

5. After submission

This section describes what happens after a filing is submitted by an Administration to the BR and by an Operator or Intergovernmental Satellite Organization to an Administration.

5.1 What happens after Administrations submit to the BR

The process is the same regardless of whether the submission was initiated by an Operator, IGSO or Administration. It includes the following steps:

- 1) The BR receives a filing from an Administration.
- 2) The BR examines the submitted filing and accepts or rejects it. In the meantime, Administrations may withdraw and resubmit a filing with additional attached files.
- 3) The BR publishes as "As-Received" the following provisions:

Non-Planned Services

- Advance publication information (API) under No.9.1/IA;
- Requests for coordination under section II of Article 9;
- Notification for recording under Article 11 (including Space stations, Earth stations and Radio Astronomy stations).

Planned Services

- BSS: AP30/30A Part A, AP30/30A Part B, AP30/30A Notification;
 - Space Operation Functions: Article 2A of AP30/30A, Article 2A Notification for Space Operation Functions supporting BSS.
 - FSS: AP30B (A6A), AP30B (A6B), AP30B Notification.
- 4) After it is published as "As-Received" the filing is:
 - Uploaded on the ITU website (SNL Part-C) and becomes public.
 - Listed under the "As-Received" tab (Fig.22).

Information "As Received"

List of satellite notices received (but not yet published) by the Bureau in accordance with Res 55 (Rev. WRC-15).

1. Space station coordination requests, including those request for coordination received between 01.07.2016 and 31.12.2016 for which there are no corresponding APIs.
2. Notification of space station.
3. Submissions received under § 4.1.3 or § 4.2.6 of Article 4 of Appendices 30 and 30A.
4. Submissions received under Article 2A of Appendices 30 and 30A.
5. Submissions received under § 6.1 and § 7.2 of Appendix 30B.

In addition, the information "as-received" for API and Notification of Earth Stations are also made available in this list.

The "as received" information has no regulatory status and therefore is not recommended for examination purposes.

Publications list

Contains text: Select administration: Select submission type:

Navigation:

NTC ID	Adm.	Network Org.	Station/Satellite Name	Long. Nom.	▼ BR Registry Date	Type of submission	Reg.	Act. Code
	F			E	24.10.2018	Notification of Space Station		A
	F			W	24.10.2018	Coordination Request		A

Fig. 22 As-received page.

