**Pacific Regional Emergency Telecommunications Cluster (ETC) workshop**

**4 – 7 December 2018,**

[**The Pearl South Pacific**](http://www.thepearlsouthpacific.com)

**Suva-Fiji**

**Practical Information**

**VENUE**

The 3rdRegional Pacific Emergency Telecommunications Cluster (ETC) Workshop will be held at the Pearl South Pacific Resort located along the Queens Road, Pacific Harbour, Fiji. Telephone: +679 773 0022. Website: [www.thepearlsouthpacific.com/](http://www.thepearlsouthpacific.com/)

**TRAVEL ITINERARY**

Please plan your flight departure according to the agenda. Participantswill be responsible for arranging their own flights if travelling from outside of Fiji. Please provide your flight travel itinerary for workshop arrangements by emailing: [ratuorisi.samoce@wfp.org.](mailto:ratuorisi.samoce@wfp.org)

**ACCOMMODATION**

Participants can reserve their accommodation directly with the Pearl South Pacific Resort and mention “WFP ETC Workshop” to receive the **preferred conference rate of FJD 295 (approx. US$135)**. **Please note, you must confirm on above mentioned email that you are attending the workshop to access to the preferred rate at the Pearl Resort.** Participants are required to settle their bill directly with their hotel at check-out. If choosing to book at the Pearl Resort, you can email **Ruhee Vandana** ([events@thepearlsouthpacific.com](mailto:events@thepearlsouthpacific.com)) directly to make your reservation. Check-in time at the Pearl South Pacific Resort is 14.00 hrs and check-out time is 11.00 hrs.

**AIRPORT RANSFER**

The Pearl South Pacific Resort is approximately 1 hour 30 minutes’ drive from Nausori International Airport and approximately 2 hours 20 minutes’ drive from Nadi International Airport. You can mention to the Pearl South Pacific Resort when making your booking if you require the hotel to arrange for your airport transfer. Alternatively, public taxis are available at both the Nausori International Airport and Nadi International Airport.

**MEALS**

If you choose to book through official channel, **the Breakfast** is included with the accommodation booking for those staying at the workshop venue (The Pearl South Pacific Resort).

• ***Morning/Lunch/Afternoon tea*** *is covered by during the days of the workshop.*

*• There will be an Official Dinner that will be held at the Uprising Resort on the 6th of December and* ***all participants*** *are invited to attend.*

*If you have special dietary requirements, please let us know at* ([events@thepearlsouthpacific.com](mailto:events@thepearlsouthpacific.com))*.*

**VISA ENTRY REQUIREMENT**

All attendees that will be travelling from outside of Fiji are  **required prior to travelling,** to check if the country of their Citizenship (as per passport) is included in Fiji Immigration’s list of countries that is Visa exempted. Click on this link to check: <http://www.immigration.gov.fj/travel-requirements/visa-exempted-countries>

If the participant’s country of Citizenship (as per passport) is excluded from the above list, then the attendee is required to complete the Visa Application Form. (link: <http://www.immigration.gov.fj/images/pdfs/visa_form.pdf>). Kindly insert their passport photo in the application form, attach passport biodata, and scan and email it to Orisi Samoce on this email address: [ratuorisi.samoce@wfp.org](mailto:ratuorisi.samoce@wfp.org) at the latest by **Monday, 26th of November, 4pm Fiji Time**.

**INTERNET ACCESS**

Mobile network SIM cards can be purchased at the airport for those who would like to use a local mobile service. Free Wi-Fi is available at the workshop venue for all participants and around the resort for those that will be accommodated at the Pearl South Pacific Resort.

**CLIMATE**

Fiji’s weather is warm and tropical, December is considered hot season. Average temperature is around 27 to 31 degrees Celsius.

**BANK AND CURRENCY**

The Fijian currency is the Fijian Dollar (FJD) and the approximate exchange rate is **USD 1 = FJD 2.11**. All major foreign currencies are exchangeable in Nadi International Airport and Nausori International Airport, Money exchangers in Pacific Harbour or the Resort which offers money exchange at a fixed rate. ATMs are located in the resort and around Pacific Harbour. The resort also accepts all major credit cards along with larger establishments around Pacific Harbour.

**CONTACT PEOPLE**

1. **ITU: Aamir Riaz –** [aamir.riaz@itu.int](mailto:aamir.riaz@itu.int)
2. **WFP: Ratu Orisi Samoce –** Administrative Support **–**  [ratuorisi.samoce@wfp.org](mailto:ratuorisi.samoce@wfp.org) – Mobile +679 8639060
3. **WFP: Hlekiwe Kachali** – Pacific ETC Coordinator – [Hlekiwe.kachali@wfp.org](mailto:Hlekiwe.kachali@wfp.org) – Mobile: +679 7208521
4. **The Pearl South Pacific Resort – Ruhee Vandana -** Conference Manager – [events@thepearlsouthpacific.com](mailto:events@thepearlsouthpacific.com) - Mobile: +679 7730022 Ext 428

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