

MEETING ANNOUNCEMENT

Joint Rapporteurs' meetings for Q1, 2, 5, 6, 7, 8, 9 and a special session on WTSA-20 restructuring as well as the Workshop on “the Future of Cable TV for Asia & Pacific”

Guangzhou, China, 2-6 September 2019

1 Meeting venue and registration

As agreed at the previous SG9 meeting (6-13 June 2019) held in Geneva, Switzerland, and in agreement with SG9 Chairman, Mr Satoshi Miyaji (KDDI, Japan), the following SG9 Joint Rapporteur meetings will be organized at the kind invitation of Synamedia:

- Joint meetings of Q1, Q2, Q5, Q6, Q7, Q8 & Q9/9, and
- Special session on WTSA 20 restructuring
- Workshop on “the Future of Cable TV for Asia & Pacific” (see [ANNEX 4](#))

The venue (including address) is:

- **Venue: *Tianhe Hilton hotel***
Address: *No.215 Linhe Xiheng Road, Tianhe District, Guangzhou 510500, China*

To enable the host to make the necessary arrangements and organization of the Rapporteurs meetings, please register via the [on-line form](#), as soon as possible, but not later than **Monday 26 August 2019**. Please note that pre-registration of participants to the meeting is carried out exclusively online **at the following address:**

<https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00006334>

Please note that the participants will receive their badges at the following locations:

- Registration desk for the interim rapporteur meetings will be in room *Yi Jiang Nan* (5th floor)
- Registration desk for the workshop will be at the entrance or *Room 1* (3rd floor)

See [ANNEX 1](#) for more information on the room locations and on the agenda of the sessions.

2 Meetings terms of reference:

The following Terms of Reference are set for the joint Rapporteurs meetings:

Question	Terms of references
Q1/9	<ul style="list-style-type: none">– Progress on J.cable-rf-ip;– Consider new contributions
Q2/9	<ul style="list-style-type: none">– Generate new work items following the normal contribution deadline for Q2 rapporteur meetings– Receive Contributions related to the Recommendations under TAP by 19 August for discussion at an informal subsequent meeting (planned on 9-12 September 2019 in Europe)

Q5/9	<ul style="list-style-type: none">– Progress on J.stvos-sec and J.stvos-spec;– Consider new contributions
Q6/9	<ul style="list-style-type: none">– Progress on J.pcnp-smgw and J.acs-stb;– Consider new contributions
Q7/9	<ul style="list-style-type: none">– Progress on TP.fdx-asi, J.ipvb-spec, J.ipvb-ucase, J.uoc, TP.ipvb-acc, J.fdx-spec;– Consider new contributions
Q8/9	<ul style="list-style-type: none">– Progress on J.qamip-req– Consider new contributions
Q9/9	<ul style="list-style-type: none">– Consider addressing comments, if any, to follow up on the AAP of ITU-T J.1600;– Progress J.cable-ott, TP.b-catv and J.cloud-vr;– Consider new contributions
Joint session of all SG9 Questions	<ul style="list-style-type: none">– Review the Questions terms of references in view to WTSA-20.– Call for contributions to improve the Question structure of SG9 including new Questions if applicable.

3 Meeting schedule

A draft meeting plan is provided in [ANNEX 1](#) for the meeting participants' convenience.

The SG9 Rapporteurs meetings will open at 0930 hours on the first day of the meeting. Participant registration will begin at 0830 hours. Detailed information concerning the meeting rooms will be available onsite and provided to you at the registration desk.

A **Workshop** on “**The Future of Cable TV for Asia & Pacific**” will be organized on 3 September 2019. The Workshop is an opportunity to discuss industry challenges in Asia Pacific with regard to the booming development of the broadband OTT streaming media industry and to inspire future standardization in this field (see [ANNEX 4](#) for more details).

