



ITU Interregional workshop on ITU International Numbering Resources (INRs) for Arab and Africa Regions

**ITU-T Study Group 2 Regional Group for
Africa (SG2RG-AFR)**

and

**ITU-T Study Group 2 Regional Group for
the Arab Region (SG2RG-ARB)**

Cairo, Egypt 2-6 December 2018

Practical Information

Venue

National Telecom Regulatory Authority NTRA



Address: Smart Village, Building No.4, Km 28 Cairo/Alex Road. Egypt

Tel.: +202 35344155

E-mail: info@tra.gov.eg

Visa requirements and entry formalities

A valid passport and a visa are required to enter Egypt. All participants are requested to send a copy of their passport together with the Registration Confirmation message from ITU to the Egyptian Embassy or Consulate in their country of origin or residence in order to obtain a visa. Participants who are nationals of countries where there is no Egyptian representation should contact Ms. Maha Badr via e-mail: mahab@tra.gov.eg and Mr. Basel Mr. Basel El-Tabei, beltabie@tra.gov.eg for the special arrangements that have been made by the host country to facilitate the delivery of visas or entry permits, as required.

Deadline for requesting visa support 15 November 2018

For more information on visas and entry permits, please visit the website of Egypt's Ministry of Foreign Affairs at

<https://www.mfa.gov.eg/english/Ministry/Pages/contacts-egypt-empassys.aspx>

Vaccinations

For information about vaccination requirements and health information for travelers please consult the World Health Organization's (WHO) website at

<http://www.who.int/countries/egy/en/>.

Transportation

Transport from the official hotels to the venue and vice versa will be provided by NTRA to all participants.

It is very important that participants send their exact hotel information by filing the following form:

[Transportation Form](#)

A pick-up from and to the airport **is not provided** by the host. Local transportation can be found at the airport with reasonable fares.

Uber and Careem are often used in Egypt and are reliable transportation options

Accommodation

Special rates have been negotiated with Novotel 6th of October Hotel for the meeting participants.

Participants should book their own accommodation directly with the contact person mentioned below and must copy the National Telecommunication Regulatory Authority (NTRA), Ms. Samar Samer via e-mail: samarm@tra.gov.eg when making their booking.

Hotel list

The negotiated rates below are for bed and breakfast (taxes and service charges are included):

#	Name of hotel	Star rating	Single (USD)	Double (USD)	Contact person
1	Novotel Cairo 6 th of October Address: 26 July Axis 6TH OF OCTOBER EGYPT	5	90	100	Karim Hemdan/Reservation Agent Tel : +202 38247474 Fax: +202 38247416 Email: H3359@accor.com
2	Mövenpick Hotel & Casino Cairo-Media City Address: El Hay El Motamayez 12451, P.O. Box 39 6th of October City, Giza- Egypt	5	80	90	Mohamed Abdel-Meguid/Director of Sales Tel : +20 23 855 50 01 Mob: +20 100 111 80 11 Fax: +20 23 855 50 03 E-mail: mohamed.abdelmeguid@moevenpick.com

About Cairo

Cairo, Egypt's sprawling capital, is set on the Nile River. At its heart is Tahrir Square and the vast Egyptian Museum, a trove of antiquities including the royal mummies and gilded King Tutankhamun artefacts. Nearby, Giza is the site of the iconic pyramids and Great Sphinx, dating to the 26th century B.C.E. In Gezira Island's leafy Zamalek district, the 187m Cairo Tower affords panoramic city views.

Weather

In December, average temperatures in Cairo range between 21°C and 11°C. There are 8 hours of sunshine a day.

Time zone

The Arab Republic of Egypt is on Eastern Europe Time – Greenwich Mean Time (GMT) plus 2 hours.

Currency and banking

The official currency of Egypt is the Egyptian Pound (EGP). Visa, American Express, Access/MasterCard can be used. Banks are open from Sunday to Thursday, from 8.30 a.m. to 2.00 p.m. The exchange rates in Egypt can be found at the below link:

<http://www.cbe.org.eg/en/EconomicResearch/Statistics/Pages/ExchangeRatesListing.aspx>

Electricity

AC power voltage in Egypt is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



Important telephone numbers

General emergency	112
Fire Department	180
Ambulance	123
Police	122

Host country contact

Ms Samar Samer

International Relations Specialist, International Relations Department

The National Telecom Regulatory Authority (NTRA), Egypt

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