



Practical information for participants

1- Meeting location

ESPACE LATRILLE EVENTS

Cocody II plateaux, Carrefour DUNCAN

Tel.: +225 22 52 32 10/ 07 67 64 43

E-mail: commercial@latrillevs.com

2- Contact Persons

Mr Guy Michel KOUAKOU

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3- Registration and Work plan

The opening ceremony will start at 9:00.

Working hours are from 9:00 am to 16:00 and may be changed.

4- Formalities for entry visa of the Republic of Côte d'Ivoire

Entry into Côte d'Ivoire is subject to a valid passport and an international vaccination card. It is recommended that participants get in touch with the Embassy of Côte d'Ivoire in their country of origin to check whether a visa is required (an invitation letter may also be necessary). However, for participants from countries which do not have a diplomatic mission of Côte d'Ivoire, arrangements can be made to get the entry visa upon arrival at the international airport Felix Houphouet Boigny. In this case, they will need to inform the ARTCI contacts, so that arrangements can be made. To this end, it is recommended that they provide a copy of their valid passport; other travel documents may be requested depending on the place of origin of the participant.

5- Arrival and transportation

Transfer of participants from the airport to the recommended hotels and from the hotels to the meeting venue will be provided.

In order to ensure efficient participant transport, participants are asked to provide flight details to the ARTCI contact persons, by sending the Arrival and Transportation form at least 2 weeks before their arrival date. Transport is not provided for participants that are not using the recommended hotels.

6- Others

Interpretation

The forum and SG3RG-AFR will be organized with French/English simultaneous interpretation.

Change

The official currency of Cote d'Ivoire is the CFA Franc (XOF)

1 EURO = 655.957 XOF

1 USD = 587 XOF

The CFA is convertible at local and international level.

There is no limit to the amount of foreign currency that may be brought into the country, but it must be declared at arrival to prevent any restriction on the same amount upon departure. Foreign currencies can be changed in Côte d'Ivoire into cash, at international airports and in major cities. Banks are open every weekday from 8:00 to 16:00, Monday to Friday. All credit cards are accepted.

Climate

The climate in Côte d'Ivoire is tropical, humid, with two seasons: a rainy season (May to July), and a dry season (December to April). In January, Côte d'Ivoire has a changeable climate. Average temperatures are between 24°C and 32°C. However, temperatures might drop to 15°C or go up to 33°C.

Electricity

The voltage in Côte d'Ivoire is 220/240 Volts. It is recommended to bring your own AC adaptor even though most hotels have adaptors.

Water

Tap water is drinkable, but it is recommended to drink mineral bottled water.

Time zone

The standard time zone of Côte d'Ivoire is Greenwich Meridian Time (GMT).