

ICT Indicators and Measurements for Africa (English Speaking)

Practical Information

1. VENUE

The Regional Forum for **ICT Indicators and Measurements for Africa (English Speaking)** will be held at the Capital Hotel and Spa (Addis Ababa, Ethiopia) from 27 – 30 October 2015.

The venue is located at the Haile G/Silassie Avenue, 7 Min. drive from Bole International Airport. To book the room participants can contact to the below address by indicating that they will attend the stated workshop to get the discount rate.

22 Mazzoria Haile G/Silassie ave.
Next to Ministry of Water and Energy
or in front of Waryt Building.

Postal Code: 18786

Telephone: +251 116 672 100/
+251 116 192 000

Fax: +251 116 672 012

Reservation

Telephone: +251 1 16 67 21 00

+251 1 16 19 20 00

Email: reservation@capitalhotelandspa.com

Sales

Telephone: +251 1 16 67 21 00

+251 1 16 19 20 00

Email: sales@capitalhotelandspa.com

2. REGISTRATION

Please [register now](#).

In addition to their registration for ICT Indicators and Measurements for Africa, participants are requested to submit their passport detail and information on their flight number, their arrival and departure time, the name of the hotel where they will stay. It is important to provide this information to the below mentioned contact persons in order to be able to take free shuttle buses from the airport to the Official Hotel and the other recommended hotels provided.

Ms. Frehiwot Tulu

Tel: +251 11 465 2673/+251 11 465 6011, Fax: +
251 11 465 5763

Email: fremich2003@gmail.com

And

Mr. Asfaw Seyoum,

E-mail: asfaw_seyoum2000@yahoo.com

3. SECURITY AND ACCESS TO THE PREMISES

Access to the official premises within the venue will be allowed for participants wearing the identity badge. After successful completion of your registration, your identity badge will be available at the registration desk at the event venue.

4. ACCOMMODIATION

The Following Hotels are selected for the workshop. Except for those not offering shuttle service, hotel pick up services from and to the airport will be provided by the hotels. For further assistance participants are requested to send information of their bookings and flight schedules to workshop organizers in advance. For participants who have booked their accommodation in the hotels listed below, transport from hotels to workshop venue and venue to hotels will be provided by the host country. Participants who have booked their accommodation in other hotels not included in this list are expected to use their own transport and bear the expense by themselves.

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address |
|----|---|--------------|--------------|--|---|---|
| 1 | Capital Hotel and Spa (Workshop Venue) | Standard | 165 /190*USD | All rates are including Breakfast, 10% service charge, 15% VAT, WIFI, free access to use GYM and Swimming facility, Airport Shuttle service from the hotel to the airport and from the airport to the hotel. N.B. Double occupancy has an extra charge of \$25 | 22 Mazzoria Haile G/Selassie Avenue. next to Ministry of Water and Energy or in front of Waryt Building. P.O.Box: 18786 | Direct reservation telephone number: + 251 11 667 21 00 Direct reservation fax number: +251 11 667 20 12 E-mail: rteka@capitalhotelandspa.com . E-mail: azerihun@capitalhotelandspa.com Website:www.capitalhotelandspa.com N.B. * Single/Double Room |
| | | Superior | 185 /210*USD | | | |
| | | Twin | 165 /190*USD | | | |