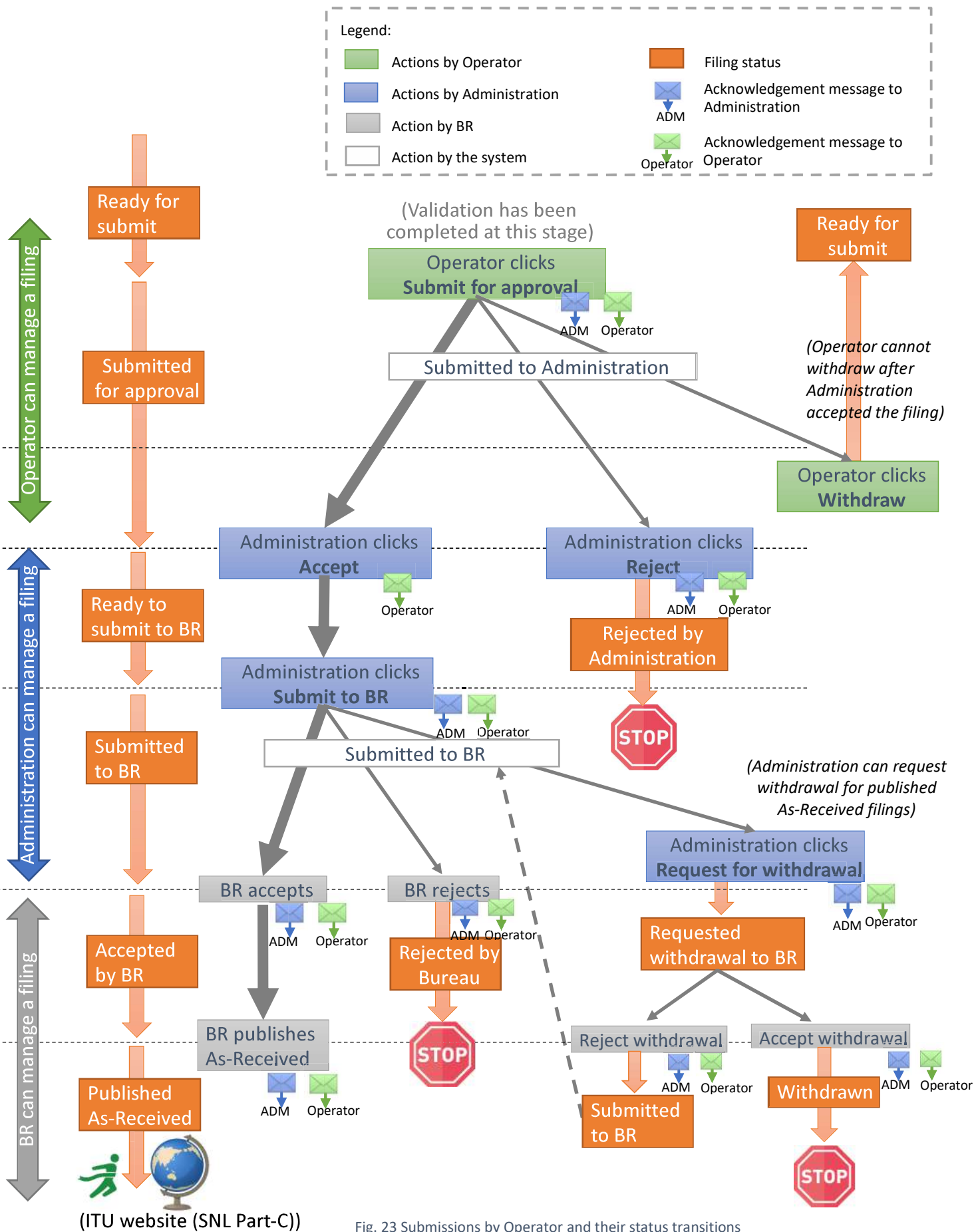


Fig. 23 Submissions by Operator and their status transitions

Fig.23 presents the detailed workflow and submission status transitions when a filing is created by Operator managers/users or IGSO users. It shows when automatic acknowledgements messages and emails are sent in the process.

