

# A web portal for broadcasting services

## Hands-on exercises

### Exercise no.1 eQry

- 1) Set selection criteria for plans/MIFR published notices or recorded assignments
- 2) Retrieve the data
- 3) Browse through summary information and notice/assignment details
- 4) Export the information to Excel
- 5) View the data in Google Earth.

### Exercise no.2 ePub

- 1) Consult data concerning Special Sections of a plan of your choice
  - a. Browse affected/notifying administrations
  - b. Browse through summary information and notice/assignment details
- 2) Select a BR Ific of choice
  - a. View published Special Sections if any
  - b. View MIFR (FMTV) records if any
- 3) Select your Administration
  - a. For the Plan of your choice, find the Special Sections which included your modifications or notifications affecting your administrations

### Exercise no.3 eTools

- 1) Read the Disclaimer to make sure you understand scope and limitations of the tool
- 2) Submit a job by uploading one or more notice files for a test calculations of your choice
- 3) Display the results when the calculation completes (you may want to check your ties account, you may also want to set a forwarding rule to your normal office e-mail account)
- 4) Share the job with one or more of your neighbors. Verify that he can access your test data.
- 5) Delete a job if you are not more interested in it.

#### **Exercise no.4 myAdmin**

- 1) Log-in. If this is the first time a request for authorization will be sent to the BR. Verify your TIES account for communications concerning your granted access to this tool.
- 2) Verify your Mail Box. Is there any communication from the BR?
- 3) Browse through your Plan Statistics.
  - a. Look at your notices under treatment. Are there any objection or missing coordination?
  - b. If so you may discuss one notification with colleagues from concerned Member States.
    - i. In case of GE06 plan, look together at coordination contours.
    - ii. You may want to submit via eTool P1812 calculations which may help to give you a more precise view of the situation considering terrain data.
  - c. Look at notices under treatment which affect you.
    - i. Did you complete the coordination for all those notices?
- 4) Browse through your MIFR statistics
  - a. Do you have notices recently published in Part 1, 2, 2B or C?