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address | | | | | | | | | | | | | | | | | | |
|--------------------|------------------------------|---|-------------------|--|--------------------------|--|--------------------|-------------|-----------|-------------|--------------------|-------------|-----------|-----------|---|-------------|-------------|-------------|-------------|-------------|-----------|---|------------|--|
| 2. | Ellily International Hotel | Standard Single/ King Room | USD 170.00 /Night | <p>Buffet Breakfast, individual safety deposit box, Wi-Fi high speed internet connection, Airport Shuttle, Gymnasium and other services.</p> <p>Rate is Inclusive of 10% Service Charge and 15% VAT</p> | Kazanchis P.O .Box 29228 | <p>Fax: +251 115 585 200 Tel: +251115 587 777 / 70 Reservation E mail: info@elillyhotel.com</p> <p>E-mail: Teklu.abate@elillyhotel.com</p> <p>web: www.elillyhotel.com</p> | | | | | | | | | | | | | | | | | | |
| 3. | Intercontinental Addis Hotel | <table border="1"> <tr> <td>KDLX</td> <td>146/171*USD</td> </tr> <tr> <td>TDLX</td> <td>146/171*USD</td> </tr> <tr> <td>Quinn Corner suite</td> <td>170/200*USD</td> </tr> <tr> <td>VIP Suite</td> <td>300/300*USD</td> </tr> <tr> <td>Presidential Suite</td> <td>562/562*USD</td> </tr> <tr> <td>Extra Bed</td> <td>38/38*USD</td> </tr> </table> | KDLX | 146/171*USD | TDLX | 146/171*USD | Quinn Corner suite | 170/200*USD | VIP Suite | 300/300*USD | Presidential Suite | 562/562*USD | Extra Bed | 38/38*USD | <table border="1"> <tr> <td>146/171*USD</td> </tr> <tr> <td>146/171*USD</td> </tr> <tr> <td>170/200*USD</td> </tr> <tr> <td>300/300*USD</td> </tr> <tr> <td>562/562*USD</td> </tr> <tr> <td>38/38*USD</td> </tr> </table> | 146/171*USD | 146/171*USD | 170/200*USD | 300/300*USD | 562/562*USD | 38/38*USD | Breakfast, service charge, VAT, free internet, Jacuzzi, sauna, swimming pool, GYM & Shuttle from & to the Airport | Kassanchiz | <p>Tele:011-518-04-44/011-551- 00-94 Fax:011- 554- 00-90 E-mail:- Reservation@intercontinentaladdis.com book@intercontinentaladdis.com WWW.intercontinentaladdis.com.et</p> <p>N.B. *Single/Double Occupancy</p> |
| KDLX | 146/171*USD | | | | | | | | | | | | | | | | | | | | | | | |
| TDLX | 146/171*USD | | | | | | | | | | | | | | | | | | | | | | | |
| Quinn Corner suite | 170/200*USD | | | | | | | | | | | | | | | | | | | | | | | |
| VIP Suite | 300/300*USD | | | | | | | | | | | | | | | | | | | | | | | |
| Presidential Suite | 562/562*USD | | | | | | | | | | | | | | | | | | | | | | | |
| Extra Bed | 38/38*USD | | | | | | | | | | | | | | | | | | | | | | | |
| 146/171*USD | | | | | | | | | | | | | | | | | | | | | | | | |
| 146/171*USD | | | | | | | | | | | | | | | | | | | | | | | | |
| 170/200*USD | | | | | | | | | | | | | | | | | | | | | | | | |
| 300/300*USD | | | | | | | | | | | | | | | | | | | | | | | | |
| 562/562*USD | | | | | | | | | | | | | | | | | | | | | | | | |
| 38/38*USD | | | | | | | | | | | | | | | | | | | | | | | | |

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address |
|----|----------------------|-----------------------|-------------|--|---|---|
| 4 | Washington Hotel | Classic Room Single | 95 USD | <ul style="list-style-type: none"> Rates are inclusive of buffet breakfast, high speed broadband internet access (Wi-Fi), Gym, shuttle service, from and to the airport. 10% service charge and 15% VAT | At the center of the downtown Bole area, directly across the street from the European Union | Tel. +251 116 39 2239 Fax: +251 116 39 2183 info@washingtonaddis.com www.washingtonaddis.com |
| | | Classic Room Double | 110 USD | | | |
| | | Classic Twin Single | 95 USD | | | |
| | | Classic Twin Double | 130 USD | | | |
| | | Deluxe Suit Single | 160 USD | | | |
| | | Deluxe Suite Double | 160 USD | | | |
| | | Executive Suit Single | 500 USD | | | |
| | | Executive Suit Double | 500 USD | | | |
| 5 | MOMONA Hotel and Spa | Single Bed Room | 65/75*USD | Complementary airport shuttle, breakfast, dinner, bottled water, Wi-Fi, call center service, Gym, steam and sauna Rates are subject to 10% SC and 15% VAT. | Bole Street in front of Alem Cinima | Tel:+251 911 122 464/ 921 757 737 +251 116 672 201/ 672 202 Email: momonahotelspa@gmail.com N.B. *Single/Double Occupancy |
| | | Twin Bed room | 75/89*USD | | | |
| | | Executive Room | 95/110*USD | | | |
| | | Suite Room | 106/136*USD | | | |

