**Telecommunication
Development Bureau (BDT)**

Ref.:	BDT/EUR DM-426	Geneva, 22 April 2014
To:		Administrations of ITU Member States, regulators and ITU-D Sector Members and Associates, Regional organizations of CIS and Europe

Subject: **Regional Forum for CIS and Europe on *Shared Use of Infrastructure as a Tool to Promote Development of Broadband Networks*, Chisinau, Republic of Moldova, 20-22 May 2014**

Dear Sir/Madam，

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to participate in the **ITU Regional Forum for CIS and Europe on *Shared Use of Infrastructure as a Tool to Promote Development of Broadband Networks*,** which is organized by the Telecommunication Development Bureau in cooperation with the Ministry of Information Technology and Communications of the Republic of Moldova and will be held in **Chisinau, Republic of Moldova, from 20 to22 May 2014.**

This Forum is addressed to representatives of ministries, regulators, research and development organizations, telecommunication operators, universities and other interested stakeholders of the ITU Member States, Sector Members and Associates from the CIS and Europe.

This Forum is aimed at sharing practical experience in in the field of shared use of infrastructure to promote development of broadband networks. In particular, the Forum will cover the issues, such as:

- *best practices in creation of enabling environment;*
- *shared use of infrastructure by different market players; by enterprises of ICT and other industries;*
- *broadband access development enabling framework;*
- *regulatory measures enabling shared use of infrastructure;*
- *conditions of shared use of infrastructure;*
- *creation of universal mechanism of shared use of infrastructure .*

The draft Agenda of the Forum is attached herewith (Annex 1).

The Forum will be conducted in Russian and English with simultaneous interpretation.

The Forum will be paperless. All the Form materials, including presentations, will be available on the ITU website (link will be communicated to registered participants additionally).

Please note that there is no participation fee for this event. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

If you wish to participate in the Forum, you are kindly requested to fill out the Registration Form (Annex 2) and send it as indicated in the form **by 5 May 2014.**

Should you require any further information or need clarifications please do not hesitate to contact Mr. Andrei Untila, Programme Officer, ITU Area Office for the CIS, tel.: +7(495)926-60-70, fax: +7(495)926-60-73, e-mail: andrei.untila@itu.int; Mr. Jaroslaw Ponder, Coordinator for Europe Region, tel.: +41 22 730 54 67, e-mail eurregion@itu.int and Mr. Sergiu Voitovschii, Head, Division on International Relations and European Integration, Ministry of Information Technology and Communications of the Republic of Moldova, Tel.: +(37322) 25-11-75, email: sergiu.voitovschii@mtic.gov.md.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annexes:
1. Draft Agenda
2. Registration Form
3. Practical Info

**ITU Regional Forum for CIS and Europe on
Shared Use of Infrastructure as a Tool
to Promote Development of Broadband Networks**
Chisinau, Republic of Moldova, 20-22 May 2014

Draft Agenda

20 May 2014, Tuesday	
09:30	**Registration of participants**
10:00—10:30	**Opening remarks:** • **Ministry of Information Technology and Communications of the Republic of Moldova;** • **International Telecommunication Union (ITUP), Dr. Hamadoun Touré, the Secretary-General;** • **Delegation of Poland (speaker TBC)** • **Delegation of Romania – Catalin Marinescu**
10:30-11:00	**Coffee break**
11:00–12:00	**Session1: Enabling framework. Contention mechanism** **Chairman: Vitalie Tarlev, Deputy Minister of Information Technology and Communications of the Republic of Moldova** *The Session will consider possibilities of creation of enabling framework for broadband access development, including the Internet access, aimed at completion development based on infrastructures, in addition to the completion based on services, and appearance of new innovation participants at national level. Also, the Session is planned to consider the ways to avoid possible risks, related to weakening of competition, for elaboration of national regulatory strategy.* *Topic TBD* **Ministry of Information Technology and Communications of the Republic of Moldova** *Topic TBD* **Office of Electronic Communications, Republic of Poland** *Topic TBD* **National Authority for Management and Regulation in Communications, Romania** *Topic TBD* **The National Regulatory Agency for Electronic Communications and Information Technology (ANRCETI)**
12:00-14:00	**Lunch**
14:00-16:00	**Session2. Best practices in creation of enabling environment. Shared use of infrastructure by different market players; shared use of infrastructure by ICT and other industries**

