



*International Telecommunication Union  
Regional Office for Asia and the Pacific*

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Administrations of ITU Member States,  
Regulators, ITU-D Sector Members and  
Academia in Asia and the Pacific

Subject: **ITU Asia-Pacific Centre of Excellence Training Program on "Spectrum Monitoring",  
4 – 12 August 2015, Beijing, China**

Dear Sir/Madam,

I am pleased to invite your organization to participate in the face-to-face training on **"Spectrum Monitoring"** to be held in in Beijing, China from 4 to 12 August 2015. This face-to-face training is organized jointly by the International Telecommunication Union and the State Radio Monitoring Centre (SRMC), MIIT, China as part of the priority programme on Spectrum Management under the auspices of the ITU Centres of Excellence for Asia-Pacific region. The training will be delivered in English.

This training is designed to address technical staff from policy makers, regulators, corporate executives and managers, i.e. middle-level managers, administrators and officials dealing with Spectrum Monitoring and covers both theoretical and practical issues related to Spectrum Monitoring. The training will take place at the state Monitoring facility managed by SRMC in Beijing, China.

The draft program is attached (Annex 1) for your information and detailed information on this training can be downloaded from the ITU Academy Portal at the following link <http://academy.itu>.

To register for the above-mentioned training, participants are kindly requested to complete the attached registration form (Annex 2) send it by e-mail directly to training coordinators Ms. Yu Yali ([yuyali@src.org.cn](mailto:yuyali@src.org.cn)) and Mr. Aamir Riaz ([aamir.riaz@itu.int](mailto:aamir.riaz@itu.int)), by **3<sup>rd</sup> of June 2015** at the latest.

The participants requiring an entry visa to China are requested to contact their local Embassy of People's Republic of China for information well in advance. For ease of reference, useful information for participants is attached in Annex 3.

As the course envisages active contribution of participants and includes planned site visits to operational terrestrial and space Radio Frequency monitoring facilities, therefore the total **number of participants from outside china has been limited to 30**. All travel arrangements; accommodation etc. should be borne by the participating administration or participants directly. The hosts SRMC have made arrangements for accommodation which can be availed at the rate of \$ 40 USD per night.

I look forward to your active participation in the course.

Yours faithfully,

Ioane Koroivuki  
Regional Director  
ITU Regional Office for Asia and the Pacific

Enc. Annexures: 1-4