4 Visa to enter China

To enter China for the meeting indicated above, you may need a letter of invitation from the host (Synamedia), which you will need to present to the Chinese Embassy/Consulate in your area in order to obtain your visa (see [ANNEX 2](#) for the Invitation letter). The visa must be requested and obtained from the office (embassy or consulate) representing China in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please be aware that visa approval might take time so kindly make your visa request as soon as possible.

5 How to contribute

To contribute to the Rapporteurs meetings, please send your Contribution to the responsible Rapporteur, preferably by **Monday, 26 August 2019**, or submit the Contributions directly to the document repository at the related *SharePoint site*, which is made available from the various rapporteur meetings webpages.

Question	Rapporteur	Other contacts	Websites and SharePoint
Q1/9	'Tomoyuki Shimizu' (tomoyuki@kddi-research.jp)		Q1-rap-meeting Q2-rap-meeting Q5-rap-meeting Q6-rap-meeting Q7-rap-meeting Q8-rap-meeting Q9-rap-meeting <i>SharePoint site</i> (... to submit contributions and documents for Q1, Q2, Q5, Q6, Q7, Q8 and Q9)
Q2/9	Han-Seung Koo (koohs@etri.re.kr)	Kenji Obata (k-obata@jilabs.or.jp) Qiang Wang (wangqiang@abs.ac.cn)	
Q5/9	Haifeng Yan (yanhaifeng@hisilicon.com)	Shinya Takeuchi (takeuchi.s-js@nhk.or.jp)	
Q6/9	Shizhu Long (longshizhu@skyworth.com)	Pradipta Biswas (pradipta@iisc.ac.in)	
Q7/9	Tae Kyoon Kim (tkkim@etri.re.kr)	Ouyang Feng (ouyangfeng@abs.ac.cn) Evan Sun (evan.sun@huawei.com)	
Q8/9	Mr Sung-kwon Park (sp2996@hanyang.ac.kr)	Mr Tae Kyoon Kim (tkkim@etri.re.kr)	
Q9/9	Eric Wang (eric.wangxiang@huawei.com)	Soonchoul Kim (choulsim@etri.re.kr)	

Qall	Satoshi Miyaji (sa-miyaji@kddi.com)	Stefano Polidori (tsbsg9@itu.int)	Qall-special-session-on-WTSA20 <i>SharePoint site (to submit contributions to the special session on restructuring)</i>
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Please use the provided [template](#) to prepare your contribution:
https://extranet.itu.int/meetings/ITU-T/MTG%20Template/RGM_mtgdoc_template.docx

The name, telephone numbers and e-mail address of the person to be contacted about the contribution should be indicated on the cover page of all documents.

6 Other useful information

The meeting will be run paperless and the discussions will be held in English only.

The audio teleconference (GoToMeeting) may be prepared upon request. If any participant is willing to use it, please notify the concerned Rapporteur and TSB (tsbsg9@itu.int) as soon as possible.

Additional practical information is to be found in [ANNEX 3](#).

Yours faithfully,

Satoshi Miyaji
(ITU-T SG9 Chairman; KDDI, Japan)

Annexes: 3

- [ANNEX 1](#) – DRAFT TIMETABLE
- [ANNEX 2](#) – INVITATION LETTER REQUEST FORM
- [ANNEX 3](#) – PRACTICAL INFORMATION
- [ANNEX 4](#) – ITU WORKSHOP ON "The Future of Cable TV for Asia & Pacific"

ANNEX 1 – DRAFT TIMETABLE FOR JOINT RAPPORTEUR MEETINGS

Draft meeting plan for Joint Rapporteur meetings

(Guangzhou, China, 2-6 September 2019)

Sessions	Monday 2 Sept 2019				Tuesday 3 Sept 2019				Wednesday 4 Sept 2019				Thursday 5 Sept 2019				Friday 6 Sept 2019			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Q1/9									X ^A	X ^A										
Q2/9	X ^A	X ^A													X ^A				X ^A	X ^A
Q5/9			X ^A	X ^A									X ^A				X ^A	X ^A		
Q6/9		X ^B	X ^B															X ^B		X ^B
Q7/9	X ^B			X ^B									X ^B			X ^A				
Q8/9														X ^A		3 ^B				
Q9/9														X ^B	X ^B	3 ^B	X ^B		X ^B	
Qall/9 on WTSA-20											X ^{A*}	X ^{A*}								
Workshop					2 ^C	2 ^C	2 ^C	2 ^C												

