



ITU Cyber Drill - ALERT (Applied Learning for Emergency Response Teams) for CIS Region



Baku, Republic of Azerbaijan, 3-7 September 2018

PRACTICAL INFORMATION

1. Event venue

Excelsior Hotel Afuja Conference Hall

2 Heydar Aliyev Avenue
Baku, AZ-1154, Azerbaijan
Tel: (+994 12) 496 80 00
Fax: (+994 12) 496 80 08
www.excelsior.az

2. Registration

Registration will start on **Monday, 3 September 2018, at 9:00 a.m.** in the event venue.

2. Languages

The event will be conducted in Russian and English with simultaneous interpretation.

4. Recommended hotels

Excelsior Hotel & Spa (event venue)

2 Heydar Aliyev Avenue
Baku, AZ-1154, Azerbaijan
Tel: (+994 12) 496 80 00
Fax: (+994 12) 496 80 08
www.excelsior.az

Heritage Single (Deluxe Room) is offered to participants at a special rate of **185,00 AZN (equal to 110,12 USD)**.

The above rate includes 18% VAT, municipal tax (1.30 AZN), open buffet breakfast, use of *Aura* fitness centre and shuttle service from the hotel to the city centre and back (hourly).

To book Heritage Single (Deluxe Room) in Excelsior Hotel at the special rate of **185,00 AZN (110,12 USD)**, participants are requested to mark relevant field in the Registration Forms (Annex 2) and send it to Mr. Fuad Mushtag oglu Mushtagov at email: International-fm@mincom.gov.az by **28 August 2018**.

5. Transport

In Baku, there is a well-developed transport network, including metro, buses, and taxi. Taxi can be ordered by telephone. It is recommended to use official taxi provided by large companies, which have special markings.

The host will provide arrival and departure transfer from the airport of Baku to Excelsior Hotel and back. To enable the host to provide transfer, participants are kindly requested to mark relevant field in the Registration

Form (Annex 2) and send it to Mr. Fuad Mushtag oglu Mushtagov at email: International-fm@mincom.gov.az by 28 August 2018.

6. Contacts

<p>ITU Regional Office, Moscow <i>Mr. Farid Nakhli</i> Programme Officer Telephone: +7 495 926 60 70 Email: farid.nakhli@itu.int</p>	<p>Ministry of Transport, Communications, and High Technologies of the Republic of Azerbaijan <i>Mr. Fuad Mushtag oglu Mushtagov</i> Consultant, International Events and Protocol Division, International Cooperation Department, Ministry of Transport, Communications and High Technologies of the Republic of Azerbaijan Telephone: +99412 493 2152 Email: International-fm@mincom.gov.az</p>
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7. Currency/exchange rates/credit cards

National currency unit in the Republic of Azerbaijan is manat (AZN). Credit cards are accepted for payments in banks, large hotels, and shops.

As of 5 July 2018, AZN exchange rate was as following:

1 USD = 1.70 AZN, 1 EURO = 1.99 AZN.

Information on current exchange rate of AZN against other currencies is available at: www.nba.az.

8. Banks

Banks are open from 9:00 till 19:00, Monday to Saturday. Currency exchange is carried out by all banks and exchange offices. Exchange offices are open all days of the week.

9. Climate

The climate of Baku is soft continental. In September, the average daily temperature is + 26.6 C°, average night temperature is + 24.9 C°.

10. Time

Time in Azerbaijan is 4 hours ahead of Greenwich Mean Time (GMT+4).

6. Communication tools

In the event venue, participants will be provided with the Internet access.

Telephone code of Baku is +998 71. For international calls from Baku, one should dial 00 + code of the country + code of the city or follow the instructions on telephone card.

9. Electricity

The standard supply is 220 V/ 50 Hz, third party adapter. In the hotels, electric points with standard supply of 220 V are used.

11. Visa

Participants should apply for visa information to Consulate of the Republic of Azerbaijan in their country well in advance. Those participants who need a **visa** to enter the Republic of Azerbaijan are kindly requested to fill in Visa Support Form (Annex 5) and send it along with copy of the passport to the event coordinator Fuad Mushtag oglu Mushtagov at email: International-fm@mincom.gov.az by **6 August 2018**.