9. Other main functions

This section describes some additional features in e-Submission of Satellite Network Filings.

9.1 Filing deletion

Users of the system can delete a filing in the following situations:

- 1) Administration managers/users before submitting to the BR when the filing status is "Ready to submit to BR".
- 2) Operator managers/users and IGSO users before submitting to the Administration for approval when the filing status is "Ready to submit".

After the deletion the filing status changes to "Deleted" and the system navigates users to the All Filings page where the filing is displayed as Deleted.

9.2 Other non-standard filings

The notices, which are not applicable for any of the specific provisions, included on Submissions→ New page, can be submitted by selecting the "Other non-standard filing" (so-called "Others").

Select "Others" if:

1. A notice does not include an mdb file in the SNS format.

Please note the requirements for electronic filings specified in Resolution 55 and the Rules of Procedure on receivability.

- 2. An error message blocks the validation process but the files are correct according to the user.
- 3. There are large files with the size exceeding 100 MB (e.g. XML file for EIRP/PFD masks required for EPFD examinations).

The steps for "Other non-standard filing" submission are the following:

- 1. Click the "Other non-standard filing" icon on the Submissions→New page.
- 2. Enter the satellite name on the "Upload Others for Validation" page.
- 3. Click "Browse", select a file, and then click "Upload".
- 4. If several files have to be submitted, click discrete several files and upload them.
- 5. Click "Submit for validation" (Fig.39).
- 6. Process further the filing (Fig.40).

(TY)	e-Submission	of Satellite Net	work Filings			• 0	1.
A Home	Submissions	As-Received	Users	Help			
New	All Film	gs Commen	ts				
Upload Of	thers for Valida	tion					
 First, click of Then, click Other than Finally, clic Please don 	on "Browse" and choo on "Upload" SNS and GIMS mdb k on "Submit for Valid 't forget uploading file	ise the files which you w files, if you wish to uploa lation" is before submitting for a	vant to submit ad more files, click on "+ validation.				
Satellite Name	9						
NAME-OF	-SATELLITE						
Other : Oth	ner relevant document PI.mdb	ts					± ×
Other : Oth	ner relevant document	ls					â
Attache	ement.pdf						*
Other : Oth	ner relevant document	ls					#
Attache	ement2.pdf						*
Other : Oth	ner relevant document	ls					ŵ
NOTE.	docx						*
		+	Add additional docu	uments or drag files I	here		Upload All
						🚱 Submit i	for Validation

Fig. 39 Upload via the "Others" page.

A Home Submissions	As-Received Users	Help			
New All Filings	Comments				
Reference: 2018-10437 tation/Satellite Name: NAME-OF-S/ ype of submission: Others	ATELLITE	Det	ails Acknowledgements	Communications History	
ype of Submission	Satellite Name				
Others	NAME-OF-S	ATELLITE			
Document Type	File Name	F	ile Size	Actions	
		•			
Other	V SNS-API.mdb	2	.04 MB	Remove	
Other	✓ ♥ Attachement.pdf	13	33.74 KB	Remove Remove	
Other	✓ ♥ Attachement2.pdf	13	3.74 KB		
Other	? VNOTE.docx	9	5.99 KB	Remove	
		📥 Download All			
	+ Add add	itional documents or drag) files here		

Fig. 40 Ready to submit to the BR of "Others" (non-standard filing).

9.3 Virus Scan

All uploaded files are scanned for viruses with up-to-date anti-virus software (Fig.41).

The result of virus scan can be seen by clicking on the " " icon on the left side of the file name.

Document Type	File Name	File Size	Result (of virus scan	
Scanning file		A	Time of Submission	si tiras seari	
SNS(MDB)	O SNS XXX.mdb	✓ File is clean			
GIMS/MDB)		File:	1	NOTE CRC.docx	
Gimo(mbb)		Status:	Scan finish	Scan finished, information embedded	
Other	✓ Ū AntennaPattern.PDF	Total/Positives	c.	61 / 0	
Other	NOTE ODG. dow		View online		
	∠ Dow	mic OK			
Timestamp		+		*	
		SN5(MDB)	O U SNS XXX.mdb	4.12 MB	

Fig. 41 Scan for viruses.

9.4 Communications

This function will facilitate the correspondence between Administrations and the BR. Current functionality is only to show the list of official communications of submissions through e-Submission and copies of correspondences which was sent through telefaxes from the Bureau. Another functionalities are under development for a future release.

Ê C	-Submission o	f Satellite Netw	ork Filings				-		
A Home	Submissions	As-Received	Users	Help					
New	All Filings	Comments	4						
Reference: tation/Satellite ype of submiss	2018-10437 Name: NAME-OF-S sion: Others	SATELLITE			Details	Acknowledgements	Communications	History	
From: e-Subm Network Filings notice)	ission of Satellite 8 (automatic	(1) OthersNA	ME-OF-SATELLITE	E			30.10.2018 16:08:11		
Го:	0: Documentum No. : I-2018-001253				(4)				
Please note that ther administrat nd a copy is inc ne submission li nformation rela	any communications ions. These communi luded here just for infr st in "AII" tab, please r ted to those filings v	listed in "Communical cations (other than the ormation, and does no note that they have be will be included in the	tions" tab of each sub original submission o t replace the official c en uploaded by the Bl a system.	mission are for refe of filings and comm ommunication. Alth R to the system for	erence and inf ents) have be ough some fil the purpose o	formation only for your ad sen sent officially by fax, e lings received by the Bure of publication in "as-received	ministration. They are no mail or post to your admi au before 01. 08. 2018 a ved" only. No communic	t visible to inistration, ire visible in ations	
				0					