

## 7. Acknowledgements and timestamp

Acknowledgement messages are implemented in [e-Submission of Satellite Network Filings](#) to deliver targeted notifications for important changes that affect filings. They are created upon the submission of filings and respond to user actions completed within the application.

Users can track the acknowledgement messages of important filing events by opening the Details page of the filing and navigating to the Acknowledgements tab.

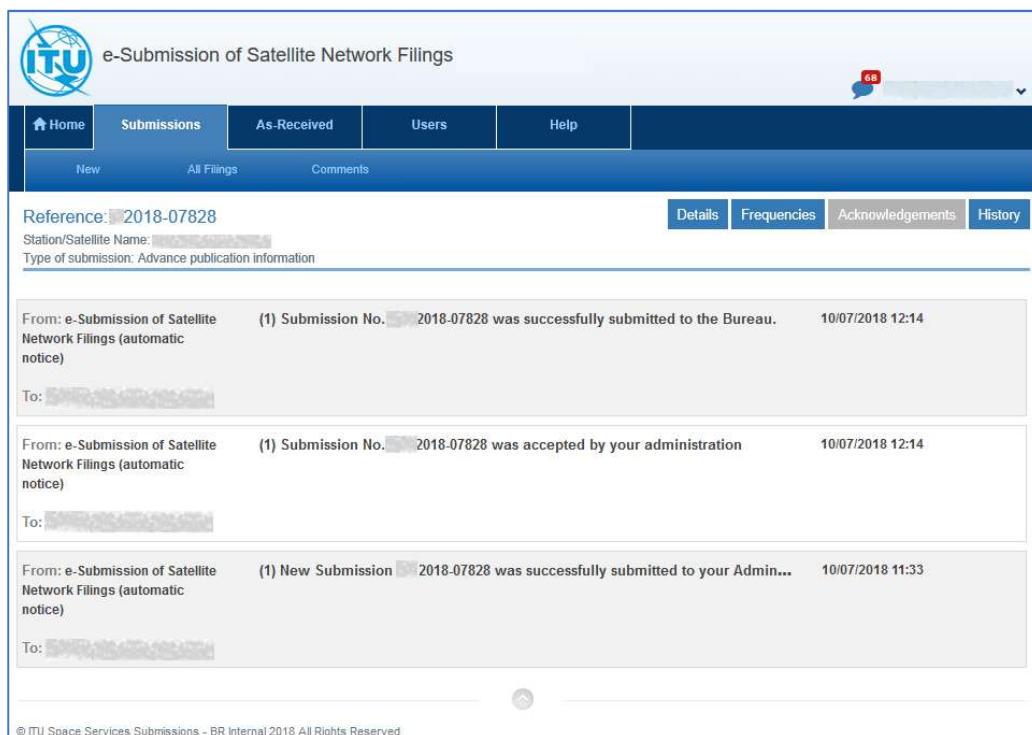


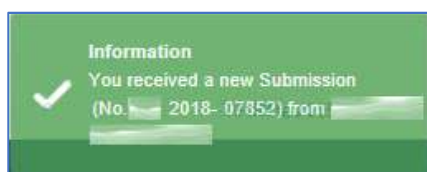
Fig. 30 Acknowledgements page (Operators view)

The application keeps acknowledgement information available and provides a simple web-based access for users respecting the hierarchical structure. This feature aims to reduce e-mail flow. All users of the system can track the acknowledgements of important filing events.

Automatic generation of emails is also implemented in the system. Notification emails are sent as an alternative delivery mechanism to the registered TIES accounts of all concerned users who need to be alerted for specific filing events (submissions of new filings, rejection or withdrawal of already submitted ones, etc.).

The acknowledgement messages and notification e-mails include a timestamp and users are able to check the exact time of the filing event.

In addition, popup notifications are displayed on the upper-right corner of the screen to inform users in real-time.



