

**ITU Regional Forum on Consumer Information, Protection and Rights for Africa 2017,  
Cotonou (Benin) from 14– 16 March, 2017**

**INFORMATION NOTE**

**1- Event venue**

The meeting will take place at “Palais des Congrès de Cotonou”, on the international airport road, Cotonou.

**B.P. 147 Gbèdégbé Cotonou - Bénin**

**Tél. : (229) 21.30.91.10 / 21.30.91.29 / 97.17.58.97**

**Email : palaisdescongben@hotmail.com / pc@finances.bj**



All participants are invited to stay in the hotels listed in the information note allowing us to get already negotiated rates. Lunch will be served during the meeting.

Transfer of participants from the airport to the selected hotels and from the hotels to the meeting venue will be provided. Participants who will not be accommodated in the selected hotels, will move by their own way.

## **2 - Hotels**

Hotel reservations can be made directly by delegates. Preferential rates were obtained at the venue of the conference. So participants can directly make their reservations at the selected hotel with copy to [cotonouconference@recatic.org](mailto:cotonouconference@recatic.org).

The list of proposed hotels is available *in annex3*

## **3- Restauration**

The diner is free (please find below the list of some restaurants)

Restaurant « Le Privé »

Restaurant « O'Grill »

Restaurant l'Oriental

Restaurant « Festival des Glaces »

Restaurant « Le Sorrento »

Restaurant « Chez Maman Bénin »

Restaurant « PILI PILI »

Restaurant « La Cantine de l'Aéroport »

Restaurant « Chinois » etc.

Prices are comprised between 3.500 and 10.000 FCFA according to the standard of the selected restaurant.

## **4- Welcome and transport**

Delegates will go to the meeting venue according to the timetable. Transportation will be provided to the delegates living the recommended hotels for the Forum; other delegates will have to come to the venue on their own.

## **5- Benin entry formalities**

Participants whose countries are not members of ECOWAS and those whose countries have a Diplomatic Representation of Benin are required to obtain their Visa of stay with the Embassy of Benin in their country.

Those, whose countries that do not have a diplomatic representation of Benin, are requested to be prepared for visa fee payment of CFA 45 000, about 77 \$ US, upon arrival at the Airport. An ID picture is also requested for the Visa formalities. They are requested to send, by 28 February 2017, a scanned copy of their passports and their itineraries to the following address: [cotonouconference@recatic.org](mailto:cotonouconference@recatic.org).

NB: Passports without a visa will be collected at the airport by the Immigration Department, the organizers will help regularize the issuance of visas on the participants' passports as required by the Immigration Department of Benin.

The presentation of a vaccination notebook against yellow fever is mandatory to enter to Benin.

#### **6- Currency and change**

The local currency is the Franc CFA (FCFA). Please note that

1Euro = 655,957 FCFA

1 USD = 584 FCFA Last United Nations exchange rate.

Participants can do their change at the airport or in the change offices in Cotonou

#### **7- Open hours**

Administration Office are open 8:00 to 12:30 and 15:00 to 18:30 from Monday to Friday

Banks: 8:30 to 17:00 from Monday to Friday and Saturday 09:00 to 13:00

#### **8- Language**

The official language is French

#### **9- Climat**

Transitional equatorial climate with 2 rainy seasons (May to July and September to October). Temperatures on the littoral of Benin are milder than in the north of the country (40 ° C). At the northern end of the country, the climate is much less humid and temperatures are often higher than in the rest of Benin. The harmattan, dry and dusty wind coming from the desert, blows on Benin during the dry season.

In May, the temperature varies between 25 ° C and 30 ° C.

#### **10- Local time**

The official time in Benin is one hour more than Greenwich Mean Time (GMT +1).

There is no difference between summer and winter time.

#### **11- Telecommunications**

The country code of the Republic of Benin is +229. A SIM card costs approximately 1000 FCFA. It must be registered according to the official regulations in force in Benin.

#### **12- Electricity**

The main voltage is 220 Volts / 50Hz. Please inquire at the hotel reception to get lower voltage.

The electrical outlets in use are the followings:



### **13- Water**

Tap water has been treated and is drinkable. However, we recommend to those who wish to take mineral water to get them from the hotel.

### **14 - Medical advises**

An international yellow fever vaccination certificate is required upon arrival at Cotonou airport.

### **15 -Internet connection**

Internet connection will be available at the meeting venue. It may be not free of charge in some hotels.

### **16- Re-confirmation of air tickets**

You will be asked to fill--in the registration form which will be in your file and to hand it to the secretariat of the meeting with your ticket for confirmation

### **17- Security and Heath**

It is recommended to observe certain caution when you are in Cotonou. The use of motorcycle taxis "Zémidjan" is strongly not recommended after 8 PM.

For any health problem, participants should contact the secretariat or the organizers of the meeting.

