5°C, with exceptional possible peaks as low as 2°C and high as 43°C, as observed in previous years. Spring is a particularly mild season in Tunisia and the weather conditions in the country are rather climatically homogeneous in this season.

• Currency

The official currency of Tunisia is the "Tunisian Dinar (TND)" **1 USD = 3 TND**. Foreign currencies may be changed into Tunisian Dinar at the airport or banks or hotel. Banks are open from 8 am to 4 pm.

The exchange rate in Tunisia is available at <http://www.bct.gov.tn/bct/siteprod/cours.jsp> or <http://www.oanda.com/>.

- **Electrical appliances**

AC power voltage in Tunisia is 220V/50 Hz. Most electrical outlets are as shown below.



- **Languages**

Arabic is the main language. French and English are used to communicate with foreigners.

- **Medical assistance**

Emergency and urgency medical assistance will be provided free of charge within the premises where the seminar will take place. Nevertheless, **it is advised to take international travel insurance to cover any medical expenses in case of medical treatment.**

- **Time zone**

Tunisia is GMT + 1 hour

- **Telecommunication**

The country code for Tunisia is +216.

Foreign visitors to Tunisia can utilize mobile telephony services in two ways:

- International Roaming, which is provided with nationwide coverage.
- Prepaid Sim Cards, which can be purchased from any mobile operator.

Visitors need a valid passport in order to purchase Sim Cards. Credit recharge can be done through several channels such as supermarkets, operators point-of-sale and newspaper kiosks.

10. Internet

Internet connection will be available at the meeting venue and the Hotel free of charge.

11. Further information

- Please don't hesitate to contact us for any further information you need.

- For other information: please visit: www.etrustnet.org/forum-2019