## 7.1 How to view acknowledgement messages

The application keeps acknowledgement information available on the Acknowledgements tab. Users can track the acknowledgement messages by opening the Details page of a filing and navigating to the Acknowledgements tab.

- 1) Select a filing and navigate to its Details page.
- 2) Click on the Acknowledgements tab to see registered acknowledgements about the filing.
- 3) Click on one of them to see the detailed acknowledgement message and to whom it was sent.

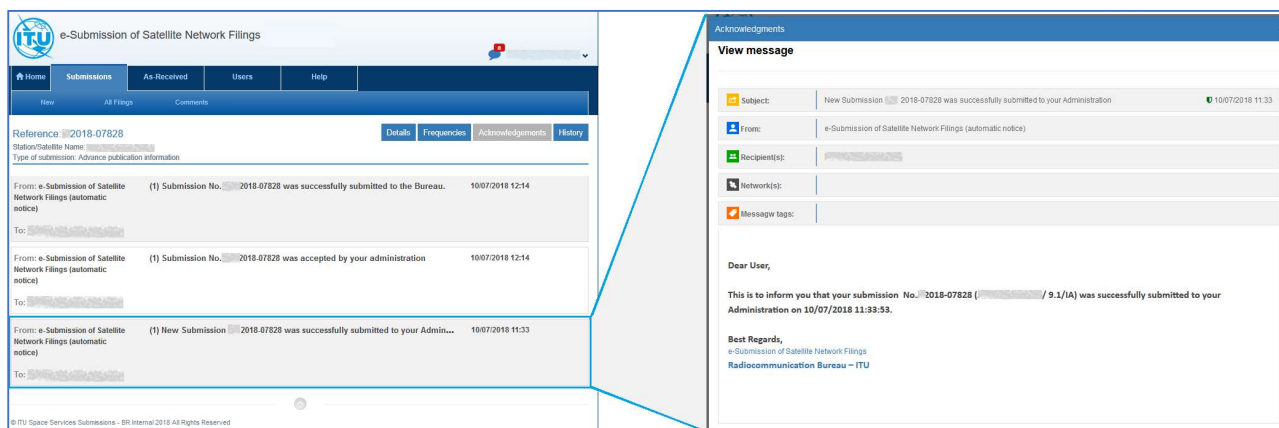


Fig. 31 Acknowledgement page (Operator view) – list of acknowledgements (left image) and one detailed view (right image).

Note that the Acknowledgement tab is different for Operator managers/users and IGSO users, and Administration managers/users.

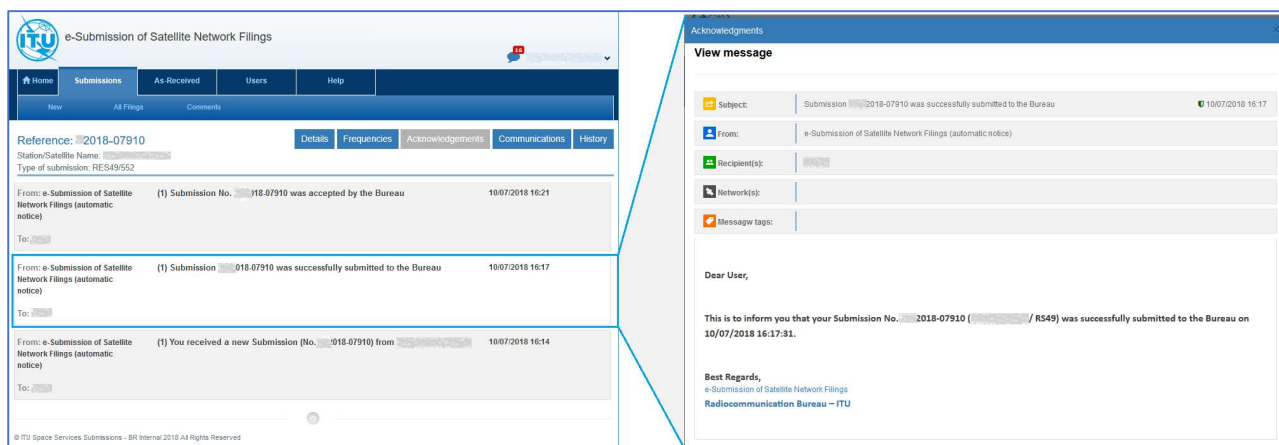


Fig. 32 Acknowledgement page (Administration view) – list of acknowledgements (left image) and one detailed view (right image).

