



**Telecommunication
Development Bureau (BDT)**

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Geneva, 8 March 2018

To:

- Communication Administrations of ITU
Member States from CIS region
- Regulators, Sector Members, Associates,
Regional Organizations, Academia from CIS
region

**Subject: ITU Regional Workshop on *Current Trends and Best Practices of Satellite Communication*,
Minsk, Republic of Belarus, 22-23 May, 2018**

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to the ITU Regional Workshop on *Current Trends and Best Practices of Satellite Communication*, which is organized by the Telecommunication Development Bureau (BDT) of the ITU in collaboration with OJSC "Giprosvjaz" and with the support of the Ministry of Communication and Informatization of the Republic of Belarus and will be held in Minsk, Republic of Belarus, from 22 to 23 May 2018.

This Workshop is addressed to representatives of ministries, regulators, telecom operators, universities and general education institutions, telecommunication equipment manufacturers, research and design institutes, software developers and other interested stakeholders of the ITU Member States, Sector Members and Associates from CIS.

The Workshop is aimed at sharing experiences on satellite communication. In particular, the Workshop will cover following issues:

- Legislative, regulatory and administrative aspects of satellite communication development
- Technical aspects of satellite communication development
- Efficient use of spectrum and orbit resources
- Future of satellite communication

The draft agenda is attached hereto (Annex 1).

The Workshop will be conducted in Russian and English with simultaneous interpretation.

The event will be paperless. All materials of the Workshop will be available on the ITU website: https://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2018/05_Minsk/05_Minsk.aspx

There is no participation fee for this event, however all expenses related to travel, accommodation and insurance of participants should be covered by your Administration/Organization.

Participants are requested to complete the Registration Form (Annex 2) and send it to workshop coordinators **no later than 30 April 2018**.

To encourage the participation of low-income developing countries and subject to the availability of funds, the ITU will grant one full or two partial fellowships per eligible country of the CIS Region (Kyrgyz Republic and Republic of Tajikistan). An application for a fellowship must be authorized by the relevant Administration. Those intending to apply for a fellowship are required to complete the Fellowship Form (Annex 4) and send it to the ITU Fellowships Service by email: fellowships@itu.int or by fax: +41 22 730 57 78 **no later than April 23, 2018**.

Should you have any questions or need clarifications concerning the venue, accommodation etc., regarding the Workshop, please do not hesitate to contact Ms. Olga Dashkevich, Senior Engineer, Research Infocommunications Department, OJSC "Giprosvjaz", email: dashkevich@giprosvjaz.by, tel.: +375172922056). For any other questions concerning this Workshop please contact Mr. Farid Nakhli, Programme Officer, ITU Area Office for CIS (email: farid.nakhli@itu.int; phone: +7 495 926 60 70).

I look forward to active participation from your Administration/Organization.

Yours sincerely,

[Original signed]

Brahima Sanou
Director

Annexes:

1. Draft Agenda
2. Registration Form
3. Practical Information
4. Fellowship Request Form
5. Visa Support Form