



**DIGITAL SKILLS TRAINING (DST)  
29 July – 1 August 2019  
NEW DELHI, INDIA**



**USEFUL INFORMATION FOR PARTICIPANTS**

**1. Meeting Venue**

C-DoT Campus, Mehrauli, New Delhi, 110030

Tel: +91-11-26598681

Fax +91-11-26598242

**2. Transportation**

All participants are requested to make their own arrangements for airport transfer. More detailed information about the airport can be found on the following website.

<https://www.delhiairport.com/transportation.php>

**After passing the immigration, at Delhi Indira Gandhi International, one has different transport options such as Metro, Bus, Taxi and Car rentals (Uber and Ola)**

**3. Passport and Visa**

All participants entering India must possess valid passports or accepted travel documents and need to check visa requirements before entering the country. Participants may visit <https://indianvisaonline.gov.in/> for Visa Facility.

**4. Contact Point**

For any further information you may require or if you need a personal invitation letter or official document for your visa application, please contact:

Mr. Mayank Mrinal, ADG (International Relations), DoT

Telephone: +91-11-23036352

Fax: +91-11-23372105

Mobile: +91-9013134963

Email: [mayank.mrinal@nic.in](mailto:mayank.mrinal@nic.in)

**5. Accommodation**

Participants are requested to kindly book their own accommodation directly with the following listed hotels based on suitability and entitlement.

## Participant Information

	Name of the Hotel	Room Type	Room Rate (per night)
1	<b>Lutyens' Resort</b> 222, 223, Faridabad Rd, New Manglapuri, Manglapuri Village, Sultanpur, New Delhi, Delhi 110030  Contact: Mr. Brijesh, M: +919868289312 Ph No. +91-11-46048000 Email: <a href="mailto:sales@lutyensresort.com">sales@lutyensresort.com</a>	Standard room	INR 4500.00 (Approx. USD 65) including taxes
		Premium Suite Room	INR 6000.00 (Approx. 86 USD) including taxes
2	<b>Le Meridien Hotel</b> Sector 26 M.G. Road, Gurgaon Delhi Gurgaon, Border, Gurugram, Haryana <a href="https://www.marriott.com/hotels/travel/dm-le-meridien-gurgaon-delhi-ncr/">https://www.marriott.com/hotels/travel/dm-le-meridien-gurgaon-delhi-ncr/</a>  Contact: SHAILJA MUKHRAIYA Assistant Manager - Reservation Ph. No. +91 (124) 499 20 00 Fax. No. +91 (124) 499 20 01 Email: <a href="mailto:Shailja.mukhraiya@lemeridienhotels.com">Shailja.mukhraiya@lemeridienhotels.com</a>	Deluxe Room	INR 6679.00 (Approx. 96 USD)+ 18% taxes
		Premier Room	INR 7023.00 (Approx. 101 USD)+ 18% taxes
		Club Room	INR 7539.00 (Approx. 110 USD)+ 28% taxes
		Executive Suite	INR 10,866.00 (Approx. 153 USD)+ 28% taxes
3	<b>The Imperia (D-imperia) Hotel</b> 417 Ghitorni, M.G.Road, New Delhi - 110030 <a href="http://www.dimperia.com/">http://www.dimperia.com/</a>  Contact: Ph. +91 8800010111, +91 11-39884422 Email: <a href="mailto:reservations@dimperia.com">reservations@dimperia.com</a>	Standard Rooms	INR 3500.00 (Approx. 50 USD) including taxes

### 6. Practical Information

#### **Weather**

In July-August, the temperature is between 26 - 35°C with high level of humidity.

#### **Language**

English is spoken in most hotels, shops and restaurants as well as in major tourist destinations.

#### **Time**

The time in New Delhi is 5.30 Hours ahead of Greenwich Mean Time (+5.30 GMT).

### **Electricity**

The voltage in India is 220 Volts A.C with frequency of 50 Hz. The participants are required to carry 3 pin rounded plug adapter (and a voltage converter for the device working on 110 Volts)  
230 Volts AC 50Hz Electric sockets are Type D



### **Currency**

The unit of currency is Indian Rupees notes of which comes in denominations of 10, 20, 50, 100, 200, 500 and 2,000. Please use authorized money changers and banks to change currency. They will issue a certificate of exchange which is required at the time of re-conversion of any unused currency. Under the Foreign Exchange Management Act 1999, it is an offence to exchange foreign currency other than through authorized money changers or banks. Foreign Exchange Rate is approximately INR 70.00 to USD 1.00 (as of June 2019).

### **Business Hours**

Government and business offices are open from 9.00 to 17:30 hrs, Monday to Friday. Bank opens Monday to Friday from 9.00-15.30 hrs while the department stores are open daily from 10.00-22.00 hrs.

### **Local Travel during your stay**

For participants who would like to go out at night for their dinner or shopping, taxis can be called from the Hotel.

### **Tourism Information**

<http://www.incredibleindia-tourism.org/state-in-india/delhi.html>

**Have a nice trip to New Delhi**

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