

Practical Information for Participants

Montreal 2017 UAS CNPC Symposium

Following the success of previous ITU Satellite Symposiums and at the kind invitation of the Institute of Air and Space Law (IASL), Faculty of Law, McGill University, Montreal, Canada, the ITU Radiocommunication Bureau is pleased to invite you to participate at the two days

“Montreal 2017 UAS CNPC Symposium” on 24 – 25 April 2017 in Montreal, Canada

For more details about the Symposium, please visit the following link:

<https://www.itu.int/en/ITU-R/space/workshops/2017-Montreal/Pages/default.aspx>

Venue

The Montreal 2017 UAS CNPC Symposium will be held at:

Best Western Ville Marie Hotel, Montreal, Canada

<http://www.hotelvillemarie.com/>

Phone +1 514-288-4141

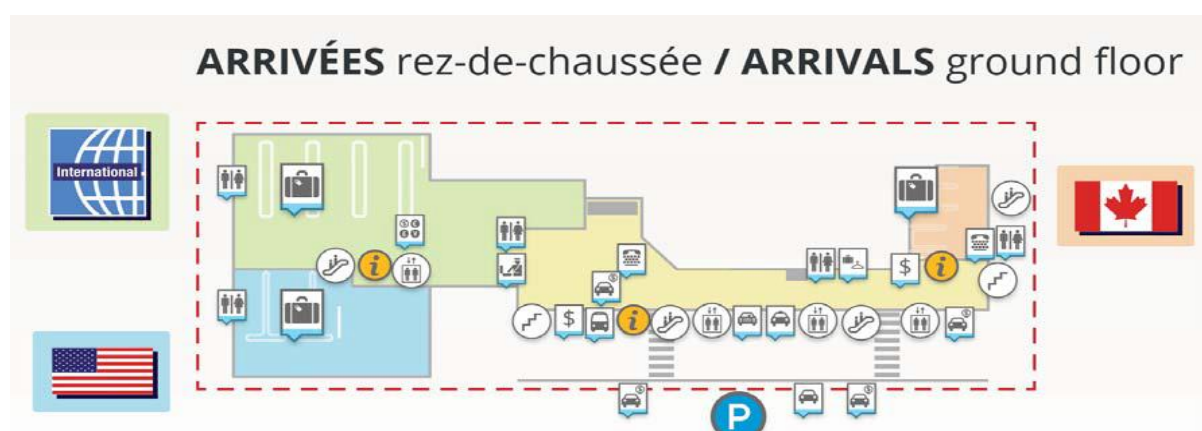
This hotel has been designated as the official hotel for the event.

Transportation and Access

Taxis are available outside the terminal building of YUL airport.

Alternatively, you can take public transportation, which is the 747 bus, located just outside the terminal building. The bus will take you to downtown in approximately 30 minutes, and for the venue of the Best Western Ville Marie Hotel, please alight at the 4th stop (Peel/René-Lévesque). You are able to purchase a ticket from a vending machine in the terminal building for CA\$10 (which entitles you to 24hr unlimited travel on the Montreal public transportation network).

<http://www.stm.info/en/info/networks/bus/shuttle/>



The venue of the Symposium is located a few minutes away from the Peel metro station on the Green Line of the Montreal metro network. To plan your journeys in and around Montreal, please visit the STM, Montreal's public transit company: <http://www.stm.info/en>

Peel metro station is steps away from St. Catherine Street, which is the main shopping street in Montreal, where you will find a wide variety of shops and restaurants.

Should you require a taxi service during your stay:

Taxi Diamond

+1 (514) 273-6331

<https://taxidiamond.com/>

Taxi Co-op

+1 (514) 725-9885

<http://www.taxi-coop.com/fr/>

Champlain Taxi

+1 (514) 271-1111

<http://www.taxi-champlain.ca/>

Hotel Accommodation

Please note that Montreal being a popular destination, we advise to make your travel arrangements and hotel reservation as soon as possible.

