



**ITU - ASEAN Forum on Social Media:
Trends, Opportunities, Policy and Regulatory Challenges
16 – 17 December 2014, ASEAN Secretariat, Jakarta, Indonesia**

GENERAL INFORMATION FOR PARTICIPANTS

1. Date and Venue

- ITU - ASEAN Forum on Social Media: Trends, Opportunities, Policy and Regulatory Challenges is scheduled to be held on 16-17 December 2014 at the ASEAN Secretariat Office.
- Venue: ASEAN Hall, Mezanine floor
The ASEAN Secretariat
70A Jalan Sisingamangaraja, Jakarta 12110
Indonesia
Tel: +62-21 7262991
Fax: +62-21 7398234

2. Registration

Delegates are expected to complete and email the Registration Form by **Friday, 28 November 2014** to:

Mr. Andreas Christiono (andreas.christiono@itu.int).

For additional information, please contact:

Mr. Mohamad Soleh Irawan

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3. Travel and Accommodation

Delegates are requested to arrange and pay for their own accommodation at the hotel. Delegates are free to choose where to stay at the nearby hotels but no transportation will be provided. Among the options are:

No	Hotel	Contract Rate
1.	<u>Sofitel Gran Mahakam Hotel</u> Jl. Mahakam I No. 6 – Blok M, Jakarta 121310, Indonesia. Tel: +62 21 7209966 ext. 736 Email: info@granmahakam.com Free daily one time shuttle Gran Mahakam Hotel - ASEAN Secretariat Office	<u>Deluxe</u> : USD 122++ (single breakfast) 126++ (double breakfast) <u>Super Deluxe</u> : USD 130 ++ <u>Mahakam Club Suite</u> : USD 150+++ <u>Executive Suite</u> : USD 168++ <u>Junior Suite</u> : USD 190++ <u>Deluxe Suite</u> : USD 230++ <u>Gran Suite</u> : USD 420++
2.	<u>Century Park Hotel Jakarta</u> Jl. Pintu Satu Senayan, Jakarta 10270, Indonesia Free drop off service from Century Park Hotel Jakarta to ASEAN Secretariat Office (valid during weekdays only) Tel: +62 21 5712041	<u>Deluxe</u> : IDR 925.000 <u>Grand Deluxe</u> : IDR 975.000 <u>Executive</u> : IDR 1.025.000 <u>Premium</u> : IDR 1.125.000 <u>Junior Suite</u> : IDR 2.225.000
3.	<u>Ambhara Hotel</u> Jl. Iskandarsyah Raya No. 1, Jakarta 12160, Indonesia Tel: +62-21 2700 800 Fax: +62-21 2700 715 Contact Person: Angel Sugandhi (Assistant Director of Sales) Mobile Phone: +62 81223236188 Email: reservation@ambharahotel.com angel.sugandhi@ambharahotel.com	<u>Deluxe</u> : IDR 1,160,000 <u>Junior Suite</u> : IDR 1,700,000

A one-way taxi fare from the Soekarno-Hatta International Airport to the City is ± USD 20 (IDR 250,000). Transportation from the airport may be arranged through the respective hotel.

Kindly note that airport – city distance is ± 14 km. For your own safety and convenience from and to the airport, please use only Blue Bird/Silver Bird Taxi.

Delegates are required to leave for airport 3 hours before the departure time.