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address |
|----|-----------------------------|----------------------|---------------|---|--|---|
| 6 | Jupiter International Hotel | Executive Suite | 275 USD | All room rates include all the applicable taxes and buffet breakfast. Free shuttle service to/from the airport, internet service & health centre service (GYM, Sauna & Steam) will be provided | These are two hotels, the one is located at Bole near to the bole international airport and the other one located at Kassanchiz which is near to UNECA | Email: info@jupiterinternationalhotel.com Tel: +251 11 552 6370/+251 11 552 7333 Fax: +251 11 552 6418 Website: www.jupiterinternationalhotel.com |
| | | Junior Suite | 200 USD | | | |
| | | Twin Room | 165 USD | | | |
| | | Deluxe Room | 145 USD | | | |
| | | Standard Single Room | 125 USD | | | |
| 7 | Kaleb Hotel | Standard Room | 130 /150* USD | <ul style="list-style-type: none"> • Shuttle service to and from the airport • Full buffet breakfast • WIFI internet access • Free Sauna, steam and Gym • The rate includes 10% service charge and 15% VAT | 2 minutes drive from the Bole international airport. | TEL: +251 11 662 22 00 Mobile: +251 93 964 3041 FAX: +251 11 662 2213 E-mail: reservation@kalebhotel.com www.kalebhotel.com N.B. * <i>Single/Double Occupancy</i> |
| | | Twin | -/150* USD | | | |
| | | Standard King | 140/160* USD | | | |
| | | Kaleb King | 160/180* USD | | | |
| | | Family Room | -/195* USD | | | |

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address |
|----|-------------------|---------------------------|--------------|---|--|--|
| 8 | Ambassador Hotel | Executive Suite | 200 USD | <ul style="list-style-type: none"> • Complimentary Full Breakfast, Steam and Sauna, Well Equipped Fitness Center, • Free Guestroom Hi-speed Internet • Free Wi-Fi Connections (hotspots) in the Lobby Area • Free Shuttle Service to/from the Airport • 24hrs Room Service • Personal In-room Safety Deposit Box • Business Center • 24hrs Airport Stationed Guest Service Agents Rate is inclusive of 10% S.C and 15% VAT | A walking distance from Bole international Airport and a door step to the millennium hall. | Phone: +251-116-18 8284 / 81 Wireless Line: +251 11 829 6364 Fax: +251-116-18 7096 Email: reservation@ambassadorhotelethiopia.com / info@ambassadorhotelethiopia.com |
| | | King Suite | 170 USD | | | |
| | | Deluxe | 150 USD | | | |
| | | Twin Room | 140 USD | | | |
| | | Single Room | 120 USD | | | |
| 9 | Harmony Hotel | <i>Standard Twin</i> | 147/177 *USD | <ul style="list-style-type: none"> • Complimentary shuttle service to and from Airport • Complementary full buffet breakfast • Complementary fiber optics ADSL 10MB internet service in each room and wireless at lobby, restaurant, meeting hall, Bar etc. • Complementary baby coat (Bed) • Complementary health center facilities | 1.5 kilometers from the Airport (Bole Medhanealem Near Edna Mall) | TEL: +251 11 618 3100 Mob +251-912-16-38-50 Fax +251-11-618-29-10 P O Box 16139 Addis Ababa Ethiopia <i>E-mail:</i> info@harmonyhotelethiopia.com Website: www.harmonyhotelethiopia.com N.B. *Single/Double |
| | | <i>Sheba Queen</i> | 147/177 *USD | | | |
| | | <i>Royal King</i> | 187/217 *USD | | | |
| | | <i>Furnished Deluxe</i> | 240/270 *USD | | | |
| | | <i>Emperor Suite</i> | 260/290 *USD | | | |
| | | <i>Junior Presidentia</i> | 350/380 *USD | | | |