S1: 0930–1145;

S2: 1115-1230;

S3: 1430-1545;

S4: 1615-1730;

NOTE	
X	Represents a meeting session
*	Remote participation is organized, details will be circulated via SG9 emailing list.
1	Meeting of High Level Cable Executives (H.L.C.E) - close meeting on invitation only
2	Workshop on “the future of Cable TV for Asia & Pacific”
3	Joint meeting of Q8/9 & Q9/9
A	Room A – <i>Yi Jiang Nan</i> (Mon&Wed) on 5th floor ; <i>Dou Ye Huang</i> (for Thu&Fri) on 5th floor
B	Room B – <i>Xi Jiang Yue</i> (Mon&Thur&Fri) on 5th floor
C	Room C – <i>Meeting Room 1</i> on 3rd floor

NOTE 1: Registration desk for the interim rapporteur meetings will be at room *Yi Jiang Nan*

NOTE 2: Registration desk for the workshop will be at the entrance or Room 1

ANNEX 2 – INVITATION LETTER REQUEST FORM

All foreign visitors entering China must have a valid passport. Visitors from countries **whose citizens require a visa should at the earliest time and well in advance of travel apply for a visa at a Chinese Embassy or consulate.** You may need a letter of invitation from the Chinese host, which you will need to present to the Chinese Embassy/Consulate in your area in order to obtain your visa. The visa must be requested at least four (4) weeks before the start date of the meeting and obtained from the office (embassy or consulate) representing China in your country or, if there is no such office in your country, from the one that is closest to the country of departure. In order to obtain the invitation letter, please:

- a) Fill out the form below
- b) Provide the electronic copy of foreigner's passport (the name, date of birth, nationality, passport number, valid date of passport, etc. must be seen clearly);
- c) Provide the electronic copy of previous Chinese visa and records (if foreigners have been to China before);
- d) Send the info in a), b) and c) as email attachments to Linlin Zheng at: (linlzhen@synamedia.com)
- e) please mark as reference in the subject **“Invitation letter request for Joint Rapporteur meetings for SG9 Questions, Guangzhou, China”**:

Company and Title			
Applicant Information	[Click and Type in your full name]	<input type="checkbox"/> Mr	<input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs
	[Nationality]	Date of birth : [Year] [Month] [Day]	
	[Passport No.]	Place of Issue: "[Place of Issue]"	
	Date of Issue: [Year] [Month] [Day]	Date of Expiry: [Year] [Month] [Day]	
	If the country in which you'll obtain your visa is different from your nationality, please indicate it here: [Country to obtain your visa]		
Address	[Click and Type in your address and ZIP code] Telephone Number: [Click and Type in phone number] Fax Number: [Click and Type in fax number] E-mail: [Click and Type in email]		
Date of arrive at China		Date of departure from China	

