



**Telecommunication
Development Bureau (BDT)**

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Geneva, 30 October 2017

To:

- Administrations of ITU Member States from CIS region
- Regulators, ITU Sector Members, Associates, Regional Organizations, and Academia from CIS region

Subject: Regional Workshop on *Practical Use of Radio Regulations*, 14-15 December 2017 and Regional Spectrum Management Conference, 12-14 December 2017, Yerevan, Republic of Armenia

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to the **Regional Workshop on *Practical Use of Radio Regulations*** to be held in Yerevan, Republic of Armenia from **14-15 December 2017** and **Regional Spectrum Management Conference**, from **12-14 December 2017** at the same venue.

The Workshop is organized by the ITU and is being supported by the Ministry of Transport, Communications and Information Technologies of the Republic of Armenia. The Workshop will cover practical use of software and databases developed by the ITU Radiocommunication Bureau to implement provisions of the Radio Regulations in the ITU Member-States. All materials will be available on the ITU website: http://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2017/12_Yerevan/12_Yerevan.aspx.

The Workshop will be preceded by the **Regional Spectrum Management Conference**, jointly organized by the ITU, Forum Global and supported by the Ministry of Transport, Communications and Information Technologies of the Republic of Armenia. For further details of this Conference kindly visit the following link https://eu-ems.com/summary.asp?event_id=4343&page_id=9297.

Both events are addressed to representatives of ministries, regulators, telecommunications operators, equipment manufacturers and software developers, scientific and project institutes, and other stakeholders of the ITU Member States, Sector Members and Academia.

The draft agendas of the events are attached hereto (Annex 1 and Annex 2).

The events will be conducted in Russian and English with simultaneous interpretation.

There is no participation fee for the events. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

Registration for the Workshop and the Conference would strictly be online at: https://eu-ems.com/register.asp?event_id=4343.

To encourage the participation of low-income developing countries and subject to the availability of funds, the ITU will grant one full or two partial fellowships per eligible country of the CIS Region. An application for a fellowship must be authorized by the relevant Administration. Those intending to apply for a fellowship are required to complete the Fellowship Form (Annex 4) and send it to the ITU Fellowships Service by email: fellowships@itu.int or by fax: +41 22 730 57 78 **no later than 13 November 2017**.

Ms. Violeta Aghajanyan, Deputy Head, Department of External Communications and Programmes, Ministry of Transport and Communications of the Republic of Armenia (email: violeta.aghajanyan@mctcit.am; tel.: +374 10 59 00 93; fax.: +374 10 59 00 94) is at your disposal should you have any questions or need clarifications concerning the venue, accommodation etc., regarding the Workshop.

Mr. Farid Nakhli, Programme Officer, ITU Regional Office for CIS (email: farid.nakhli@itu.int ; phone: +7 495 926 60 70), is at your disposal should you have any other questions concerning this Workshop.

I look forward to active participation from your Administration/Organization.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annexes:

1. Conference Draft Agenda
2. Workshop Draft Agenda
3. Practical Information
4. Fellowship Request Form
5. Visa Support Form
6. Hotel Reservation Form