| No | Name of the Hotel | Type of Room | Room Rate | Additional information | Location | Contact Address |
|----|----------------------|------------------|-----------|---|---|---|
| | | <i>/ Suite</i> | | | | <i>Occupancy</i> |
| 10 | Desalegn Hotel | Standard Room | 70.84 USD | Rate is Inclusive of the following: <ul style="list-style-type: none"> • 10% Service charge &15%VAT, • Full breakfast between the hours of 06.30-10.30, • Free and unlimited wireless connection, • Complementary Shuttle service from and to the airport | At the center of the downtown Bole area, directly across the street from the European Union | Tel: +251-11-662-4524 Fax: +251-11-662-3884 P.O. Box 6342 Cape Verde Street Bole Addis Ababa, Ethiopia Email: info@desalegnhotel.com Web: www.desalegnhotel.com <i>N.B. All Double occupied Rooms will incur additional 15 USD per Night</i> |
| | Suite room | 80 USD | | | | |
| | Twin Room | 80 USD | | | | |
| | Family Suite Room | 140 USD | | | | |
| 11 | Grand Yordanos Hotel | standard single, | 150 USD | Free shuttle service , buffet breakfast ,Gymnasium, Wi-Fi internet | located around Kassanchiz Near Bambis supermarket traffic light, in front of Enat Bank | Tel. +251-115-57 21 81 Cell phone:- +251913918816 Website: http://www.grandyordanoshotel.com.et |
| | Family with salon, | 140 USD | | | | |
| | Family with twin, | 140 USD | | | | |
| | Deluxe, | 250 USD | | | | |
| | Presidential | 450 USD | | | | |

5. TRAVEL ARRANGEMENTS AND TRANSPORTATION

Visitors can get airport taxi or hotel courtesy shuttles on arrival and departure to Addis Ababa Airport. For public transport mini buses and taxis (special hire) are the main means of public transport in Addis Ababa. There are both buses and mini buses for inter-city services. Distances are relatively short and roads are good. Except for public and metered taxis, there are no set taxi prices for hired ones. All hired taxi fares are subject to negotiation; therefore it is a good idea to agree on a price before starting a journey.

With regard to communication needs, if your cell phone is compatible to the bands (2G 900/1800 MHz, 3G WCDMA 2100 MHz, 4G LTE 1800 MHz Band 3/ operated in Ethiopia, you may be able to purchase an inexpensive SIM card, widely available at airport and throughout the country.

6. SHUTTLE SERVICE

All hotels are offering shuttle services and the host will be providing transport to pick to and from the venue for all hotels.

7. VISA

Valid passport and visa is required. For visitors travelling from countries where there is no Ethiopian Embassy or General Consulate, arrangements can be made to collect a visa at the airport on arrival. If there is no Ethiopian Embassy in the country, participants need to contact and send their passport detail to the below address to process the visa upon arrival.

Ms. Frehiwot Tulu
Tel: +251 11 465 2673/+251 11 465 6011, Fax: +
251 11 465 5763
Email: fremich2003@gmail.com

And
Mr. Asfaw Seyoum,
E-mail: asfaw_seyoum2000@yahoo.com

8. FOREIGN CURRENCY AND BANKING

| | |
|---------------|---|
| Currency | Ethiopian Birr |
| Exchange Rate | USD 1= 20.8259 Birr Euro 1= 23.2396 Birr |

9. CLIMATE

Ethiopia is found in the tropical zone, between the Equator and the Tropic of Cancer, and enjoys abundant sunshine all year round. Ethiopia's temperatures are moderate throughout the year. In Addis Ababa, average daily temperatures range from 18°C to 24° C (65°F to 75° F).

10. ELECTRIC APPLIANCE

Ethiopia uses an electricity supply rated at 220V, 50 Hz. The power sockets that are used are of type C / E / F / L.

11. GENERAL FACTS

| | |
|---|---|
| Time Zone | GTM+3 |
| Official Languages | Amharic. English is also widely spoken |
| Religion | Predominantly Christian, and Muslim |
| Fixed, Mobile, and Internet services Operator | Ethio Telecom |
| International Dialling Code | +251 area/service code number, followed by 7 digit local number |
| Fire and Police | 939 and 991 |

12. CONTACT

For information contact

From the Host Country

Ms. Frehiwot Tulu
Tel: +251 11 465 2673/+251 11 465 6011, Fax: +
251 11 465 5763
Email: fremich2003@gmail.com

And
Mr. Asfaw Seyoum,
E-mail: asfaw_seyoum2000@yahoo.com

From ITU

Ms. Anne Rita Ssemboga
Tel: +263 4 77 5939/5941
Fax: +263 4 77 1257
E-mail: anne.rita.ssemboga@itu.int;