ITU World Radiocommunication Seminar 2020 (WRS-20) Online

WRS-20 SPACE and TERRESTRIAL WORKSHOPS

7 to 11 December 2020

HOW to JOIN the VIRTUAL SESSIONS

restricted to ITU Member States and Academia and ITU-R Sector Members/Associates

1. REGISTER TO THE WRS-20 WORKSHOPS

Advance registration, and subsequent focal point approval, is mandatory to join in the WRS-20 Workshop virtual sessions.

Once your registration is approved, you will receive a **confirmation of registration email**. To **verify that you are duly registered/approved to participate in the WRS-20 Workshops:** see the <u>WRS-20 Workshops - List of registered participants</u> (TIES protected).

2. JOIN THE WRS-20 WORKSHOP SESSIONS

Your confirmed registration gives you access to both Terrestrial and Space Workshop sessions, regardless of the time zone of your preference.

The remote participation platform to be used is Zoom. Please download the latest version of Zoom before joining the sessions. Support on the use of the Zoom: Zoom FAQ.

Go to the <u>Restricted Virtual Events Portal</u> and sign in with the same credentials as you used to register to the event. The WRS-20 virtual rooms will open 30 minutes before the scheduled start time.

TROUBLESHOOTING:

You cannot log into the Restricted Virtual Events Portal?

- o have you logged in to the portal with the same credentials you used to register to the event? In case of doubt, close your web browser, restart it, and log in again.
- o reset your ITU user account password at: www.itu.int/en/ties-services/Pages/login.aspx, close your web browser, restart it, and log in again.

You are logged on the <u>Restricted Virtual Events Portal</u> but the WRS-20 Workshop sessions are not available to you?

- o have you registered to the WRS-20 Workshops? has your registration request been approved by your focal point?
 - if your name does not appear <u>list of registered participants</u> (TIES protected) you are not either not registered or not yet approved by your focal point.
- o if you are registered/approved by your focal point, have you logged in to the portal with the same credentials you used to register to the event?
 - in case of doubt, close your web browser, restart it, and log in again.