



**Telecommunication Development Bureau (BDT)
Regional Office for Asia and the Pacific**

Ref.: BDT/ROASP/2017-089

Bangkok, 12 June 2017

Administrations of ITU Member States,
Regulators,
Sector Members,
Academia in Asia and the Pacific

Subject: **ITU Asia-Pacific Centre of Excellence Training Program on "Spectrum Engineering and Cross-Border Radio Frequency Coordination", 11 – 15 September 2017, Xi'an- China**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training on **"Spectrum Engineering and Cross-Border Radio Frequency Coordination"** to be held in Xi'an, Shanxi Province, China, from 11 to 15 September 2017.

The International Telecommunication Union and the State Radio Monitoring Centre (SRMC), MIIT, China organize this face-to-face training jointly as part of the priority programme on Spectrum Management and under the auspices of the ITU Centres of Excellence for Asia-Pacific region. The training will be delivered in English only.

This training is designed to address the technical capacity building of staff from policy makers, regulators, corporate executives and managers, i.e. mid to senior level managers, administrators and officials dealing with Spectrum Management and Monitoring and covers both theoretical and practical issues.

The draft program is attached (Annex 1) for your information. The updated details on this training may be accessed through the following link: www.itu.int/go/SECB-2017.

To register for the above-mentioned training, participants are kindly requested to complete the attached registration form (Annex 2) and send it by e-mail directly to training coordinators Ms. Yu Yali (yuyali@srcc.org.cn), and Mr. Aamir Riaz (aamir.riaz@itu.int), by **30th of July 2017** at the latest.

The participants requiring an entry visa to China are requested to contact their local Embassy of People's Republic of China for information well in advance.

As the course envisages active contribution of participants, including planned site visits to operational Radio Frequency monitoring facilities and others, therefore the total **number of participants from outside China has been limited to 30.**

All travel arrangements; accommodation etc. should be borne by the participating administration or participants directly. For support with logistics, practical information (Annex-3) and hotel reservation form (Annex-4) are attached.

I look forward to your active participation in the course.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ioane Koroivuki', with a stylized flourish at the end.

Ioane Koroivuki
Regional Director