	Chairman: TBD *The Session will consider best practices, in particular those of European countries, in creation of enabling environment and shared use of infrastructure by different market players, as well as by ICT enterprises and other industries. Also, the Session will present evaluation of current level of implementation of the principle of the shared use of infrastructure and the implementation enabling mechanisms, as well as some aspects of policy making in the field of shared use of infrastructure.* *Topic TBD* **Office of Electronic Communications, Republic of Poland (TBC)** *Topic TBD* **National Authority for Management and Regulation in Communications, Romania (TBC)** ***The Issues of the Shared Use of the Access Network Infrastructure for Broadband Development in the Republic of Kazakhstan: Experiences and Practice*** **Mr. Shakhmaran Seilov,** Kazakh Academy of Infocommunication; **Mr. E.Bekenov,** Eurasian National University n.a. Lev Gumilev (Republic of Kazakhstan) *Topic TBD* **Ministry of Information Technology and Communications of the Republic of Moldova (TBC)** *Topic TBD* **The National Regulatory Agency for Electronic Communications and Information Technology (ANRCETI)**
21 May 2014, Wednesday	
09:30—10:30	**Session 3: Scarce resources. Licensing** **Chairman: Dmitru Parfentiev, Deputy Minister of Information Technology and Communications of the Republic of Moldova** *The Session will consider some specific aspects of use of scarce resources, in particular, the actions of regulators enabling shared use of infrastructure and provision of just allocation of resources, as well as the issues of frequency spectrum use. Also, the session will cover the issues of licensing .* *Topic TBD* **ICT Administrations speakers (Moldova, Poland, Romania) speakers TBC** *Spectrum Management Program* **Ministry of Information Technology and Communications of the Republic of Moldova** *National numbering plan* **Ministry of Information Technology and Communications of the Republic of Moldova** *Number portability* **The National Regulatory Agency for Electronic Communications and Information Technology (ANRCETI)**
10:30–11:00	**Coffee break**

11:00–12:00	*Licensing conditions: radio frequency spectrum, numbering resources, neutral technology, concession of frequencies* **The National Regulatory Agency for Electronic Communications and Information Technology (ANRCETI)**
12:00-14:00	**Lunch**
14:00-17:00	**Session 5: Conditions of shared use of infrastructure and interconnection. Creation of universal mechanism of shared use of infrastructure** **Chairman: TBD** *The Session will cover different aspects of shared use of infrastructure and interconnection and consider the most efficient approaches to shared use of infrastructure. The mobile communication providers will share their views on the issue. Also, the Session will present evaluation of efficiency of reorganization of telecommunication networks and possible tools to provide non-discriminatory access. After delivery of the presentations, the Forum participants will have an opportunity to ask questions.* *Topic TBD* **Communication Administration (TBC)** *Topic TBD* **Moldtelecom (TBC)** *Topic TBD* **Moldcell (TBC)**

22 May 2014 года, Thursday

09:30—11:00	**Wrap-up roundtable**
11:00-11:30	**Coffee break**
11:30–12:30	**Summarizing the Forum results**

Региональный форум МСЭ для стран СНГ и Европы
«Совместное использование инфраструктуры
как инструмент содействия развитию широкополосных сетей»
г. Кишинев, Республика Молдова, 20-22 мая 2014 года
ITU Regional Forum for CIS and Europe on
Shared Use of Infrastructure
as a Tool to Promote Development of Broadband Networks
Chisinau, Republic of Moldova, 20-22 May 2014

РЕГИСТРАЦИОННАЯ ФОРМА / REGISTRATION FORM

Г-н/Г-жа
Mr /Ms _____
(Фамилия/ Surname)

_____
(Имя, отчество/ Name)

Название компании/организации:
Company/Organization _____

_____

Должность:
Title: _____

Адрес:
Address: _____

_____

Тел.:
Tel.: _____   _____

Факс: _____   **E-mail:** _____
Fax:

