ITU-D Study Group Case Study Library

How to enter a case study

1. In order to easily enter a case study into the Library, map the information on the case study according to the Word template available on the website (<u>http://www.itu.int/en/ITU-D/Study-Groups/2010-2014/Pages/case-study-library.aspx</u>):

The format for case studies approved at the September 2012 meeting of Study Group 2 has been used to set up the library.

FUTURE PLANS

Over time, case studies submitted to the old library will be added to the new library in order for the information submitted by our members not to be forgotten. Furthermore, it is envisaged to modify it in order to adapt it to whatever new study Questions are decided by the World Telecommunication Development Conference next year.

On occasion, case studies submitted to the Case Study Library will, with the prior approval of the submitting entity, be featured in ITU social media, blogs, newsletters, etc.

ACCESSING THE CASE STUDY LIBRARY

The ITU-D Study Group Case Study Library is accessible from here. [TIES account required to view and submit case studies to the library]

In order to log on to the Case Study Library, please use your TIES username and logon (not email address).

If you experience any trouble with your TIES profile, please go to http://www.itu.int/online/mm/scripts/sendpwd to reset your password or find your username.

SUBMITTING A CASE STUDY

There are two possibilities when it comes to submitting case studies:

· The case study is for display in the case study library ONLY and thus you only submit it to this database,

or

 The case study is ALSO for discussion at the next meeting of the concerned ITU-D study Question in addition to being displayed in the library. In this case, you will need to submit a contribution using the on line submission form available in all official ITU languages here, providing an abstract of the case study and the contact details of the person that will present the contribution at the meeting.

To ensure that ease study information you intend to submit on line is in the correct format, you may use the Word template vailable here.

- Previous study period
 - 2006 2010
 - 2002 2006
 - 1998 2002
- Delegate resources
- Case study library
- e-Forum
- Contact us

2. Proceed to the Library by clicking the link on the main Library information page:

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In order to add a new case study, please click on the "Add new item" link.

CONTACT DETAILS

Should you require any additional information on this new tool, and how to submit your case studies, do not hesitate to contact the Study Group Secretariat through the address: devsg@itu.int.



And entering your TIES username and password:

Security (show explanation) This is a public or shared computer This is a private computer
Security (show explanation) This is a public or shared computer This is a private computer
 This is a public or shared computer This is a private computer
This is a private computer
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Warning: By selecting this option you acknowledge that the <u>computer complies</u> with your organization's security policy.
Jsername: comasbar
Password:
rname: comasbar

3. Enter the Library and click on "Add new item":

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Length (years)	Evaluating different access technology options	Egypt	National Telecom Regulatory Authority	2010-2014	Q10-3/2: Telecommunica technology for broadband Q26/2: Migration from ex countries: technical, regu
Type initiative	Mobile WiMAX in Japan	Japan	KDDI Corporation	2006-2010	Q10-3/2: Telecommunica technology for broadband
Type initiative finance Type technology Year	Pilot project for the improved Health & Medical environment with ICT for rural areas in Lao P.D.R.	Japan	Fujitsu Limited	2010-2014	Q10-3/2: Telecommunica
	Telecommunications/ICT development by ad- hoc communications network for rural Shiojiri City in Nagano prefecture, Japan	Japan	Ministry of Internal Affairs and Communications	2010-2014	Q10-3/2: Telecommunica
	Livelihood opportunities and cultural preservation through a sustainable and eco- friendly ICT telecenter	Marshall Islands	Ministry of Transportation and Communications	2010-2014	Q10-3/2: Telecommunica
Recycle Bin	Satellite broadband supporting elections in Burkina Faso	Netherlands	SES World Skies	2010-2014	Q10-3/2: Telecommunica
	An Integrated Communications Infrastructure for Rwanda	Rwanda	The Ministry of Infrastructure	2006-2010	Q10-3/2: Telecommunica
	Fishing with 3G Nets	United States	Qualcomm Incorporated	2010-2014	Q10-3/2: Telecommunica technology for broadband
	Let's Get Ready! Mobile Safety Project	United States	Qualcomm Incorporated	2010-2014	Q10-3/2: Telecommunica telecommunications/ICTs Access technology for bro countries
	Mobile Health Information System: Providing Access to Information for Health Care Workers	United States	Qualcomm Incorporated	2010-2014	Q10-3/2: Telecommunica technology for broadband
	Mobile Microfranchising & AppLab Initiatives	United States	Qualcomm Incorporated	2010-2014	Q10-3/2: Telecommunica technology for broadband
	Add new item				

4. Fill in the online form one page at a time. The "Submit" button is available on the last page (page 10).

5. In order not to lose the information should you be disconnected, you may decide to proceed to the last page (page 10) and submit the form once you have completed all the mandatory fields (indicated with a red asterisk). The last mandatory field is on page 3.

Case	: Library	Documents - New Item		×
0	tems on this nformation o	list require content approval. Your submiss n content approval.	ion will not appear in public views until approved by someone with proper rights. Mo	ire
			Case Study	
			1/10	
	1.	Entity submitting the case study	\frown	
	1.1	Country of Entity		
	1.2	Name		
	1.3	Туре		
	1.4	Website)
	1.5	Contact name		
	1.6	Contact title		
	1.7	Contact phone		
2	1.8	Contact email		
	1.9	This case study submission is for:		
			Information on who will present the case study at the meeting(s) can be entered using the contribution submission form here (http://www.itu.int/ITU-D/CDS/contributions/sg/index.asp)	
			Next page >>	
1				
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Case Libr	rary Documents - New Item	□ ×
Items of information	on this list require content approval. Your submis ation on content approval.	ssion will not appear in public views until approved by someone with proper rights. More
		Case Study
		10/10
10.	Related Documentation	
10.1	I Notes on any changes to case study or documents	E.g. 15.09.2012: Modified financial scale
10.2	2 Description of attachments	E.g. Attachment1.doc: Time schedule
10.5	3 Useful documents	Add as many attachments as necessary by using the button below
		Ick here to attach a file
	<< Previous page	
		Submit
If no	change occurs following the save, please	reload the page.

The way the system is currently set up, submitted cases are only visible to the submitter when saved after input or editing, until BDT approves them.

6. If you have saved your case study but wish to edit it (whether it has been approved or not yet), you need to hover over the title with the cursor and then click on the arrow at the right of the title and choose "Edit item".

Site Actions 👻 対	Browse	List To Items	ools List								
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7. The entry may now be edited. To save, please proceed to page 10 and click on "Submit". The entry will for the moment only be visible to the submitter. Even if it may have been visible beforehand, it will remain invisible to everybody else until BDT approves it.

Case L	ibrary	Documents - New Item		□ ×				
Iten info	ms on this ormation o	list require content approval. Your subm on content approval.	ission will not appear in public views until approved by someone with proper right	s. More				
			Case Study					
			10/10					
1	10.	Related Documentation						
1	10.1	Notes on any changes to case study or documents	E.g. 15.09.2012: Modified financial scale					
1	10.2	Description of attachments	E.g. Attachment1.doc: Time schedule					
1	10.3	Useful documents	Add as many attachments as necessary by using the button below					
			Ick here to attach a file					
		Previous page						
			Submit					
lfi	no chan	ge occurs following the save, please	reload the page.					

7. Entries may be edited at any time, following steps 6 and 7 above.

8. Of course, if you have any questions or doubts, you may contact the ITU-D Study Group Secretariat at <u>devsg@itu.int</u>.