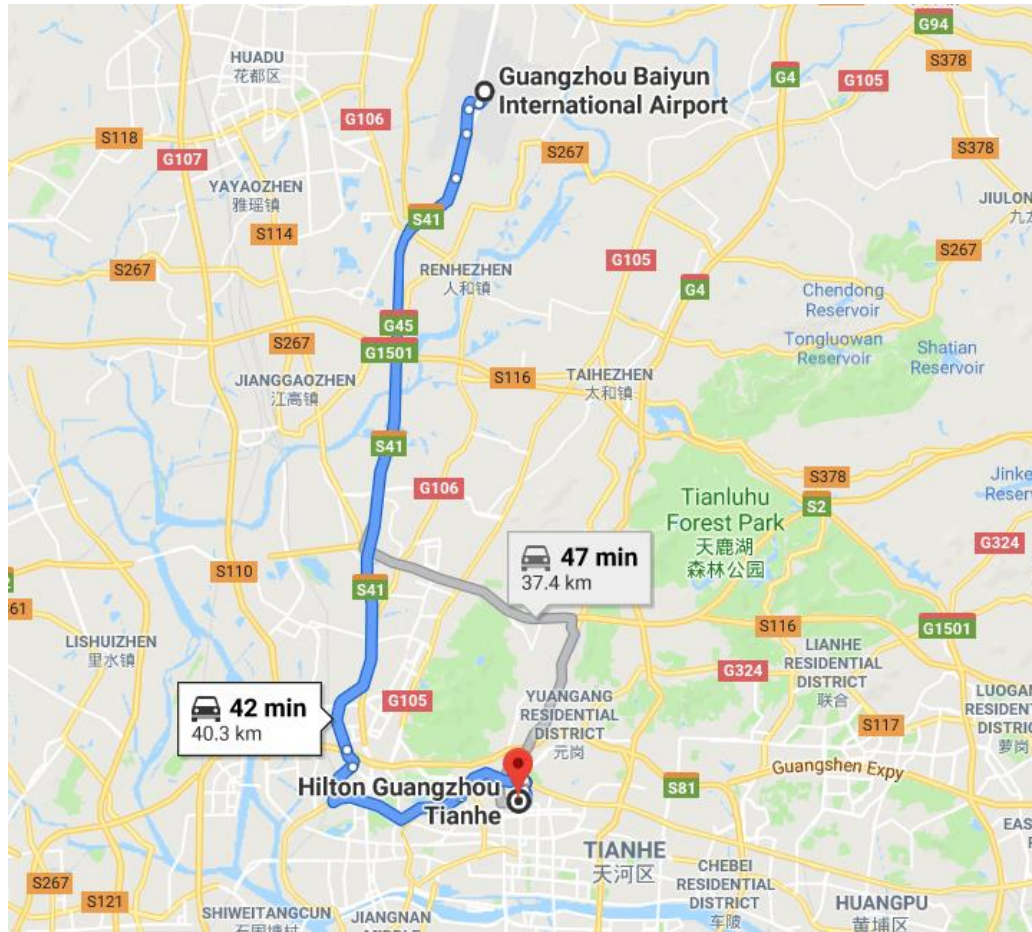
*(Please do not forget to attach a copy of your passport photograph page before sending).
(it should be discernible so to be able to use it).*

In order to receive an invitation letter and to proceed your VISA application, your information should be provided to the host (linlzhen@synamedia.com) before 15 July 2019.

ANNEX 3 – PRACTICAL INFORMATION

1. Meeting Venue:

- **Hotel Venue: *Tianhe Hilton Hotel***
Address: *No.215 Linhe Xiheng Road, Tianhe District, Guangzhou 510500, China.*



2. Transportation and site information

Transportation:

About 40km from Guangzhou Baiyun International Airport, Guangzhou.

Taxi fare about 110CNY

About 1km from Guangzhou East Railway Station, Guangzhou

Walks 10min

3. Passports and Visas

All foreign visitors entering China must have a valid passport. Visitors from countries whose citizens require a visa should at the earliest time and well in advance of travel apply for a visa at

a Chinese Embassy or consulate. The following provides information relating to entry into China. For an invitation letter, please see [ANNEX 2](#) above.

4. Climate – during September

Monthly Average values of the temperature and precipitation in Guangzhou, China are given in the table below:

	September
Average Max Temperature	34°C
Average Minimum Temperature	32°C
Average Precipitation	5 days

5. Hotels

5.1 Hilton Guangzhou Tianhe Hotel

https://www.tripadvisor.com/Hotel_Review-g298555-d2038688-Reviews-Hilton_Guangzhou_Tianhe-Guangzhou_Guangdong.html

Address: No.215 Linhe Xiheng Road, Tianhe, Guangzhou 510500, China.