Дата приезда/Arrival date: _____   **Дата отъезда/Departure date:** _____

Транспорт, которым Вы приедете:
Train/flight you arrive by: _____

Транспорт, которым Вы уедете:
Train/flight you depart by: _____

Название гостиницы/
Hotel name: _____

Категория номера/Room
category: _____

Дополнительная информация: _____

_____

Дата: _____   **Подпись:** _____

Просьба направить заполненную форму координаторам мероприятия по факсу: +373 22 25 11 96 или e-mail: sergiu.voitovschii@mtic.gov.md и dumitru.agachi@mtic.gov.md до 5 мая 2014 года
Please send the form duly filled out to the coordinators via fax: +373 22 25 11 96 или e-mail: sergiu.voitovschii@mtic.gov.md and dumitru.agachi@mtic.gov.md by 5 May 2014

| | ITU Regional Forum for CIS and Europe on **Shared Use of Infrastructure** as a Tool to Promote Development of Broadband Networks *Chisinau, Republic of Moldova, 20-22 May 2014* | |

PRACTICAL INFORMATION

1. Forum venue

The Forum will be held in the Conference Hall of the Ministry of Information Technology and Communications of the Republic of Moldova, at 4th floor.

Address: 134, Blvd. Shtefan Chel Mare, Chisinau

2. Transport

The Forum participants can arrive in Chisinau by plane or railway. It is possible to get to any point in the city of Chisinau from the international airport, which is located at the distance of 13 km from the city. Approximate taxi cost with official taxi service providers, whose offices are located at the airport, is within 130 MDL (equal to 7 EUR).

Official taxi service providers of the International Airport of Chisinau:

	"TAXI 14700"	«SKY TAXI»
Service desk located:	At the airport hall	At the airport hall
Telephone:	(+373 22) 14700	(+373) 069580571
Working hours:	Round-the-clock	Round-the-clock

3. Registration

Registration will take place on **20 May 2014, Tuesday, at 9:30,** in the Forum venue.

4. Forum languages

The Forum will be conducted in Russian and English with simultaneous interpretation.

5. Accommodated and hotel booking

The Forum participants do booking by themselves. In case of late booking cancellation or non-appearance of the guest, the hotel has a right to charge a cancellation fee.

Following hotels are recommended for accommodation of the participants:

№	Hotel	Room Category, Price EUR(€)				
		Single	**Double**	**Junior suite**	**Suite**	**Executive Suite**
1	**Leogrand Hotel (5*)** Mitropolit Varlaam str. 77, MD-2012, Chisinau, Moldova Tel: (+37322) 201 201 Fax: (+37322)201 222 Email: info@leograndhotels.com http://www.leograndhotels.com	**140**	**150**	**210**	**230**	**170** **Corner room**
2	**Jazz Hotel (4*)** 72, Vlaicu Pircalab str., Chisinau, Moldova, MD-2012 Tel.: +(37322) 212626 Fax: + (37322) 213379 e-mail: info@jazz-hotel.md http://www.jazz-hotel.md	**119**	**149**	**189**	**169**	**209**
3	**Nobil (5*)** 49/1, Eminesku Street, MD 2012, Chisinau, Moldova Tel.: +(37322) 400 400 Fax: +(373 22) 400 444 e-mail: info@nobil.md http://www.nobil.md	**200** **half-board**	**250** **half-board**	**350** **half-board**	**350** **half-board**	**400** **half-board**
4	**Jolly Alon (4*)** 37, M.Chebotari Str., Chsinau Tel.: + (373 22) 232 233 Fax: + (373 22) 232 870 e-mail: reservation@jollyalon.com www.jollyalon.com	**105** **half-board**	**125** **half-board**	**133** **half-board**	**150** **half-board**	**190** **half-board**
5	**Codru (4*)** 127, 31 August 1989 str., MD-2012, Chisinau, Moldova Tel.: + (373 22) 208 103 Fax: + (373 22) 237 948 e-mail: reservations@codru.md www.codru.md	**90** **half-board**	**100** **half-board**	**115** **half-board**	**120** **half-board**	**140** **half-board**
6	**Dacia (4*)** 135, 31 August 1989 str., Chisinau Tel.: + (373 22) 23-22-51 факс + (373 22) 23-46-47 E-mail: info@hotel-dacia.com www.hotel-dacia.com	**70** **half-board**	**80** **half-board**	**100** **half-board**	**130** **half-board**	**160** **half-board**

The recommended hotels are located in the very centre of the capital of the Republic of Moldova, in park network, close to all administrative settings.