### **18- Contacts**

For any questions, please contact :

#### **ITU**

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**BENIN**

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**ANNEX**  
*List of hotels*

NOM DE L'HOTEL	TYPE DE CHAMBRE	PRIX TTC (en FCFA)	CONTACT
<b>BENIN MARINA HOTEL</b> (situé sur la route de l'Aéroport) :	Single (Vue ville) sans petit déjeuner	69 500	Tél : +229 21 30 01 00 Fax : +229 21 30 11 55 Email : <a href="mailto:info@benin-marina-hotel.com">info@benin-marina-hotel.com</a> <a href="http://www.benin-marina-hotel.com">www.benin-marina-hotel.com</a>
	Single (Vue mer) sans petit déjeuner	82 500	
	Bungalow (y compris petit déjeuner)	155 000	
<b>NOVOTEL</b> (situé sur la route de l'Aéroport)	Simple	95 500	Tél : +229 21 30 41 77, 21 30 56 74 /75 Fax : +229 21 30 41 88 E-mail : <a href="mailto:novotel.orisha@intnet.bj">novotel.orisha@intnet.bj</a> Ou <a href="mailto:h1829-sl@accor.com">h1829-sl@accor.com</a>
	Suite	150 500	
<b>IBIS</b> (situé sur la route de l'Aéroport)	Single	59 500	Tél : +229 21 30 56 77 Fax : +229 21 30 56 78 <a href="http://www.ibishotel.com">www.ibishotel.com</a>
	Double	65 500	
<b>Hôtel RIVIERA</b> (Zone commerciale)	Simple	41 800	Tél : +229 21 31 26 20, 21 31 83 28 Fax : +229 21 31 83 27 Email : <a href="mailto:hotelrivierabenin@hotmail.fr">hotelrivierabenin@hotmail.fr</a> <a href="http://www.hotelrivierabenin.com">www.hotelrivierabenin.com</a>
	Double	47 200	
	Suite	77 100	
<b>Hôtel RIVOLI</b> (Zone commerciale)	Simple	35 000	Tél : +229 21 31 46 47, 21 31 41 88, 21 31 07 82 / Fax : +229 21 31 24 16 Email : <a href="mailto:gmk saint@yahoo.com">gmk saint@yahoo.com</a> <a href="http://www.rivolihotelbenin.com">www.rivolihotelbenin.com</a>
	Simple Grand	40 000	
	Double	45 000	
<b>BENIN ATLANTIC Beach Hôtel</b> (Plage Fidjrossè, route des pêches)	Vue façade	30 500	Tél : +229 21 30 19 39, 21 06 01 21, 96 77 55 10 Fax : +229 21 30 72 00 Email :
	Vue ville	40 500	
	Vue piscine	40 500	
	Vue mer	55 500	

	Appartement	85 500	<a href="mailto:beninatlanticbeachotel@yahoo.fr">beninatlanticbeachotel@yahoo.fr</a> <a href="http://www.hotelatlantic-beach.com">www.hotelatlantic-beach.com</a>
<b>HOTEL DE L'ENTENTE</b> (Route de l'Aéroport)	Single VIP	45 000	Tél : +229 21 30 59 61 Email : <a href="mailto:hotelentente@yahoo.fr">hotelentente@yahoo.fr</a>
	Standard A	38 500	
	Standard B	35 500	
	Standard C	25 500	
<b>HOTEL BENIN HORIZON</b> (centre ville)	Single	18 500/20 500/ 25 500/30 500	Tél : +229 21 30 96 84 Fax : +22921 30 99 12 Email : <a href="mailto:hotel@beninhorizon.com">hotel@beninhorizon.com</a> <a href="http://www.beninhorizon.com">www.beninhorizon.com</a>
	Double	40 500	
<b>HOTEL RESIDENCE LES COCOTIERS</b> (Route de l'Aéroport)	Single	40 500	Tél : +229 21 30 67 62, 95 84 06 26 / Fax : +22921 30 66 36 Email : <a href="mailto:hotelresidencecocotiers@yahoo.fr">hotelresidencecocotiers@yahoo.fr</a> <a href="http://www.hotelcocotiers-benin.com">www.hotelcocotiers-benin.com</a>
	Double	50 500	
	Duplex	60 500	
<b>BENIN ROYAL HOTEL</b>	Simple	74 000 / 79 000 / 86 000	Tél. <a href="tel:+22921327929">+229 21 32 79 29</a> Mob. <a href="tel:+22965898989">+229 65 89 89 89</a> E-mail : <a href="mailto:resa@beninroyalhotel.com">resa@beninroyalhotel.com</a> <a href="http://www.beninroyalhotel.com">www.beninroyalhotel.com</a>
	Double	84 000 / 89 000 / 96 000	
	Suite	208 500 / 254 000	

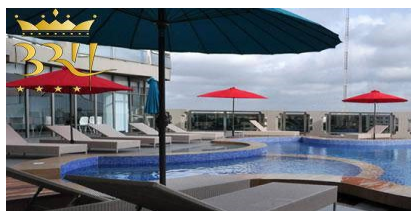
### Partiel view of some hotels



Hôtel IBIS Cotonou



Bénin Marina Hôtel



Bénin Royal Hôtel



Azalai Hôtel de la Plage



Hôtel Novotel Cotonou Orisha



Hôtel Riviera