5.2 Jianguo Hotel Guangzhou

https://www.tripadvisor.com/Hotel_Review-g298555-d583658-Reviews-Jianguo_Hotel-Guangzhou_Guangdong.html

Address: No.172 Linhe Middle Road, Tianhe District, Guangzhou 510610, China

You may book the hotels via their website, or you may also use the following booking agents to choose hotels you like.

- [Booking](#)
- [Tripadvisor](#)

6. Additional information

General Information for stay in Guangzhou, China

Mobile phone: GSM and CDMA services provided by China Mobile, China Unicom and China Telecom.

Currency: local currency RMB Yuan(¥), the exchange rate of US\$ and RMB is around 6.88

Tipping: Tipping is not necessary.

Time Zone: GMT+8:00.

Voltage: 220 Volts50Hz. Please make sure you have the proper adapter.

The following is the picture for outlet type.



Emergency Number: In case of emergency please dial **110**.

Sight Seeing:

<https://wikitravel.org/en/Guangzhou>

https://www.tripadvisor.com/Attractions-g298555-Activities-Guangzhou_Guangdong.html

Contact persons

Linlin Zheng, Synamedia, linlzen@synamedia.com

Anna Xiong, Synamedia, axiong@synamedia.com

ANNEX 4
ITU Workshop on "The Future of Cable TV for Asia & Pacific"
Guangzhou, China, 3 September 2019
(Tianhe Hilton Hotel – No.215, Linhe Xiheng Road, Tianhe, Guangzhou, China)

Introduction

A **Workshop** on “**The Future of Cable TV for Asia & Pacific**” will be organized on 3 September 2019. The Workshop is an opportunity to discuss industry challenges in Asia Pacific with regard to the booming development of the broadband OTT streaming media industry and to inspire future standardization in this field.

“The converged media cloud” is one of the key topics that will be covered. The workshop plans to explore the way forward for video platforms and implementation solutions for both private and public clouds in a hybrid environment, in order to efficiently deliver secure, high-quality, cross-platform converged media for a large population of users on a multitude of different devices.

Participation is free of charge and open to everybody, including governments, cable and telecom/ICT industries and associations, academia and research institutions, non ITU Members and individuals.

The workshop "The Future of Cable TV for Asia & Pacific" plans to start on 3 September 2019 at 10:30 AM and plans to complete its agenda by 18:00 PM. The venue of the workshop is:

- 2nd floor, Tianhe Hilton Hotel (No.215, Linhe Xiheng Road, Tianhe, Guangzhou, China)

Kindly find attached a draft agenda, more info will be available on the ITU Study Group 9 website: <https://itu.int/en/ITU-T/studygroups/2017-2020/09>

Please liaise directly with Ms Lidan Song lsong@synamedia.com if you are interested in speaking at the workshop.

See next page for a draft agenda.

DRAFT AGENDA

ITU Workshop on "The Future of Cable TV for Asia & Pacific"

Guangzhou, China, 3 September 2019

(Tianhe Hilton Hotel – No.215, Linhe Xiheng Road, Tianhe, Guangzhou, China)

<i>9:00 - 10:30</i>	<i>Registration and Networking</i>
10:30 - 10:45	Opening Ceremony <ul style="list-style-type: none">– ITU– Host Country & ITU-T SG9– Local Host
10:45 - 12:30	Session 1: Cloud Services in the Future Cable TV <ul style="list-style-type: none">– speakers
<i>12:30 - 14:00</i>	<i>Lunch break offered by the Host (followed by group photo)</i>
14:00 - 15:30	Session 2: Cable TV Smart Terminals (e.g. STBs, Gateways, Tablets, Mobile Phones, Connected TVs) <ul style="list-style-type: none">– Speakers
<i>15:30 - 16:00</i>	<i>Coffee break offered by the Host</i>
16:00 - 17:30	Session 3: Advanced applications for future TV <ul style="list-style-type: none">– speakers
17:30 - 18:00	Wrap-up and Conclusions
<i>18:00 – 20:00</i>	<i>Dinner reception offered by the Host (TBC)</i>