## 7.2 What events create acknowledgements

### 7.2.1 Acknowledgements available for Operators and IGSO

Acknowledgement messages of important filing events available for Operator managers/users and IGSO users are listed below:

- 1) Operator or IGSO submits a filing to the Administration for approval.
- 2) The filing was accepted by the Administration.
- 3) The filing was rejected by the Administration.
- 4) The filing was submitted further from the Administration to the BR.
- 5) The filing was accepted by the BR.
- 6) The filing was published as "As-Received" by the BR.
- 7) The filing was rejected by the BR.

### 7.2.2 Acknowledgements available for Administrations

Acknowledgement messages of important filing events available for Administration managers/users are the following:

- 1) Administration received a new filing from an Operator or IGSO.

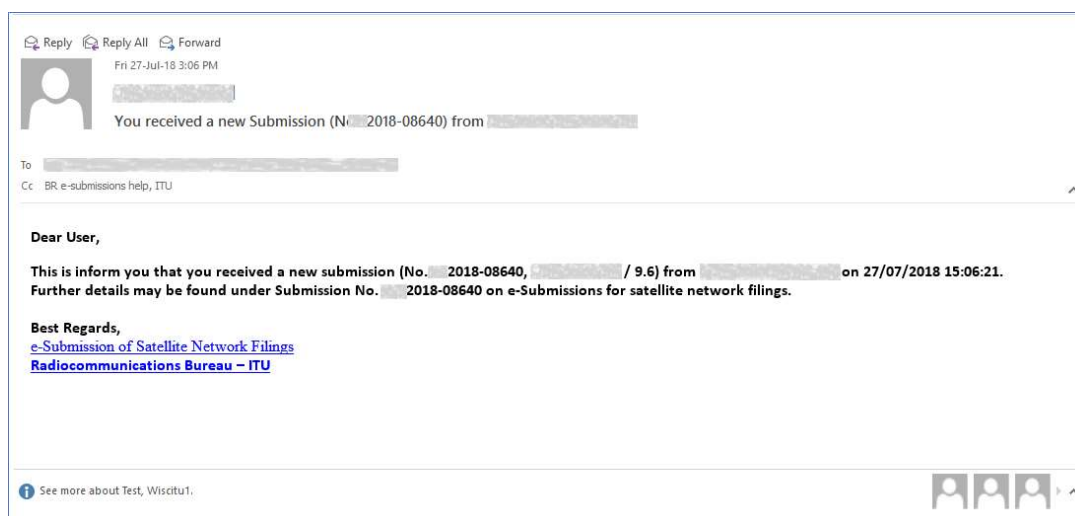


Fig. 33 Example of an email sent to the Administration after a filing submission by an Operator.

- 2) Administration rejected the filing.
- 3) Administration submitted the filing further to the BR. (\*)
- 4) The filing was accepted by the BR. (\*)
- 5) The filing was rejected by the BR. (\*)
- 6) The filing was withdrawn by the Administration. The acknowledgement messages are different when the withdrawal is within 15 days of the BR registry date (with no obligation to pay the fee) or after 15 days (the withdrawal is payable for the cost recovery).
- 7) The filing was published as "As-Received" by the BR. (\*)

The acknowledgement messages marked with (\*) are made available for submissions of filings created by Operators, by IGSO and by Administrations.