The hotels «**Leogrand Hotel», «Jazz Hotel» and «Nobil»** are located in close vicinity to the Forum venue, the rest are within walking distance from the Forum venue.

Questions related to accommodation of the Forum participants can be addressed to Ms. Valentina Stadnic: tel.: +(373 22) 25 11 96, email: valentina.stadnic@mtic.gov.md.

Kindly note that additional services provided by hotels (telephone, mini-bar, pay television, room service, dry-cleaning etc.) are to be covered by the participants themselves.

6. Contacts

All questions related to the Forum should be addressed to:

Mr. Andrei Untila Programme Officer, ITU Area Office for CIS, Moscow Tel.: +7 495 926 60 70 Email: andrei.untila@itu.int **Mr. Jaroslaw Ponder** Coordinator for Europe Region, Geneva Tel.: +41 22 730 54 67 Email eurregion@itu.int	**Ministry of Information Technology and Communications of the Republic of Moldova** **Sergiu Voitovschii** Head, Division on International Relations and European Integration Tel./Fax: +373 22 251 173 Email: sergiu.voitovschii@mtic.gov.md **Dumitru Agachi** Tel./fax: + 373 22 25 11 96 Email: dumitru.agachi@mtic.gov.md

7. Currency/exchange/credit cards

Unit of national currency of the Republic of Moldova is Moldovan Leu (MDL). Credit cards are approved for payment in banks, big hotels, and some tourist agencies and shops.
As of 31 March 2014, the exchange rates were as follows: 1 USD = 13,44 MDL, 1 EUR = 18,47 MDL.
Information on the Moldovan Leu exchange rate is available here: http://bnm.md/md/official_exchange_rates.

8. Banks

Banks are open from 9:00 to 18:00, Monday through Saturday. Exchange of currency is done by all banks.

9. Climate
The climate is moderately continental in the Republic of Moldova. Eastern air mass circulation, which is peculiar to winter period, is gradually replaced by western air mass circulation in spring. In second half of spring, the weather gets more comfortable, with positive daily mean temperature of +20 to +23 °C, which gradually rises.

10. Time zone
Republic of Moldova is in the Eastern European Time Zone. Eastern European Standard Time (EET) is 2 hours ahead of Greenvich Mean ime (GMT+2) .

11. Power supply pressure
Power supply pressure is 220V/50Hz, electric plugs are standard two-pin plugs of European continental type.

12. Communication tools

The Forum participants will be provided with the Internet access in the event venue.

High quality long-distance and international telephone communication is available at acceptable prices through IP telephony cards.

For telephone calls inside the city of Chisinau, dialing code is + 373 (22). For international telephone calls from Chisinau, please dial: 00 + the country dialing code + the settlement dialing code + the subscriber number.

13. Entry visa

Moldovan entry visa is not necessary for citizens of the European Union, the US, Canada, Switzerland, Norway, Armenia, Azerbaijan, Republic of Belarus, Georgia, Kazakhstan, Kyrgyzstan, Russia, Tajikistan, Ukraine, and Uzbekistan for staying in the country up to 90 days within 6 months.

Holders of United Nations Laissez-Passers need no entry visa for Moldova.

All non-Moldovan citizens, who were not mentioned above, can enter the territory of Moldova based on the valid entry visa, issued by diplomatic or consular mission of the Republic of Moldova (http://www.mfa.gov.md/missions-of-rm/).

Information regarding Moldovan entry visa can be found at the website of the Ministry of Foreign Affairs and European Integration of the Republic of Moldova: http://www.mfa.gov.md/entry-visas-moldova.

Kindly note that the visa procedures take at least 14 working days.