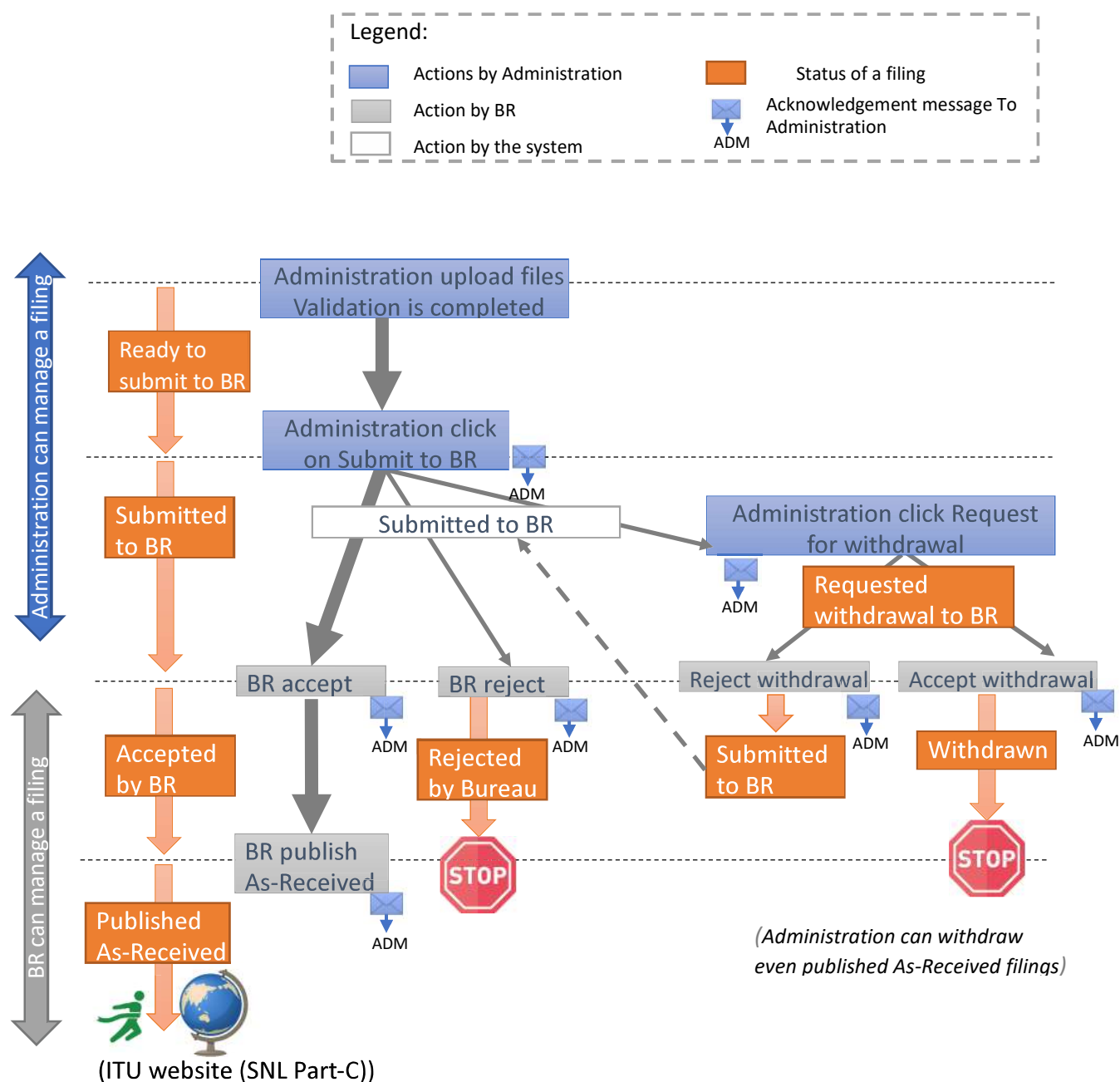


Fig. 24 Submissions by Administration and their status transitions

- 1) Administration managers/users can track the status of a submitted filing via the All Filings page (Fig.25).
- 2) Automatic acknowledgement messages are delivered to Administration managers/users via the system when the status of the filing changes (for example, from "Submitted to BR" to "Accepted by BR", to "Rejected by BR", "Published As-Received", "Withdrawn", etc.). Administration managers/users also receive acknowledgement messages when a filing was submitted or withdrawn by an Operator or IGSO. Please refer Section 7 for more detailed information about acknowledgements.
- 3) Administration managers/users can withdraw submissions already submitted to the BR.



After Operators or IGSO users submit a filing for approval to the Administration, the following steps take place:

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This step applies for all types of provisions except "SpaceCom Comments", "Due Diligence" filings and "Other non-standard filing" (so-called "Others").

- 7) Once published as "As-Received", the filing is uploaded on the ITU website (SNL Part-C) and becomes public. Users have access to the list of filings published as "As-Received" (Fig.22) and can filter it using different criteria (satellite name, Administration, type of submission).

Through the processes described above, the following features are available for Operators and IGSO:

- 1) Operator managers/users and IGSO users can track the status after the filing was submitted to the Administration for approval using the All Filings page (Fig.25). The filing statuses available in the system are listed below:
 - **Validation in Progress** – validation has started for the uploaded files.
 - **Ready to Submit** – validation is complete and the filing can be processed further.
 - **Ready to Submit [Validation failed]** – the cause of the validation failure cannot be found and the filing can be processed further.
 - **Submitted for Approval** – the filing was submitted for approval by the Operator or IGSO to the Administration.
 - **Ready to submit to BR** – the filing was received from an Operator or IGSO and was accepted by the Administration **OR** the validation of a filing uploaded by the Administration is complete.
 - **Rejected by Administration** – the filing was rejected by the Administration.
 - **Deleted** – the filing is deleted. It could be deleted by the Operator, by the IGSO, by the Administration or by the BR.
 - **Submitted to BR** – the filing is submitted to the BR by the Administration.
 - **Accepted by BR** – the filing is accepted by the BR.
 - **Published As-Received** – the filing is published as "As-Received" by the BR.
 - **Rejected by BR** – the filing is rejected by the BR.
 - **Requested for withdrawal to BR** – the Administration has requested the withdrawal of the submitted to the BR filing.
 - **Requested for withdrawal to BR from published** – the Administration has requested the withdrawal of the submitted to the BR filing that was published "As-Received".
 - **Withdrawn** – the BR has accepted the requested withdrawal of the filing by the Administration.
 - **Archived** – the BR has archived the filing for some reasons.
 - 2) Automatic acknowledgement messages and emails are delivered to Operator managers/users and IGSO users via the system when the status of the filing changes (i.e. accepted by the Administration, submitted to the BR, accepted by the BR, rejected by the BR, published as "As-Received", etc.).
- Please refer to Section 7 for more detailed information about the acknowledgements.
- 3) Operator managers/users and IGSO users can withdraw the submission before the Administration accepts it. After the acceptance, the withdrawal of the filing by Operator managers/users and IGSO users is no longer possible.