ITU International Training Program 2015, 26-28 August 2015

and

Asia-Pacific Regional Forum for Telecommunication/ICT and Financial Regulators on Digital Financial Inclusion 26 August 2015

1.   MEETING VENUE

The events will take place at the Kuala Lumpur Convention Centre, Kuala Lumpur, Malaysia.

2.   HOTEL ACCOMMODATION

Participants are responsible for meeting their accommodation costs. Special rates have been negotiated by the host for all participants to stay at the Impiana KLCC Hotel & Spa, Kuala Lumpur. A reservation form for the Impiana KLCC Hotel & Spa, Kuala Lumpur and a separate list of hotels for participant's consideration will be uploaded at: http://www.itu.int/en/ITU-D/Regional-Presence/AsiaPacific/Pages/Events/2015/Aug-ITP/home.aspx

and/or at the dedicated ITU-MCMC website* at:

 http://itumeeting.mcmc.gov.my/login.aspx

Please note that access to this form requires participants to register first.

3.   VISA

All travelers to Malaysia must be in possession of a valid passport issued and recognised by their governments. If a visa is required, participants are requested to obtain this official document prior to travelling to Malaysia. Visas are issued at Malaysian Representative Offices abroad.

The duration for the visitor's visa varies for different countries. Participants are advised to refer to the Types of Visa web site of the Immigration Department of Malaysia at http://www.imi.gov.my/index.php/en/main-services/visa/types-of-visa

Visa fees varies for different countries. Participants are advised to refer to the Visa fees web site of the Immigration Department of Malaysia at http://www.imi.gov.my/index.php/en/main-services/visa/visa-fees

For complete details of visa requirements, participants are advised to refer to the visa requirement web site of the Immigration Department of Malaysia at http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country.

Enquiries related to visa and/or letter of support can be addressed to: sean.doral@cmc.gov.my

4. REGISTRATION

All participants are required to register prior to attending this meeting. Participants are encouraged to complete and submit an online registration

which can be accessed at http://www.mcmc.gov.my/ITU-MCMC/ITU-MCMC-AP-Regulators-Roundtable-and-AP-Regional.aspx. Kindly refer to the instructions in the website to complete the registration.

Alternatively, registration can be completed using a standard registration form which is available for download here: http://www.itu.int/en/ITU-D/Regional-Presence/AsiaPacific/Pages/Events/2015/Aug-ITP/home.aspx.

5.   AIR TRAVEL

The Kuala Lumpur International Airport (KLIA) is located at the top of the southern corridor of Peninsular Malaysia, bordering the states of Selangor and Negeri Sembilan. Situated in the Sepang district, it is approximately 50km from the capital city, Kuala Lumpur.

The average Premier Taxi fare from KLIA is RM110.00. 58. You can use the Express Coach to KL Sentral from RM10.00 one way

6.   TRANSPORT ARRANGEMENTS

An Airport-hotel-airport transfers for all participants will be arranged based on complete and accurate flight number, arrival and departure dates and times and hotel as provided in the standard registration form or online registration form. Online registration form* can be accessed here: http://www.mcmc.gov.my/ITU-MCMC/ITU-MCMC-AP-Regulators-Roundtable-and-AP-Regional.aspx.

Please note that access to this form requires participants to register first.

Participants will be responsible for making their own transfer arrangements from their respective hotels to the meeting venue if staying in hotels outside of the list of recommended hotels.

7.   CLIMATE

Kuala Lumpur enjoys a tropical rainforest climate. Temperature in Kuala Lumpur varies a little from season to season since it is close to the equator. All through the year the city remains warm enough with the average high of 28°C - 32°C. It gets a great level of precipitation all year round. After periods of heavy precipitation Kuala Lumpur may get somewhat colder.

8.   LOCAL TIME

GMT +0800 hours

9.   CURRENCY, BANKS AND CREDIT CARDS

The unit of currency is the Ringgit Malaysia (RM). The indicative exchange rate, as of June 2015 is:
1USD = RM 3.76
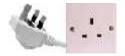1 EURO= RM 4.26

1 Pound Sterling= RM 5.77

Please note that these rates are subject to change

- Major international credit cards are widely accepted for transactions.
- Banks are open from 0900hrs to 1600hrs Monday through Friday.
- Participants are advised to consult their banks prior to arrival in order to confirm that their debit/credit/ATM cards will allow transactions in Malaysia.
- Forex Bureaux are located in different parts of the city are generally open from 9:00hrs to 18.30hrs Monday through Friday.
- Major credit cards are widely accepted at hotels, restaurants, shops, etc. Visa, MasterCard, American Express, can be used at establishments, however, some restaurants and small shops accept cash payments only.
- We also have money transfer services from Western Union and Money Gram in most banks.

10.   ELECTRICITY

The standard supply is 220 volts, 50 Hz. Electrical sockets (outlets) in Malaysia are the "Type G" British BS-1363 type.

Please bring the correct adapter for your equipment. The following electrical plugs are used in most hotels:

11. HEALTH INFORMATION

Yellow Fever certificate is required to be produced for certain countries upon arrival in Malaysia. Participants are advised to refer to the Visa Requirements by Country web site of the Immigration Department of Malaysia at http://www.imi.gov.my/index.php/en/main-services/visa/visa-requirement-by-country

The nearest hospitals to all the selected hotels are the Kuala Lumpur General Hospital and Prince Court Hospital. Please contact the Concierge of the hotel should you require any medical assistance.

12. SPECIAL NEEDS

The host is committed to ensure that all participants have a fruitful and pleasant stay in Kuala Lumpur. The participants are encouraged to e-mail the host country contact with information regarding handicap accessibility needs, dietary concerns and allergies, relevant medical issues, and any other special need requests which can be fulfilled by the host.

CONTACT:

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