



*Ministero dello Sviluppo Economico*

## Practical information

### 1. Meeting Venue

The meeting will be held at:

Hotel Roma Aurelia Antica,  
Convention Center  
223, Aldobrandeschi Street  
Rome, (Italy)  
Website: [www.romaureliantica.com](http://www.romaureliantica.com)

### 2. Registration

Pre-registration for the Regional Seminar on Spectrum Management and Broadcasting for Europe is **open** and will be carried out exclusively online at <http://www.itu.int/net3/ITU-D/meetings/registration/>.

*On-site registration will begin on Monday, 29 May 2017 at 09:00 at the foyer of the Convention Centre*

### 3. How to reach the meeting venue

For those arriving in Rome by **rail**:

For arrivals to **Termini** railway station, the meeting venue may be reached:

- by taxi (about 30') € 30,00 approx;
- by Metro Line A (Battistini) to ten stop, get off and stop "Cornelia" walk 100 meters, go to stop "C.ne Cornelia/Aurelia", then take Line No 892 (Adobrandeschi) to 20 stops get off and stop at Aldobrandeschi /Vignaccia 2 and walk 50 meters to Via degli Aldobrandeschi, 223 (about 1h30'). Integrated Time Ticket € 1,50 valid for 100 minutes (*Metrebus system in Rome*)

For those arriving in Rome by **plane**:

For arrivals to **Fiumicino Airport (FCO)**, distance is about 20 km.

The meeting venue may be reached:

- by taxi (about 20') € 40,00 approx;
- by train, taking from the airport the no-stop train "Leonardo Express"
- (single ticket € 14,00);  
to Termini railway station (every 30') than take a taxi, Metro, Bus;
- The hotel has a shuttle from the airport (FCO) to the hotel and costs € 14,00 per person (one way). The service is on request upon availability for a minimum of two passengers and must be booked within the hrs 05.00 p.m. of the day before at the hotel. Shuttle schedule can be found through the hotel website: [frontoffice@romaureliantica.com](mailto:frontoffice@romaureliantica.com)  
The bus is outside the Terminal 3. Follow the indication Bus Station and go to the bus parking area. *Aurelia Antica Shuttle Service* has the lot number 30.

For arrivals to **Ciampino Airport (CIA)**, distance is about 30 km.

The meeting venue may be reached:

- by taxi about 40' (€ 50,00 approx).
- by bus to Anagnina and then take the Metro Line A (Battistini) and stop at "Termini" (dept. every 15') than take a taxi, Metro and Bus (about 2 hrs).

#### 4. **Hotel accommodation**

Participants are kindly requested to make their own travel and accommodation arrangements.

The participants deciding to stay in the meeting venue *Roma Aurelia Antica Hotel* are recommended to contact [reservations@romaureliantica.com](mailto:reservations@romaureliantica.com) , (telephone: +39 06 66 544 398) for any related information by making also reference to the subject meeting.

#### 5. **Entry into Italy**

Participants requiring an entry visa to Italy should contact their nearest Embassy or Consulate of Italy well in advance.

If you need an entry Visa for Italy, you are advised to make the necessary arrangements well in advance of your departure.

The requirements to apply for a visa usually are: two passport-size photographs, proof of round trip airfare and a duly completed application form in duplicate. Visas are generally processed within a few working days. Delegates are advised to check with the Italian Embassy or Consulate in their own country to inquire about specific Visa requirements.

Delegates willing to apply for Visa may contact Mrs. Giusi Infantino sending her the attached form (Annex Four) duly filled in, **no later than 24 April 2017** at the following e-mail: [giusi.infantino@mise.gov.it](mailto:giusi.infantino@mise.gov.it)

#### 6. **Vaccinations and Medical Insurance**

There are no special compulsory vaccination requirements for entry into Italy.

An EU-citizen (including EEA and Switzerland) delegate who carries the European Health Insurance Card (or temporary alternate certificate) has rights for free of charge care; just a little "service ticket" is required.

A non-EU citizen delegate is highly recommended to arrange medical insurance and carry a proof of such.

#### 7. **Electrical appliances:**

The voltage in Italy is 220 V AC (50 Hz). Plugs are two-pin continental size.

#### 8. **Local time:**

GMT + 1 hours