



Radiocommunication Bureau (BR)

Geneva, 24 March 2025

Our Ref.: 02(DIR/SGD)O-2025-000923

Contact: Joaquin Restrepo, SGD

Member States in the Americas Region

Telephone: +41 22 730 5733

Telefax: +41 22 730 5785

E-mail: joaquin.restrepo@itu.int

Subject: **ITU Regional Radiocommunication Seminar 2025 for the Americas (RRS-25-Americas)
Tegucigalpa, Honduras, 16-20 June 2025**

Dear Madam, Sir,

I am pleased to inform you that the [International Telecommunication Union](#) (ITU) is organizing the ITU Regional Radiocommunication Seminar 2025 for the Americas (RRS-25-Americas), kindly hosted by the [Comisión Nacional de Telecomunicaciones](#) (CONATEL) of Honduras, in cooperation with the [Inter American Telecommunication Commission](#) (CITEL), the [Comisión Técnica Regional de Telecomunicaciones](#) (COMTELCA) from Central America, and the [Caribbean Telecommunication Union](#) (CTU).

This Seminar will be held at Tegucigalpa, Honduras, over the period 16-20 June 2025 (see the Annex: Draft programme). The content will be organized as follows:

- A pre-seminar web tutorial will be available on the Seminar's website. This tutorial will provide the basic concepts of spectrum management at national and international levels, their links with ITU [Radio Regulations](#) (RR), ITU and [ITU-R](#) structures and functions, including the study groups and BR departments, and ITU basic texts, with emphasis on the RR and their associated Rules of Procedure (RoP). A good understanding of the pre-seminar web tutorial concepts is required in order to be able to participate actively in the Seminar.
- The first part of the Seminar will cover concepts related to international spectrum management and the procedures for recording of frequency assignments in the [Master International Frequency Register](#) (MIFR). This will be followed by a review of the Agenda of the next WRC-27. This part will also cover the current regulatory framework for international frequency management and the ITU-R Recommendations and best practices regarding the use of spectrum for both terrestrial and space services. This will include basic training on ICT tools developed by ITU for frequency notifications for those services and for the technical examinations. In addition, information on BR and BDT spectrum management activities will be provided.

- During the second part, hands-on workshops will be carried out on the use of these tools for terrestrial and space stations. These workshops will enable the participants to get experience with ITU notification procedures as well as with the software and electronic publications made available by the Radiocommunication Bureau to the Administrations of Member States and to the ITU-R Sector Members.
- The Seminar will continue with a Forum on: “*Modern Radiocommunication Systems*”. The sessions of this Forum are indicated on the annexed programme.
- RRS-25-Americas will conclude with Round Tables on WRC-27 Agenda.

Languages

The lectures and discussions during RRS-25-Americas will be conducted in English and Spanish, with simultaneous interpretation (please note that some material such as presentations and software tools will be in English only).

Documentation

The Seminar's documentation will be available on the website. Given the amount of practical work expected during the workshops, participants are required to install the necessary tools on their laptops in advance; laptops should be able to perform the set of minimal specifications detailed on the Seminar's website.

Registration

ITU Member States and Academia as well as ITU-R Sector Members and Associates from the Region are invited to attend the RRS-25-Americas. Attendance is free-of-charge for their representatives. Advance registration of all participants is required. Registration will be carried out exclusively online and will require the approval of the corresponding Designated Focal Point (DFP) for ITU-R events registration. Participants will find the necessary information on registration at: www.itu.int/en/ITU-R/information/events.

Practical information for participants

All practical matters related to this event (venue, hotels, visas, etc.) will be available on the “General Information” section on the Seminar website. For further information please contact: the Focal point from CONATEL for this Seminar: Mr Fausto Zambrano fausto.zambrano@conatel.gob.hn.

Fellowships

To encourage participation of developing countries and subject to availability of funds, one partial fellowship may be granted per eligible Member in the Americas Region.

Partial fellowship will cover either the air ticket (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or an appropriate subsistence allowance intended to cover accommodation, meals and incidental expenses. Member States shall cover the remainder of the cost of the participation.

Member States are encouraged to select their candidates taking into consideration the inclusion of persons with disabilities and persons with specific needs, bearing in mind gender balance.

The duly validated fellowship request form (please see the Fellowship Section on the Seminar website) and its annexes, if any, must be returned to the Fellowships Service by e-mail to fellowships@itu.int or by fax: +41 22 730 57 78, by 5 May 2025 (23H59 Geneva time) at the very latest. Registration prior to submitting the fellowship request is mandatory.

Website

All the relevant information regarding the event including the agenda, registration, fellowships, and practical information will be available on the Seminar's webpage: <http://www.itu.int/go/ITU-R/RRS-25-Americas>. As this information may be updated or complemented without notice, it is recommended that you visit the webpage regularly.

Yours faithfully,

Mario Maniewicz
Director

Annex: Draft programme

Copy: Mr Oscar LEON, Executive Secretary, CITEL, oleon@oas.org
Mrs Lizania PEREZ, Executive Secretary, COMTELCA, lizania.perez@comtelca.org
Mr Rodney TAYLOR – Secretary General, CTU rodney.taylor@ctu.int
Mr Lorenzo Saucedo Calix, Chairman/Commissioner, CONATEL, lorenzo.sauceda@conatel.gob.hn

Annex

Draft programme – RRS-25-Americas Tegucigalpa, Honduras, 16-20 June 2025

	Presentations		Workshops	Forum: “Modern Radiocommunication Systems”	
Timeline (UTC -6H)	Monday, 16/6	Tuesday, 17/6	Wednesday, 18/6	Thursday, 19/6	Friday, 20/6
0900-1030	Opening speeches: ITU, CITEL, COMTELCA, CTU, CONATEL Honduras Group Photo ITU Structure ITU-R at a glance WRC, CPM, RA, RAG, RRB, SGs	Terrestrial services: Regulatory framework Notification procedures	Terrestrial stations: Broadcasting services (Analogue, Digital)	Session 1: Modern Spectrum Management and Monitoring	Session 5: Terrestrial Broadband technologies: IMT, HAPS TVWS, WiFi
1030-1100	<i>Coffee break</i>				
1100-1230	ITU-R Study Groups SGs and WPs Working Methods, Publications ITU RO Activities on SM IROs activities on SM CITEL, COMTELCA, CTU	Terrestrial services: Publications tools Software tools & databases	Space stations: GSO: Planned, non-planned	Session 2: Spectrum Valuation and Pricing	Session 6: Broadband satellite systems GSO, non-GSO
1230-1400	<i>Lunch break</i>				
1400-1530	Radio Regulations (RR) Main concepts Table of Frequency Allocations (RR Art. 5) RR and National SM RR Tools RR and NTFA	Space services: Regulatory framework Notification procedures	Space stations: Non-GSO: FSS, MSS, EESS, SDM	Session 3: Emergency Communications	Session 7: Modern Aeronautical and Maritime Radiocommunication Systems
1530-1600	<i>Coffee break</i>				
1600-1730	World Radio Conference (WRC) WRCs Cycle WRC-27 Roadmap WRC-27 Agenda Terrestrial Space	Space services: Publications tools Software tools & databases	Earth stations: GSO, non-GSO	Session 4: Digital Broadcasting (TV, Audio)	Round table: WRC-27 Agenda CITEL, COMTELCA, CTU Stakeholders