The Symposium organizers pre-booked a limited number of rooms with a preferential rate of \$129/night (including breakfast) at:

Best Western Ville Marie Hotel – place of the Symposium - located on 3407 Peel Street, Montreal. To make your reservations *online*, visit www.hotelvillemarie.com and follow the steps below:

1. Enter arrival / departure dates
2. Enter group code: **M11**
3. Select type of room
4. Complete reservation with a credit card number

Or contact:

Mr. RAFIK ZIKRY – General Manager

Best Western Ville-Marie Montréal Hôtel & Suites

3407 Peel | Montréal, QC | H3A 1W7

Tél +1 (514) 285 6501 | Fax +1 (514) 288 3021 | www.hotelvillemarie.com

Email: Rafik@hotelvillemarie.com

And for another option, here are the alternative hotels to stay - simply mention McGill University when making reservations by phone:

Sofitel Montreal Golden Mile

1155 Sherbrooke Street West

Montreal, QC H3A 2N3

Tel: +1 (514) 285 9000 - Fax: +1 (514) 289 1155

Toll Free Number in North America - 877-285-9001

<http://www.accorhotels.com/gb/hotel-3646-sofitel-montreal-golden-mile/index.shtml>

Hotel Omni Mont-Royal

1050 rue Sherbrooke St. West

Montreal, QC H3A 2R6

Tel.: +1 (514) 284 1110

Email: laurie.mcgrath@omnihotels.com

<https://www.omnihotels.com/hotels/montreal-mont-royal/meetings/mcgill-university>

Visa and Immigration Requirements

Participants requiring an entry visa to Canada should contact their nearest Canadian Embassy or Consulate well in advance.

It is your responsibility to ensure you have the necessary documentation and a valid passport (with a validity of at least six months) to travel to Canada. Should you require an official invitation letter, we will be able to provide this. For certain visa-exempt countries, you are now required to apply and pay for (CA\$ 7) electronic pre-approval prior to your journey to Canada. For a list of the countries and the process, please visit: <http://www.cic.gc.ca/english/visit/eta-start.asp>

Travel Insurance

Participants are reminded that it is advisable to obtain travel insurance. Such insurance should cover payment for your medical care in case of hospitalization as well as the cost of repatriation to your home country if that should become necessary. The organizers do not take responsibility for any individual, medical. Travel or personal insurance. Participants are advised to secure their own insurance policies as necessary.

Climate and food

The month of April is characterized by *very rapidly rising* daily high temperatures, with daily highs increasing from 7°C to 15°C over the course of the month, exceeding 22°C or dropping below 1°C only one day in ten. Visit <http://montreal.about.com/od/Montreal-Weather/ss/montreal-april-weather-climate-temperatures-average.htm> for more information.

The Best Western Ville Marie Hotel is centrally located in downtown Montreal and has close proximity to many restaurants, shopping and the Montreal nightlife.

Communications

The city code for Montreal, Canada is + 1(514)

Languages

English and French are spoken almost in all hotels, shops, restaurants as well as major tourist destination. The Symposium itself will be conducted in English.

Time

The time in Montreal is 5 hours before of the Greenwich Mean Time (GMT -5)

Electricity and Power Plugs

In North America, the voltage used is **110 V**, 60 Hz. If you plan to use European devices (**220 V**, 50 Hz), make sure to bring along the necessary adapters and converters.

Internet services

Wi-Fi internet is provided free of charge at the meeting room

Meeting documents

The Symposium is paperless. Presentations and meeting documents will be available for download on this website

Online registration

For online registration, please refer to the link below:

<http://www.itu.int/en/ITU-R/space/workshops/2017-Montreal/Pages/Registration.aspx>

Pre-registered delegates will need to bring their letter of confirmation and a photo ID.

Contact Point

For any further information you may require, please contact:

Mr. Yvon HENRI, either by Email: yvon.henri@itu.int or by phone at +41 22 730 5536

and

Ms. Maria D'AMICO by Email: maria.damico@mcgill.ca

Institute of Air and Space Law, Faculty of Law, McGill University