## 7.3 Timestamp

The acknowledgement messages about important filing events include timestamps, i.e. the exact date and time of the event. Please note that the time shown in the application (notification popup messages, acknowledgement messages, the history of events) is in Geneva time (UTC + 01:00).

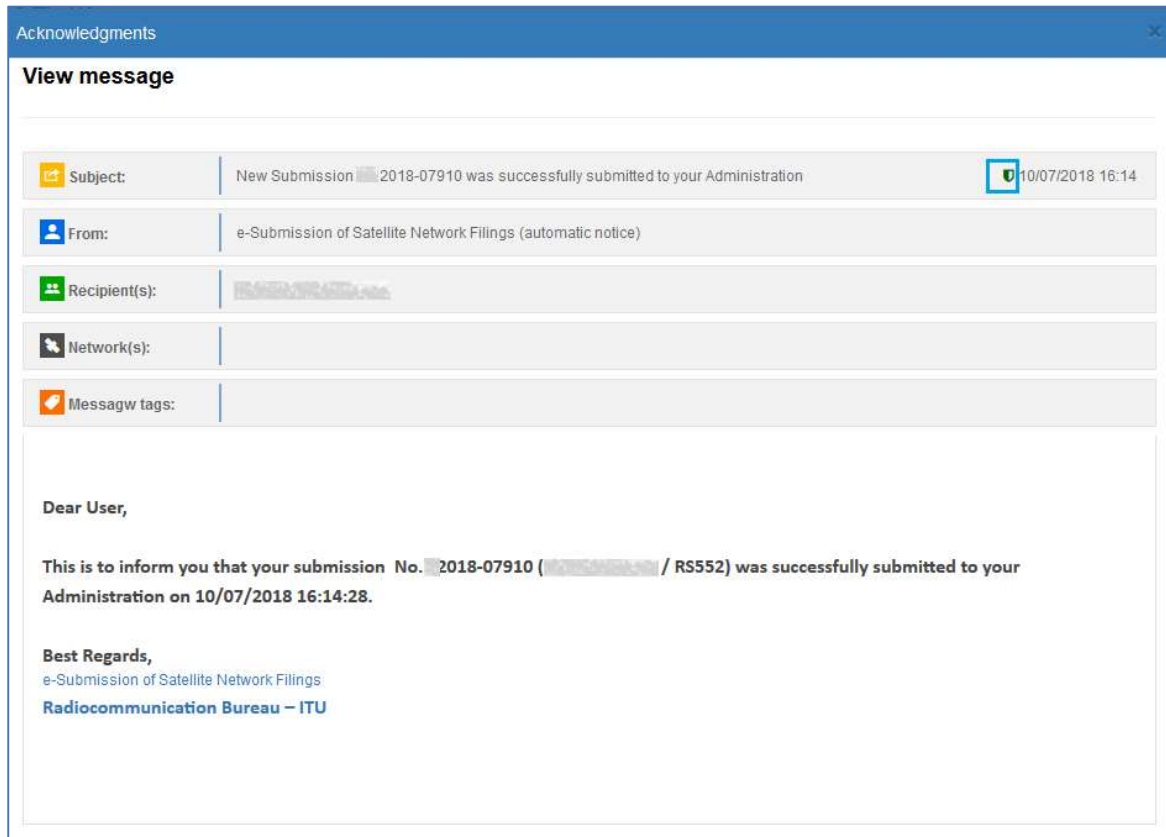


Fig. 34 Acknowledgement message with timestamp.


Click on the  icon beside the date and time in the upper right corner of the acknowledgement message to display the timestamp information.



Fig. 35 Timestamp detailed view.

There is a difference of two hours between the hour displayed in the timestamp information (Fig.35) and the hour on the acknowledgement message (Fig.34). This is because the hour on the Timestamp information is in UTC (Coordinated Universal Time), the hour on the acknowledgement message is Geneva time (UTC + 01:00). Both register the same hour but with a one-hour difference in winter and a two-hour difference in summer, when daylight saving time applies.